

Meeting Location:
CSS 217
www.norcocollege.edu/asnc
2001 Third St., Norco CA, 92860



March 15th, 2024
10:00am-12:00pm
Legislative Meeting
Contact Number: (951) 372-7007

Legislative Meeting of the Associated Students of Norco College

- I. Call to Order: **10:11am**
- II. Roll Call:
 - a. Legislature (Voting)
 - ASNC Advisor – Dr. Edwin Romero
 - President of the Associated Students of Norco College – Aneesa Kashif – **Late Excused**
 - Vice President of Administration – Josh Delgado
 - Senator of Administration – Bryan Morales
 - Vice President of Finance – Desiree Valdez
 - Senator of Finance – Allyson Lopez
 - Senator of Finance – Zayed Hannan
 - Senator of Finance – Amine Ouaddi – **Late**
 - Vice President of Campus Activities – John Thehumury
 - Senator of Campus Activities – Carlos Medina
 - Senator of Campus Activities – Emiliano Vidrios
 - Senator of Campus Activities – Valerie Cruz Lopez
 - Vice President of Campus Relations – Victor Mataele
 - Senator of Campus Relations – Jacob Nkwamba
 - Senator of Campus Relations – Luis Quezada
 - Senator of Campus Relations – Michelle Abril
 - Vice President of Campus Organizations – Jose Orozco
 - Senator of Campus Organizations – Jesus Andrade – **Excused Absent**
 - Senator of Campus Organizations – Cheryl Namita Kumar
 - Senator of Campus Organizations – Yusuf Jilani – **Late Excused**
 - b. Student Representatives (Non-Voting)
 - Representative of Administration – Anmol Quraishi
 - Representative of Administration – Muzammil Afzal
 - Representative of Finance – Haroun Ahmad
 - Representative of Campus Activities – Aaron Hall
 - Representative of Campus Relations – Jocelyn Oliva
 - Representative of Campus Organizations – Dilraj Grewal
- III. Approval of Minutes: March 8th, 2024.

Approved by consensus.

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IV. Announcements/Comments from the Public:

This time is reserved for members of the public to address the ASNC on issues not already appearing on the agenda. A limit of three (3) minutes per speaker shall be observed.

V. Old Business:

VI. New Business:

Senate 03.15.01 Campus Signage Proposal.

Motion Author: Bryan Morales

(Action Item)

The Associated Students of Norco College will discuss and vote upon the purchase of up to \$600 and application of campus signage.

| Motion: Emiliano | Second: John |

Bryan presents his presentation, outlining possible locations where acrylic signboards can be placed. The cost breakdown, including the amount of acrylic boards being purchased, was disclosed and extras were included for the purposes of replacement or if the proposed locations were viable. Bryan stated his purpose, stating that these boards would help students have an easier time identifying events and resources available on campus. He showcased the roadmap of events if the project is to be approved including a presentation to the Resource Council who would have the final say as to if these boards are to be implemented. He also showcased what his end goal is about campus signage and how the committee known as the Wayfinding Committee has created a roadmap for the purpose of directing students to resources available on campus.

Approved by Consensus

Senate.03.15.02 Approval of up to \$1000 from Executive Contingency (92199) to fund entertainment for Commencement Rehearsal.

Motion Author: Edwin Romero

(Action Item)

The Associated Students of Norco College will discuss and vote to fund up to \$1000 to purchase entertainment for Norco College students participating in the Commencement Rehearsal, June 7, 4-6 pm.

| Motion: Cheryl | Second: Victor |

Since the fireworks and Cold Sparks proposal seems to not work, Dr. Romero asks the Senate to find alternatives to celebrate the achievements of the graduating students. There is an hour wait time before Commencement occurs. Dr. Romero brought up the idea of a DJ. Anessa talked to Dr. Tarrant about the food options, and she said that we need to talk to the Corral first.

Josh motions to raise the price to \$4000, Victor Seconds

Approved by consensus.

