

# NORCO COLLEGE *REGULAR UPDATE*

March 23, 2018

Hello, Mustangs!

Below is the newest Norco College Regular Update, aligned to the college's seven Strategic Planning Goals. In case you've missed any issues, all Regular Updates are archived on the President's webpage: <http://www.norcollege.edu/about/president/Pages/Regular-Update.aspx>.

Happy reading!

## **Strategic Goal 1: Increase Student Achievement and Success**

### Completion Initiative and Guided Pathways

- Norco College's partnership with [InsideTrack](#), to establish a case management system that makes sense for our students and is organized around the four Schools, continues in mid-April when with preliminary findings of the March meetings, interviews, and job shadowing will be available. Faculty and staff training will take place in April, and InsideTrack will issue a final report in May. Based on this report, Student Services anticipates a reorganization in time to greet fall 2018 students with a "new face."
- Student Services is looking at further outreach to address the number of students who have not completed the orientation, assessment, and counseling (OAC) process and those who do not have a comprehensive educational plan. In fall 2017, of those students starting the OAC process, 110 did not complete it, and in spring 2018, 55 did not finish the process. In spring 2018, about 3,400 enrolled students do not have a comprehensive educational plan.

### Foster Care Program

- The college has submitted a proposal for a \$150,000 to \$250,000 Cooperating Agencies Foster Youth Educational Support (CAFYES) grant. We should hear in April, with allocation in May if we're successful.

### Summer Advantage

- For summer 2018, Summer Advantage will look much like last year but with a heavy career focus. Six hundred students are expected for the program June 11-14.

## **Strategic Goal 2: Improve the Quality of Student Life**

### Athletics Plan

- Norco College is looking at expanding our athletics program and is seeking feedback from the college community. The draft athletics strategic plan, <http://norcollege.edu/athletics/Documents/Strategic-Plan-REVISED.pdf>, is being presented to college councils this spring.

### Civic Engagement

- The college is working on getting the word out to students on how to register to vote. Closer to the June 2018 election, there will be voter registration tables.

- The District is looking at a memorandum of understanding (MOU) with the state of California “to increase voter engagement, democratic participation, and civic literacy among the student body.”

### **Strategic Goal 3: Increase Student Access**

#### Call Center

- From February 5 to 9, the call center generated 7406 calls to students, resulting in 11,159.50 units added or 371.9 FTES, and approximately \$1.9 million for the District. Thank you to all those participating in the call center afterhours. You made a difference!

#### Enrollment Management

- The college is considering adding a couple of late-start evening courses for spring. Dr. Sam Lee, vice president of academic affairs, and Dr. Jason Parks, dean of instruction, are discussing the possibility.

#### High School Partnership Program

- The college is waiting to hear about pending legislation through Senator Richard Roth’s office that will help us expand the dual enrollment program and wrap-around services.
- California Career and Access Pathways (CCAP) agreements with the Corona-Norco Unified School District (CNUUSD), Alvord Unified School District, and Jurupa Unified School District will be going to the Board of Trustees for approval and to their respective school district boards for approval. For CNUUSD, four high schools are or will be starting CTE pathways: Eleanor Roosevelt High School, four pathways (started in fall 2017); Norco High School, two pathways (to begin fall 2018); Centennial High School, four pathways (to begin fall 2018); John F. Kennedy Middle College High School, one pathway. For Alvord USD, La Sierra High School will begin three pathways in fall 2018. For Jurupa Valley High School, one pathway will begin fall 2018.

#### Next Phase Program

- Dr. Reece is meeting with the director of California Department of Corrections and Rehabilitation (CDCR) this month regarding Norco College’s education-in-the-prison program.
- Norco College’s Next Phase program is gearing up for the launch of the first two full-time cohorts in fall 2018.

#### Veterans Education/Promise Program

- A preliminary meeting with Norco College and architects Ruhnau Clarke regarding aesthetic and functional design of the veterans resource building occurred on March 20. A design team, which will include veteran students, will meet in the near future.
- The college continues to meet with partners on a housing solution for veterans.
- A programmer has been hired to build the beta version (first draft or test model version) of the articulation platform for veteran students.
- Dr. Reece will be meeting with the undersecretary of CalVet this month to secure veterans data for the state of California so the college can begin the recruitment process.
- A Dinner with President fundraiser on April 19 will benefit Norco College programs, with special emphasis on veterans and veterans programs at the college. The military has approved the performance of a military band at the event, and Dr. Monica Green, vice president of student services, has agreed to be master of ceremonies. Assemblymember Sabrina Cervantes will be recognized with the inaugural Norco College President’s Award for Excellence for her commitment to Norco College and the veterans education program. Click here for further information and tickets:

<http://schools.norcocollege.edu/dinner/>.

#### **Strategic Goal 4: Create Effective Community Partnerships**

##### National Photonics Research Center

- An initial stakeholders' meeting took place this week. Attendees included the Office of Naval Research from Washington, D.C.; representatives from UCR's vice chancellor of research, from the engineering department, and from the physics department; a faculty member from California Institute of Technology representing the physics department; an engineer from Port Hueneme Naval Base; representatives from Norco's Navy base, the Naval Surface Warfare Center (NSWC); local civic leaders from the I-15 corridor; a representative from Congressman Ken Calvert's office; and faculty and managers from Norco College. The topic of discussion was a photonics center feasibility study.

