NORCO COLLEGE
CURRICULUM COMMITTEE MINUTES

May 24, 2016 - 2:00 pm
ST 107

Brian Johnson chaired the meeting.
Members Present:

Brian Johnson……..Math and Sciences
Rex Beck……..Business, Engineering & Information Technologies
Nicholas Franco……..Social and Behavioral Sciences
Nicole Capps……..……Communications
Mitzi Sloniger……..……Communications
Vivian Harris…….Library
Dr. Monica Gutierrez……..Math and Sciences
Dr. Teresa Friedrich Finnern…….Math and Sciences

Members Absent:
Dr. Diane Dieckmeyer…….Vice President of Academic Affairs
Dr. Kevin Fleming……Dean of Instruction, Career & Technical Education
Diane Palmer…….Arts, Humanities and World Languages
Dr. Carol Farrar…….Dean of Instruction
Ladylyn Dominquez…….Social and Behavioral Sciences
Musa Rasheed…….ASNC

Guests: NONE

Committee Support:
Nicole C. Brown……..Office of the Dean of Instruction

A. Meeting called to order at 2:05pm

B. Motion to approve May 24, 2016 agenda – Added in discussion items: #1: Senate report from Curriculum committee, #2, CurricuNET. MSC: N. Capps/R. Beck. Committee approves.

C. Motion to approve May 10, 2016 minutes – MSC: N. Capps/R. Beck. Committee approves.

D. Norco Action Items: Norco College Approval Items for 05/24/16

1. **New Courses:**

   This course is suggested for the Psychology AA-T and recommended for Sociology AA-T and is designed to align with the CID descriptor SOC-125. If a course comes through and it's a special discipline, the prerequisites need to be valid.

   a) **PSY-48 Statistics for the Behavioral Sciences (MNR)** MSC: M. Gutierrez /M. Sloniger **APPROVED**
   b) **SOC-48 Statistics for the Behavioral Sciences (MNR)** MSC: M. Gutierrez /M. Sloniger **APPROVED**

2. **New Stand Alone Courses: NONE**

3. **Course Inclusions: NONE**

4. **Distance Education: NONE**

5. **Major Course Modification:**

The following courses are being modified to update the SLOs, MOI, sample assignments and course materials:

a) **ACC-66 Non-Profit and Governmental Accounting (NR)** MSC: V. Harris / R. Beck ** Approved**

The following course is being modified to update the SLOs, MOI, sample assignments and course materials:

b) **CON-74 Construction Estimating (N)** MSC: R. Beck/ M. Sloniger *DENIED* Issues discovered in Tech review meeting. Brian Johnson spoke to Dr. Jim Thomas to make revisions. Suggestion to vote this course down so it can be revised properly.

The following course is being modified to change the units from 1 to 2 and the lecture hours from 18 to 36, to update the course description, SLO's, course content, MOE and course materials:

c) ENE-10 Introduction to Engineering (NR) MSC: M. Sloniger/ R. Beck *DENIED* Has issues in course content. Changed units from 1 to 2.

6. **Course Exclusions: NONE**

7. **Course Deletions: NONE**

8. **New State Approved Certificates/Degrees: NONE**

9. **New Locally Approved Certificate: NONE**

10. **Modifications to State/Locally Approved Certificates/Degrees: NONE**

11. **Deletion of Certificate/Degrees: NONE**

12. **Modification of Discipline Name: NONE**

E: Information Items:

Course	Title	Location	Comment
1. New Courses: None			
2. New Stand Alone Courses: None			
The following course will be offered to comply with the mandate for certified Firefighter I with the Office of State Fire Marshal:			
FIT-S3B	Firefighter I Academy Skills Review and Certification	M	
3. Course Inclusions: None			
4. Distance Education: None			
5. Major Course Modifications: None			
6. Course Exclusions: None			
7. Course Deletions: None			
8. New State Approved Certificates/Degrees: None			
9. New Locally Approved Certificate: None			
10. Modification to State/Locally Approved Certificate/Degrees: None			
11. Deletion of Certificate/Degrees: None			
12. Modification to Discipline Name			

F. Discussion / Information items:

1. **Senate report for Curriculum Committee:** Brian Johnson went over the results.
2. **CurricuNet:** There will be changes to Meta in the summer. It was announced to the committee to not do any curriculum work in CurricuNET in the summer so that there isn't any missing data in the transfer. There is not successor for Naomi Foley's position and it is unknown as to who will be completing the processes that she performed. The old CurricuNET program will be available for a while until the new system conversion is completed. Wait to do any entry until the beginning of the fall semester. Committee wants training on the new Meta program.

G. Announcements: Dr. Greg Aycock. Please complete the effectiveness survey for the Curriculum committee that was sent out on May 23, 2016**.**

H. Other Business-Open Hearing: Rex Beck and the rest of the committee were kind to give thanks to Nicole C. Brown for her service to this committee.

Next Meeting: September 6, 2016. * Room ST 107