



Library & Learning Resource Center Advisory Committee

Minutes for March 12, 2024

12:50-1:50pm

Library Room 108

Committee Members (17 total):

Hayley Ashby, Nicole Capps, Miguel Castro, Cheryl Cox, Andres Elizalde, Vivian Harris (Faculty Co-Chair), Daren Koch, Damon Nance (Administrative Co-Chair), Jocelyn Oliva, Khosrow Rad, José Sentmanat, Mitzi Sloniger, Marianne Stefanous, William Whalen

Absent: Miguel Castro, Elisa Chung, Gabriela Cortez, Cheryl Cox, Joseph DeGuzman, Jocelyn Oliva, Marianne Stefanous

Quorum: 9

Subject to Brown Act: Yes

1. Call to Order

- Meeting called to order at 12:54pm

2. Action Items

2.1 Approval of Agenda

- 1st Lewis, 2nd Capps, passed by consensus

2.2 Approval of November 14, 2023 Minutes

- 1st Sloniger, 2nd Whalen, passed by consensus

3. Information/Discussion Items

3.1 [Report of Effectiveness Survey](#) (Vivian Harris)

- Please remember to complete the survey by March 29, 2024

3.2 [Library Guided Pathways & Equity Plan 2022-2024](#) (Hayley Ashby & Vivian Harris)

- The Plan has been shared with Guided Pathways Leads, Interim Vice President of Academic Affairs, School of Communication, Humanities, & Languages, Academic Senate, Academic Planning Chairs, the Library & Learning Resource Center Advisory Committee, and College Council
- Consists of 4 Goals
 - Align the Library with the Guided Pathways Schools Reorganization
 - Coordinate with Student Success Teams
 - Assess and Improve Information Literacy Instruction
 - Assess and Improve Library Services
- Library Liaisons
 - Miguel Castro
 - Hayley Ashby
 - Vivian Harris

3.3 [Library Events](#) (Damon Nance)

- The Library Open House is being held from 10am-2pm on March 12 & 13 in collaboration with the Learning Resource Center, Writing and Reading Center, Disability Resource Center, and Health Services.
- The Read 2 Succeed Book Discussion is being held on Thursday, March 21 during college hour (12:50-1:50pm) in CSS-217. You may also [register](#) to attend this event

- online via Zoom.
 - In collaboration with the School of Communication, Humanities, & Languages and the School of Human & Public Services, a CAP event with a focus on picture book and storytelling techniques in careers working with children will be held in the Library on Thursday, April 4, 2024 during college hour (12:50-1:50pm).
 - Ethnic Studies Professor Nancy Quinones will be hosting the Open Mic Poetry Performance in May.
- 3.4 Associated Students of Norco College Report (Jocelyn Oliva)
- No report
- 3.5 Learning Resource Center Report (Daren Koch)
- Free tutoring is available in-person and online for Norco College students during Tutorial Services hours (Monday – Thursday 7:30am-8pm, Friday 7:30am-4pm, & Saturday 9am-2pm).
 - Students are welcome to drop-in or schedule appointments in advance.
 - Tutoring schedules and study group schedules are available on the [Tutorial Services website](#).
 - In addition to having tutors for the Umoja and Mesa programs, the first on-site CRC English tutor is scheduled to begin this semester.
 - [Net Tutor](#) is available for students who are unable to obtain tutoring during Norco College Tutorial Services hours.
- 3.6 Writing & Reading Center Report (Nicole Capps)
- This semester, the Writing & Reading Center is open for 26 hours (6 hours more than in past semesters).
 - More students are coming in to get help than what is required.
 - The goal is to assist at least 700 students this semester.
 - 14 workshops are being offered before Spring Break.
 - The Writing Center Team is working on ways to increase workshop attendance and provide additional resources to students.
- 3.7 Tutoring Support for Biology Courses (William Whalen)
- Biology faculty inquired about the status of biology tutors.
 - Drop-in tutoring and study group tutoring is available for biology students.

4. Good of the Order

- Cheryl Cox and Russell Burrows can verify student attendance at the Open House event (for extra credit) if you provide them with a class roster.
- The Mustang Student Association needs a meditation room on campus. All campus spaces used by students must be supervised by a college employee. Please send any ideas/suggestions to the club's faculty advisor, [José Sentmanat](#).

5. Adjournment

- Meeting adjourned at 1:50pm

Next Meeting

Date: May 14, 2024

Time: 12:50-1:50pm

Location: LIB 108

Mission Statement

The Library & Learning Resource Center Advisory Committee, a standing committee of the Academic Senate, serves as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library and Learning Resource Center through recommendations, in order to uphold the overall mission of Norco College.