#### **Strategic Goal 5: Strengthen Student Learning**

##### Distance Education

- The District Distance Education Conference is scheduled for April 20. The event is free. For more information, see <https://www.eventbrite.com/e/the-changing-face-of-online-learning-new-technology-and-the-oer-movement-tickets-43848967442>.

##### SLO Assessment

- The Norco Assessment Committee (NAC) continues to focus on ensuring that all student learning outcomes (SLOs) have been assessed in all classes and helping to facilitate the assessment process where needed. A Google spreadsheet indicates a timeline for SLOs that need to be assessed prior to spring 2020: <http://bit.ly/SLOsToAssessBy2020>.
- Similarly, all program learning outcomes (ProLos) need to be assessed and results entered into Nuventive (previously known as TracDat) prior to spring 2020. NAC will identify the ProLos that need assessment and work with the programs to create a timeline for completion of the process.

#### **Strategic Goal 6: Demonstrate Effective Planning Processes**

##### Accreditation 2020

- Each of the ten Accreditation Standards committees is working on a gap analysis to gather evidence about how Norco College meets the accreditation standards.
- For information about Accreditation 2020, visit the webpage: <http://norcollege.edu/about/president/Accreditation/Pages/Accreditation-2020.aspx>.
- Norco College accreditation co-chairs are joining colleagues from Riverside City College and Moreno Valley College in providing an accreditation update at the chancellor's cabinet on March 26 and then at the Board of Trustees meeting on April 3.

##### Marketing Plan

- Institutional Advancement has been proceeding through the public and shared governance meetings process along with the college reorganization.

##### Organizing around Our Schools

- The main motivation for reorganization is improving student achievement; implementation is a major piece of the Completion Initiative. The college dialogue continues: As of Tuesday, March 20, eleven public/shared governance meetings have addressed the topic. In the process, the proposal has been heavily revised, thanks to much good commentary and many good suggestions. The reorganization, which began as a concept in December, was released as a detailed proposal on March 22 in a "nor-all" email from Dr. Bryan Reece, Norco College president. After the proposal's release, another sixteen public/shared governance meetings will take place between now and May 17. In addition, it is hoped that the reorganization is discussed in many other

meetings, such as department, management, and union meetings. The goal is for a final draft of the reorganization to be presented at the Committee of the Whole meeting on May 17.

#### Scheduled Maintenance Planning

- The library roofing project will begin just after graduation. No interruption of library services for summer session students is anticipated.
- An IT building interior lighting retrofit project will take place in summer.

#### Signage

- Requests for proposals (RFPs) were sent out for consultants who will develop a “wayfinding” plan, which is signage to help direct people around campus.

#### Strategic Planning

- The district is completing a scan and SWOT analysis, from which Norco College may be able to use a subset to inform the college’s educational master plan. Norco College will also need to complete college-specific program-level analysis.
- ISPC is reviewing the college’s mission, vision and values.

#### Technology

- The District is moving to an online travel and reimbursement software program, Concur, which is scheduled to be in place by the end of the fiscal year. Look for more information to come.

#### Traffic

- The HAWK system is in place at the crosswalk near the STEM Center. However, with the removal of stop signs at that location, some concerns have been raised, such as problems turning left from Third Street into the STEM Center. On Thursday, March 22, an engineer was on site to evaluate the traffic and crosswalk activity at that location.

### **Strategic Goal 7: Strengthen our Commitment to our Employees**

#### Great Colleges to Work for Survey

- All faculty and staff received an email the week of March 5 requesting completion of the Great Colleges to Work for Survey. The email explains that the survey is “easy, quick, anonymous, and confidential.” The deadline has been extended to March 26. To locate the original email, search for “2018 Norco College Great Colleges to Work for Survey.” If you have trouble finding or opening your email or survey, you can contact the company’s help desk at [surveys@modernthink.net](mailto:surveys@modernthink.net) or 888.684.4658, and another email will be sent to you.

#### Hiring, Equity, and Personnel

- We’re out in front of the hiring cycle this year. All hiring for positions the college committed to in fall is expected to be completed before end of spring semester.
- A permanent dean of student services position has been announced and the hiring process should be completed by the end of spring.

#### Safety

- A schedule of training sessions to prepare for a full campus building evacuation drill on May 18th was sent to “nor-all” from Justin Czerniak, college safety and emergency planning coordinator, on Monday, March 19, with “Schedule of training classes . . .” in the subject line. Contact Justin if you have questions or would like to attend a training session: [justin.czerniak@norcolleg.edu](mailto:justin.czerniak@norcolleg.edu).
- Tuesday April 10, Norco College is hosting two InfraGard Seminars (<https://www.infragardlosangeles.org/>) titled Mass Violence in Schools Prevention (MVSP). There are two sessions: a morning session (8:30-12:00) and an afternoon

session (1:00-4:30). FLEX credit is available. Email Justin Czerniak if you would like to attend one of the sessions: [justin.czerniak@norcollege.edu](mailto:justin.czerniak@norcollege.edu).

- As a reminder, faculty and staff are encouraged to access their Rave Alert account, <https://www.getrave.com/login/rccd>, to download the Rave Guardian app, <http://www.raveguardian.com/>, and to ask students to download the Rave Guardian app.
- A test of Norco College's emergency communications and evacuation procedures will take place on Friday, May 18th, at 11:00 a.m. For more information, see the Monday, March 19 "nor-all" email from Justin Czerniak with the subject line "Save the Date—Norco College emergency communications and evacuation procedures."