

**NORCO**  
**COLLEGE**  
Norco College Academic Senate

June 1, 2020

1:30 p.m. – 3:30 p.m.

Via CCC Confer Zoom: <https://cccconfer.zoom.us/j/96760792982>

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from DRC at 951-372-7070.

**AGENDA**

- 1:30 p.m.     **I. Roll Call/Sign-In**  
**II. Approval of Agenda**  
**III. Approval of [Minutes of May 18, 2020](#)**
- 1:35 p.m.     **IV. Action Item: Approval of Accreditation Faculty Co-Chair Description (K. Anderson)**  
The Academic Senate is asked to vote to approve the [Faculty Accreditation Co-Chair Draft Position Description](#)
- 1:40 p.m.     **V. Action Item: Approval of Faculty Appointments**  
The Academic Senate is asked to vote to confirm the following appointments:  
**A.** Brian Johnson as Faculty Co-chair of Norco College Curriculum Committee, Fall 2020-Spring 2022. (B. Johnson)  
**B.** Natalie Morford as a member of Professional Growth & Sabbatical Leave Committee (PG&SL). (V. Harris)  
**C.** Sarah Burnett as Open Educational Resources (OER) Liaison, Fall 2020-Spring 2022. (M. Bobo)
- 1:45 p.m.     **VI. Action Item: Proposed Changes to Norco College Academic Senate Constitution (V. Lee)**  
Action on the [proposed changes](#) to the Constitution of Norco College Academic Senate.
- 2:00 p.m.     **VII. Discussion: Review Survey of Effectiveness Results for [Academic Senate](#) and [Standing Committees](#) (Q. Bemiller)**  
Academic Senate will discuss Survey of Effectiveness Results.
- 2:10 p.m.     **VIII. Discussion: Strategic Planning Structure (M. Bader/Q. Bemiller/K. Fleming/M. Green)**  
Continued discussion of Norco College's Strategic Planning Structure. Two new documents: [EMP Goal Assignments Draft](#) and [NC Strategic Planning & Governance Manual Draft](#)
- 2:25 p.m.     **IX. Discussion: Prison Education Program (J. Dobson)**

The Academic Senate will discuss the potential need to have a representative body on campus for the Prison Education program and the current disconnection between the college and the program.

- 2:35 p.m. X. Discussion: Noncredit Education (Q. Bemiller)**  
Academic Senate will discuss Noncredit Certificates and Residency.
- 2:40 p.m. XI. Discussion: Course Capacities (J. Tyler)**  
The Academic Senate will have a follow-up discussion regarding the [Course Cap Understanding, 05/12/2020](#).
- 2:50 p.m. XII. Report: Norco College Learning Resource Center (LRC) Update (D. Nance)**  
Dean Damon Nance will provide an update on the LRC and answer questions.
- 2:55 p.m. XIII. Report: Commencement 2020 Update (M. Hartley)**  
Dean Mark Hartley will provide an update on Commencement 2020 and answer questions.
- 3:00 p.m. XIV. Report: Associated Students of Norco College (T. Chihuahua, S. Irfan)**
- 3:05 p.m. XV. Administrator Reports**  
    **A. Vice-President, Academic Affairs (S. Lee)**  
    **B. President (M. Green)**
- 3:10 p.m. XVI. Officer Reports**  
    **A. Secretary/Treasurer (K. Kamerin)**  
    **B. Vice-President (V. Lee)**  
    **C. President (Q. Bemiller)**
- 3:15 p.m. XVII. Recognition of Norco College Faculty Emeriti (Q. Bemiller)**  
The Academic Senate wishes to recognize those faculty who are retiring from our institution in 2019/2020:
- Khalil Andacheh, Ph.D., Associate Professor, Sociology (2002)
  - Kristine Anderson, MA., M.F.A., Professor, English (1989-95/1997)
  - Cathy Brotherton, M.S., Professor, Computer Information Systems (1986)
  - Celia Brockenbrough, M.L.S., Professor, Library Services (1991)
  - David Mills, M.A., Associate Professor, English (2001)
  - Carol Miter, M.A., Professor, English (1991)
  - Bob Prior, M.A., Professor, Mathematics (1990)
  - Charles Sternberg, Ph.D., Professor, Anatomy and Physiology (1992)
  - Tom Wagner, J.D., LL.M., Professor, Real Estate/Business Administration (1992)
  - Beverly Wimer, M.S., Associate Professor, Kinesiology (1989)
  - Gail Zwart, D.P.A., Professor, Business Administration (2003)
- 3:20 p.m. XVIII. Open Hearing/Good of the Order**

3:30 p.m.      XIX. Adjournment

<p style="text-align: center;"><b>Academic Senate Fall 2020 Schedule</b></p>	<p style="text-align: center;"><b>The 10 + 1 Purview of Academic Senate</b></p>
<p>Via Zoom until further notice:            *Aug. 31, 2020, (joint meeting with ISPC, 1:00p.m.-3:50 p.m.)                †Sept. 14, 2020                Sept. 21, 2020            ‡Sept. 30, 2020 (joint meeting with ISPC, 1:00p.m.-3:50 p.m.)                Oct. 5, 2020                Oct. 19, 2020                Nov. 2, 2020                Nov. 16, 2020                Dec. 7, 2020</p> <p>*5<sup>th</sup> Monday, with ISPC            †2<sup>nd</sup> Monday due to Labor Day            ‡5<sup>th</sup> Wednesday, with ISPC</p>	<ol style="list-style-type: none"> <li>1. Curriculum, including establishing prerequisites and placing courses within disciplines</li> <li>2. Degree and certificate requirements</li> <li>3. Grading policies</li> <li>4. Education program development</li> <li>5. Standards or policies regarding student preparation and success</li> <li>6. District and college governance structures, as related to faculty roles</li> <li>7. Faculty roles and involvement in accreditation processes, including self-study and annual reports</li> <li>8. Policies for faculty professional development activities</li> <li>9. Processes for program review</li> <li>10. Processes for institutional planning and budget development</li> <li>+1. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate</li> </ol>