The Chair reserves the right to modify the order of business as it deems appropriate. ASNC | 2

Main Motion Approved by Consensus

Senate.3.15.03 Appointment of Anmol Quraishi as Senator of Administration.

**Motion Author: Josh Delgado
(Action Item)**

The Associated Students of Norco College will discuss and vote upon this appointment.

| Motion: Allyson | Second: Zayed |

Josh – Anmol has always been on top of assignments given by Josh in a timely manner. He thinks she's present at all events, and she deserves to be a senator.

Anessa – Anmol was impeccable while she was a senator of finance under Anessa.

Approved by Consensus

Senate.3.15.04 Appointment of Rafael Rodriguez as Senator of Administration.

**Motion Author: Josh Delgado
(Action Item)**

The Associated Students of Norco College will discuss and vote upon this appointment.

| Motion: John | Second: Zayed |

Josh – Rafeal has shown interest in joining ASNC multiple times and he has attended every single leadership workshop. He's been at all ASNC events and has helped out ASNC in the past.

Carlos – Rafeal helped during the Ice Cream Day event and took the initiative to get people into the office to get ice cream.

Victor – I didn't know how committed Rafael would be. He was present at the Black History Month event.

Jacob – He is a great guy. He helped me out with my homework.

Approved by Consensus

Senate.3.15.05 Proposal of Bill 03-2024-15 regarding appointment of new appointees.

**Motion Author: Josh Delgado
(Action Item)**

The Associated Student of Norco College will discuss and vote upon the amendment to ASNC Bylaws Article XII, Section 3.

| Motion: Desiree | Second: Cheryl |

Josh – We've allowed a lot of leniencies and we're looking for someone who wants to be a part of ASNC and those who are committed. This bill would be a great way to weed out those who are here based on friendships, we want to find those who are committed to serving the students at Norco College.

Bryan motions to strike out attend and replace the wording with volunteer, Cheryl seconds.

Emiliano – I disagree with the motion of volunteering because the original motion allows leniency. This can be a great way to introduce prospective students into the role of an ASNC member without them having to fully commit.

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Bryan – I agree with parts of Emiliano’s statement but at the same time, it makes the first option of “Attending an ASNC meeting” have way less of an impact than simply attending an event. If we really want to see if a candidate is dedicated to the organization, they should volunteer to show that they are fully committed to ASNC.

Carlos – I agree with Emiliano and Bryan’s statements and they both bring up valid arguments.

Josh – I kept the language vague so that prospecting members have wiggle room to show themselves and who they are and made it flexible for them to understand and participate in ASNC related activities.

Jacob – The language of “Attend a ASNC Senate meeting” or “Volunteer at an ASNC sponsored event.” should be made clear so we as the Senate and those in the future understand the steps needed to appoint prospective students.

Voting on the amendment

Opposed - Allyson, Amine, Emiliano, Jacob, Josh

Amendment passes by majority.

Amine, Emiliano Oppose Main Motion

Main Motion Passed by Majority.

Senate.3.15.06 Removal of Senator of Finance Zayed Hannan for neglect of duty.

**Motion Author: Josh Delgado
(Action Item)**

The Associated Students of Norco College will discuss and vote upon this removal.

| Motion: John | Second: Desiree |

Josh – This isn’t a personal attack, it’s my job to make sure people are in line with our policies. Zayed has been caught by Jacob, and Josh using his phone multiple times, in some cases in front of important speakers. Aneesa has also told him to take an earpod out of his ear in the past. In the workplace, using your phone during work hours is not tolerated, so why should it be here? Josh notices that Zayed has never had any input during the meeting. It’s time to filter out the friendships and fun out of business.

Zayed – I want to apologize that I was on my phone. But why didn’t Josh warn the first time this occurred? The first time I used my phone during Dr. Green’s presentation was on the basis of an urgent matter. The only time I got a verbal warning was from Jacob. I was planning to fix my behavior, but I got the removal notice on his perceived “first time”. I have done all my work, been to every committee meeting, and worked around my work schedule to help contribute to the ASNC.

