Norco College
Distance Education Committee Meeting
Wednesday, March 16, 2016
3-4:15pm
CSS 219

Minutes

Members Present: Vivian Harris, Deborah Tompsett-Makin, Diane Palmer, Sandra Popiden, Walter "Buck" Stevens

I. Approval of the Agenda
    A. Motion: Makin
    B. Second: Popiden
    C. Approved (1 abstention)

II. Approval of the Minutes
    A. Motion: Makin
    B. Second: Popiden
    C. Approved (1 abstention)

III. Online Education Initiative (OEI) Update (Vivian Harris)
    A. Although some colleges in California have adopted Canvas, RCCD is still under contract with Blackboard through 2018-2019.
        1. We will be informed at a later date if RCCD will be migrating to a new Learning Management System (LMS).
    B. There is a Course Design Rubric for the Online Education Initiative
        1. Pages 10-11 focus on Assessment. The DE Committee would like to review this part of the rubric during the next DE meeting

IV. Distance Education Committee Strategic Planning Goals (Vivian Harris)
    A. Goal 1: Increase student achievement & success. Objective 9: Decrease the success gap of students in online courses as compared to face-to-face instruction.
        1. According to data from the Office of Institutional Research, this goal has been reached.
    B. Goal 5: Strengthen student learning. Objective 4: Increase assessment of student learning in online courses to ensure that it is consistent with student learning in face-to-face courses.
        1. The DE Committee is researching ways to close the loop on this goal & objective.
    C. When completing assessment for program review, the following question was asked:
        1. Are we supposed to compare DE & F2F success & retention?

V. Blackboard Workshops @ Norco College (Vivian Harris)
   A. During Spring 2016, DE Committee is collaborating with Technology Committee & Open Campus to present the following face-to-face workshops in the Professional Development Center (OC, lab 110):
      1. Wednesday, March 16 @ 1-2pm: Creating Tests and Using Test Availability Exceptions in Bb
      2. Monday, April 4 @ 1-2pm: Getting the Most Out of the Bb Discussion Board
      3. Wednesday, May 11 @ 1-2pm: Getting the Most Out of the Bb Grade Center

VI. Distance Education Committee Discussion (Vivian Harris)
   A. Request to change DE Committee meeting time to 1st Thursday @ 12:50-1:50pm during 2016-2017 year
      1. Motion: Makin
      2. Second: Popiden
      3. Approved Unanimously
   B. Request to include alternate DE Committee meeting formats. As a pilot project, the DE Committee would like to hold a synchronous virtual meeting in April 2016 & an asynchronous meeting via the Blackboard DE shell in May 2016.
      1. Motion: Makin
      2. Second: Popiden
      3. Approved Unanimously

VII. Open Forum (All)
   A. Can the DE shell login link be added to DE Committee homepage?
      1. It is only possible to link to the Blackboard/Open Campus login page.
   B. All DE committee members are to log into the DE Committee Blackboard shell & post a message on the discussion board before midnight on Monday, March 21.

Next Meeting Scheduled for Wednesday, April 28, 2016