



## Faculty Professional Development Committee

Meeting minutes for September 13, 2022, at 12:50 pm

Room: ONLINE (Via Zoom)

Zoom Link: <https://rccd->

[edu.zoom.us/j/88532120126?pwd=L1hGVGR5dG9Od0xrc0dYQjJmcS9Jdz09](https://rccd-edu.zoom.us/j/88532120126?pwd=L1hGVGR5dG9Od0xrc0dYQjJmcS9Jdz09)

### Meeting Participants

#### Committee Members Present

Dana White, Dominique Hitchcock, Sandra Popiden, Natalie Morford, Ana Marie Olaerts, Eric Doucette, Jessiah Ruiz, Aaron Roy, Paul VanHulle, Janet Frewing

#### Committee Members Not Present

#### Guest (s)

Jody Tyler, Charise Allingham, Aldo Yanez, Gustavo Ocegüera, Sara Nafzger, Quinton Bemiller

#### Recorder

Eileen Cechini

### 1 Call to Order

- 12:58pm

### 2 Action Items:

- 2.1 Approval of Agenda (Olaerts/Doucette)
  - Approved by consensus
- 2.2 Approval of May 10, 2022 meeting minutes (Popiden/Morford)
  - Approved by consensus
- 2.3 Approve Jody Tyler as member (Morford/Olaerts)
  - approved by consensus
- 2.4 Approval of Vision Resource Center Implementation (Popiden/Morford)

### 3 Discussion Items:

- 3.1 [Vision Resource Center](#) demonstration and implementation
  - all trainings/events could be viewed in this platform and customized to Norco. All Flex will be housed in this place at no additional cost. Implementation of plan required SPR request of 25 hrs. approved for Spring 23.
    - Approved by consensus
- 3.2 DE Design Camp (16 hrs. Flex Credit) (Popiden/ VanHulle)
  - Online certification – DE committee already has up and running; discussion; can this be split between equity/general flex? Proposal: 2-4 hours to equity.
- 3.3 Fall FLEX 2022 feedback (Hitchcock/Oalerts)
  - In Person/Online- Good response. Survey suggestions sent for Spring Flex.
  - Spring: Possible return to in person. Still in discussion

### **3.4 Program Review & FPDC collaboration for PD Travel Request**

- Collaboration for requests to go through one centralized system on the Program Review website. This will be helpful for accreditation, requests going through Program Review, Resources, having access to FPDC forms throughout the year through Nuventive.
- Requests can be run/viewed on a spreadsheet and brought to FPDC for approval
- Handouts and trainings can be provided via Charise A/Dana W once implemented
- How is this allocated? Details need to be provided. Funding priority is FLEX, then first come first serve.
- Bring to senate as an informational item
- Questioned if this should be part of program review or kept separate as FPDC requests?
- goal is to replace the current process for requests. Keep current process in the meantime until further discussion

### **3.5 FPDC Funds**

#### 3.5 Existing and future funds

- @\$27k budget – currently negative until final budget finished.
- Process -Nothing will roll to the next year. 23/24 academic year/\$20K budget.

## **4 Information Items**

**4.1** FPDC future meetings – dependent on senate vote. Next Vote/October

**4.2** Equity FLEX requirements – No guidance yet. At a standstill.

## **5 Liaison reports** (Pushed to 10/11 Committee meeting ran out of time)

**5.1** Distance Education- Sandra Popiden

**5.2** Teaching and Learning Committee -Starlene Justice

**5.3** Diversity Equity & Inclusion – Dominique Hitchcock

## **6 Good of the Order - 1:59**

## **7 Future Agenda Topics**

### **Next Faculty Professional Development Committee Meeting:**

Day: October 11, 2022, Time: 12:50pm – 1:50 pm

## **Statement of Purpose**

The Norco College Faculty Professional Development Committee (FPDC) empowers our faculty with ongoing opportunities to improve, develop, and expand their skills and practices. The FPDC promotes individual and collaborative professional growth to elevate students' ability to achieve career and educational goals, and to reinforce the mission of the college and enhance equity-mindedness and institutional effectiveness.