Josh – So you know using your phone is unprofessional. Zayed has come into three meetings without warning the Senate regarding using his phone.

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John – I have noticed ASNC as a whole are bringing in personal drama and making it everyone’s problem. It creates unnecessary issues and it’s important to separate the issues in the office from personal matters. I don’t think it’s smart to drag people in and create “sides”. Makes us look unprofessional to other organizations on campus.

Josh – We already look unprofessional to the campus. Amine has mentioned that Josh had asked multiple times to get off your phone. Remember our purpose as the ASNC, we handle thousands of dollars and the fact that we set an unprofessional tone makes our organization look like a joke.

Jacob – If all three times someone had to tell you to put your phone away, that in itself was a warning, even if not explicitly told so. So, you’re not disputing the fact that the phone is the problem.

Zayed – Since it wasn’t pointed out explicitly that using my phone was an issue, it would have been easier to correct my behavior. I didn’t want to look like I was leaving the meeting to attend a personal matter and making the meeting seem unimportant.

Dilraj – Being on your phone isn’t right, but we should also look at other possibilities as to why he was on his phone. You told everyone today that he was on his phone, but you [Josh] didn’t tell Zayed the first time he was caught that using his phone is an issue.

Josh - As a student government, what we say and what we vote on here will define us as an individual and as a body what our values are. Part of being attentive and doing your job is to be attentive and voice your option. If you stand with business and wanting things to be done... I have nothing against you, it just shows you’re unprofessional.

Anessa - When I spoke to Dr. Romero, he stated that Zayed had done a subpar job fulfilling his requisitions. It only looks like he is actually starting to do a good job during his requisitions once his position is threatened. I remember Zayed was a part of a group of people who wanted to put me and Anmol up for removal with no basis.

Josh – I understand that you can’t do everything right on your first couple of tries. Even so, requisitions is one thing, but what’s important is your character. I’ve never once heard you voice your opinion. I can’t justify you having a seat on this senate if you aren’t going to give respect to the body and voice your opinion. You have got absences on your record, your requisitions aren’t on spot, and your character shows you don’t care about the body and its objectives.

Desiree – Zayed has done the requisitions properly, but I have heard a lot of problems last semester about drama in the office.

Jacob – I agree with Jose that we are on the subject of neglect of duty, and I want to remind the senate that we are representing the students as senators. The fact that you have been told three times to get off your phone is already an issue in itself.

Jose – The first point I’d like to make is that while our votes define the decisions we make, it doesn’t define our character. Second, as far as your regular job duties are concerned, are you capable of continuing your job duties.

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Zayed – Yes

Jose – Would you say the action item being presented today acts as a wakeup call to grow?

Zayed – Yes

Jose – We are all learning; we all make mistakes. Nobody is perfect, who are we to take away Zayed's ability to grow?

Jacob – I pay my student fees and seeing how my student fees are handled, how can we justify this type of behavior not just to me, but the other students on campus?

Josh - I want Zayed to learn from his mistakes, but Zayed had been called multiple times by multiple members of the ASNC senate regarding his behavior. How many chances can we give before action is taken? You've been given so many opportunities to grow and it's only now that Zayed is being put up for removal that he has decided to make a change. Moving forward, regardless of the outcome of this item, what will show that Zayed won't cut corners?

Victor – I remember last semester we had a meeting and Dr. Romero had called out a group of people using their phones and Zayed was one of those people. During the retreat, we prioritized the importance of being professional.

Yusuf – There are many people inside the ASNC who act so unprofessional. I feel like moving on, if you want to set this precedent, you [Josh] need to follow through and take action for people in the senate using their phone.

Dr. Romero – It looks like you are talking to Josh rather than tackling the issue at hand.

Yusuf – I think you should give Zayed one more chance to redeem himself.

Jose - Zayed, I hope you understand that you are under removal. I'm glad you received this warning because one more would have been a big no no.

Zayed - The warnings I was given were for totally different things. Desiree has told me [Zayed] that my ability to do requisitions has improved drastically. It would have been nice for you to give me a one-on-one talk beforehand before adding the removal.

