



Report of Effectiveness 2022-2023

Governance Entity:

Program Review Committee

Charge:

The Program Review Committee is primarily responsible for assessing and coordinating the listed Educational Master Planning objectives below:

2030 Goal 8: (Effectiveness, Planning, and Governance) Develop institutional effectiveness and integrated planning systems and governance structures to support ongoing development and continuous improvement as we become a comprehensive college.

- 2025 Objective 8.2 Develop integrated planning processes that include all planning, accreditation self-study, resource allocation, and alignment with district and statewide plans based on the college mission and plans.

Sponsoring Council/Senate:

Academic Senate

Co-chairs:

Timothy Russell and Greg Aycock

Members:

Quinton Bemiller, Svetlana Borissova, Caitlin Busso, Araceli Covarrubias, Vivian Harris, Dominique Hitchcock, Ashlee Johnson, Starlene Justice, Timothy Mount, Lindsay Owens, Kaneesha Tarrant, and Paul VanHulle.

Evaluation of the Survey of Effectiveness:

The committee is moving in a direction that includes the oversight of resource allocation.

The committee is functioning and doing work aligned with the college and is meaningful.

EMP Goal Alignment and Objective Alignment:

2030 Goal 8: 2025 Objective 8.2

Assessment of Scope and Deliverables:

- The Program Review Committee established two subgroups, the Efficacy Subgroup, intended to propose ways to make the Program Review process more meaningful, and the Equity Subgroup, which was tasked to draft equity questions to be added to the Program Review. The work of the Efficacy Subgroup led to a rewriting of the unit goal section of the Program Review in the Nuventive Platform, changing it from an Educational Master Plan (EMP) centered question and rewriting it in a way to give the units more freedom to word their goals as they see fit, and then associate related EMP goals to each

stated goal. This subgroup also generated discussion about transparency regarding resource requests, leading to the creation of a dashboard, housed on the Program Review Committee's webpage, that reflects the status of active resource requests from recent Program Review cycles. The Equity Subgroup drafted and proposed equity questions and presented them to the Committee. After much discussion, the committee has edited these questions and is close to creating an Equity portion for the Program Review.

- We have stayed in constant communication with Nuventive to update and improve the Program Review platform. Our relationship with Nuventive has been very effective, as we rely on our Nuventive representative to implement any approved changes to the Program Review platform. Nuventive has been responsive to our requests. Examples of this include editing and rewriting the goals portion of the Program Review (as mentioned in the first bullet), adding a Faculty Resource Request Prioritization worksheet, and building a Faculty Professional Development Resource Request worksheet to Program Review.
- The Program Review Committee has provided training and support for authors writing Annual Updates for the Program Review. For the current Academic Year (2022-2023), Program Review members conducted two drop-in hours, via Zoom, in the weeks leading up to the Annual Review deadline. Additionally, Program Review leadership and support staff remained flexible and responsive to emergent requests for help, creating impromptu Zoom meetings with those Norco College members requesting assistance in completing their Annual Updates.
- The Program Review Committee oversaw the submission of successful Annual Update cycles over the last two years, offering a method to request and allocate resources. The Program Review Committee is mindful of transparency and has established a resource request dashboard, found on the Program Review webpage, that reflects the status of active resource requests for all to see. The committee is sensitive to the changing needs of Norco College and considers any recommendations from members of the college community and Program Review committee members, as it looks for ways to make the Program Review process more simplified, intuitive, and meaningful.