Josh – We've presented the facts and Zayed has admitted to doing it. Where should we draw the line to self-improvement and negligence. I don't see how someone like Dr. Romero pointing out this issue didn't affect your character. Remember that we're here to conduct business.

Jose – In a way, this vote will set a precedent. It's a huge embarrassment to be called here today and this does judge your character.

Aneesa Calls to Question, Seconded by Carlos.

Call to question unanimous.

The Chair reserves the right to modify the order of business as it deems appropriate. ASNC | 6

Main Motion

In favor of removal: Anmol, Josh, Desiree, Allyson, Emiliano, Victor, Jacob, Michelle
All those against removal: Yusuf, Valerie, John, Carlos, Amine, Cheryl, Jose, Zayed
Abstain: Bryan, Luis, Rafeal

Motion Dies 8 | 8 | 3

VII. ASNC Advisor Report

- 1) **Zayed's Call to Removal** - I want to make sure as a team, we work together. I commend Josh for following through his duties. I hope Zayed learns from this experience. I know while working a real job, you would have been fired. At the same time, this is a good opportunity for him to learn. I also heard many people who usually don't speak during a senate meeting who spoke up. We understand that we want to look professional. Let's all act as student representatives and work towards issues on their behalf.
- 2) **ASNC Training** - The ASNC will go through a training course on Robert's Rules of Order.

VIII. Executive/Committee Reports

President:

- 1) **College Council** - I attended College Council and will send the notes to Josh.
- 2) **General Announcements** - Attended a business administration meeting with various companies and Patty, the director of the meeting, updated these companies about the business administration side of the college.

Administration:

- 1) **Zayed's Call to Removal Thoughts** - At the end of the day, I don't have any personal feelings towards any of you. I want us to act as a well-oiled machine to get things done. If you guys haven't read your roles and code of conduct, please do so. I don't like to do this, but I have to do my job. Make sure to send your committee notes.

Finance:

- 1) **Zayed's Call to Removal Thoughts** - I tried to look at Zayed's issue through an unbiased lens. You've [Zayed] has done a good chunk of requisitions.
- 2) **Budget Update** - We have \$216,000 in the budget. The trustee account is the only account that hasn't been used with an amount of \$1000.

Campus Activities:

- 1) Ice Cream Day – We served around 150 people. We didn't promote it enough and I think we should focus on promoting this better.
- 2) Zayed's Call to Removal Thoughts - I believe everyone can improve and everyone should use this opportunity to learn.

Relations:

- 1) Student App Updates - We are still trying to promote the app. Any event that we have as the ASNC, we should keep in mind about the Student App and make sure flyers goes there.

Organizations:

- 1) Status Regarding Enforcing ICC Agenda Deadlines - I have been very lenient about when clubs can submit action items and because of that, ICC had been cancelled this week because motion items we're submitted late. Moving forward, the due date for submitting items is Fridays at 11:59pm, no exceptions. Make sure you are concise and precise about what you request. At some point, every club had been in some form of violation of this.

NORCO COLLEGE ACADEMIC SENATE , 03.18.24 ASNC REP: Cheryl Kumar

- **Officer Reports/ College Reports**
 - Funding - alignment for distribution
 - Resolutions packet,
 - Jfk registration cap . or not
- **Vp academic affairs :**
 - Management plan
 - 103 spring enrollment - 101 percent of annual target
- **Action Item: Revision of Senate By-laws Regarding the Election of the Part-Time Senator**
 - Part time senator:
 - Elected in fall
 - Change to by law - move election to spring
- **Information Item: Tutorial Services Overview (D.Koch, D.Nance)**
 - Tutorial services:
 - Drop in support (demand)
 - Encourage to attend tutoring
 - 70% or below enrollment
 - Inflation
 - Tutor recommendation
 - Embedded tutor and study groups
- **Action Item: Amendments to the 24-25 RCCD General Education Pattern (B. Johnson or designee)**

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○ No changes to 24-25 general rccd education pattern

● **Action Item: DE Course Design Camp Full Time Faculty Certification Timeline -**

- Certification timeline to teach online
- Training
- Rccd course designer camp - 16 hr course

Marketing Committee Notes - Date: 3/20/2024

Brand Guide:

- Megan Lindeman is the main person in charge of discussing this, and she's discussing the current colors, fonts and online graphic branding of Norco College
- She discusses how the colors of the logos of schools in Norco College need to be aligned with the colors of the campus and not just random "Powerpoint" colors

Website:

- Lenny Riley is discussing on having the new Norco College website finalized soon being made
- The new version of the website contains around 1,700 webpages

ASNC

- Michelle is discussing on what the Relations team is doing to have more publicity on our social media, including our new TikTok account
- She summarized how members in ASNC like Bryan Morales proposes on putting more signage on campus and acrylic sign holders on doors for more publicity
- Everyone in the meeting is pleased to hear the ideas and agree with them

Charter for Marketing Committee:

- There is a request from the Charter that the Marketing Committee that is tabled that it should be disbanded, which many members strongly disagree on.
- Members discuss how this is unreasonable and unnecessary, and that this should be reversed

College Council 03.14.24 Meeting (ASNC President Notes)

3.1 Mid – Year Budget Update

- \$1 million below from expenditures last year

- As of December 31st, we have spent 49.06% which does not include funding from grants such as the COVID grant, for instance

The Chair reserves the right to modify the order of business as it deems appropriate. ASNC | 9

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COVID Recovery Block Grant:

- available balance: \$2,675,184.54

Governor's Budget Update FY 2024-25

- \$38 billion budget problem which will result in substantial revenue production due to FY 22-23 Stock Market decline
- Delay in Income Tax Collections
- Budget Solutions: Reserve Drawdown, Spending Reductions, Increased Tax Revenues and Internal Borrowing, Delayed Spending, Funding Shifts, and Deferrals
- May be \$73 billion or \$38 billion deficit
- No major core reductions to programs or services in January proposal

Budget Allocation Model

- Fair, equitable, and transparent

To-Do Tasks in 23-24

- NC working on implementing district BAM at the college level (focus on efficiency and cost savings)
- Analyze/implement budget development improvements that allow for planning
- Analyze strategic programs/considerations that impact the cost of an FTES
- Further consider "Comprehensive College" application

4.1 Accreditation Update

New standards:

- Standard 1: Institutional mission and effectiveness
- Standard 2: Student Success
- Standard 3: Infrastructure and Resources
- Standard 4: Governance and Decision – Making
- (30 responses required)

Timeline:

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- Spring 2024: Self – Evaluation Kickoff
- Fall 2025: ACCJC Check – In
- Fall 2026: ISER due and peer review team begins its works
- Spring 2027: NC hosts focused Site Visit by peer review team

ISER Kickoff Training

- Friday, April 26th 2024 from 9am – 12pm in HUM 111 (invite only)
- Purpose: Overall guidance for developing Institutional Self – Evaluation Report

4.4 Library Guided Pathways and Equity Plan

- Library courses and faculty counts are included in CHL
- o Faculty represented in college governance thru CHL
- One full-time librarian will be assigned to each school; one full-time librarian will be assigned to off-site center per accreditation library will reassess assignments as new library faculty are hired
- Goal 1 Completed: Align library with GP Schools Reorganization and defined roles and responsibilities for Library Liaisons
- Goal 2: Coordinate with Student Success Teams
- Goal 3: Assess and Improve Information Literacy Instruction
- Goal 4: Assess and Improve Library Services

3) For the Good of the Order/Announcements/Comments from the Public:

This time is reserved for members of the public and ASNC officers to address the ASNC on issues not already appearing on the agenda. A limit of three (3) minutes per speaker shall be observed.

Elections Committee – Applications will be available on the 29th. Bryan will email the Senate the timeline and the Elections Committee will prepare material if needed, for candidates.

4) Adjournment **12:05pm**

The Chair reserves the right to modify the order of business as it deems appropriate. ASNC |

