

NORCO COLLEGE *REGULAR UPDATE*

17 November 2017

Hello, Mustangs!

What you see is the college's inaugural Regular Update, a bullet list of developments and institutional news for our college community. This is an update of work related to the college's seven Strategic Planning Goals. The bulletin will appear in your inbox periodically (sent from your faculty accreditation co-chair) to provide ongoing information in succinct form, along with links (when possible) to further information. Dr. Reece and Dr. Lee proposed this update to enhance transparency and encourage open communication throughout the college.

Happy reading!

- Strategic Goal 1: Increase Student Achievement and Success
 - Completion Initiative and Guided Pathways
 - Norco College's Completion Initiative *is* guided pathways. This fall saw the soft launch of Schools, and the website is up (though still under construction). <http://norcocollege.edu/schools/pages/index.aspx>.
 - Here's a link for more information about the [CA Guided Pathways Project](#).
 - For Completion Initiative 2.0, the next step, conversations will begin in February 2018.
 - Foster Care Program
 - The District received the 2016-17 Award for Innovation in Higher Education to support the Foster Youth Support Network, a combination of resources to assist foster youth in high school through their transition to college. We continue to implement the district grant. <http://rccd.edu/administration/strategiccomm/news/Pages/RCCD-Receives-2016-17-Award.aspx>
 - The idea of housing solutions for foster youth is being explored within the larger conversation about veterans housing.
 - Veterans Education/Promise Program
 - Norco College is in the process of hiring an outreach and recruitment specialist.
 - The existing Veterans Center will be redesigned to accommodate additional resources and staff.
 - RFP (request for proposal) is being sent to vendors for design of the new Veterans Resource Center.
 - The college is exploring financing options for the Veterans Resource Center and veterans housing.
 - Gaming faculty are working on articulation efforts for veterans with hopes that gaming will be ready to recruit beginning in spring 2018 for the fall.
 - We are meeting with ACE (American Center for Education), a potential national partner, on the articulation platform.

- First national campaign to recruit veterans will launch March 1.
- Strategic Goal 2: Improve the Quality of Student Life
 - Athletics Plan
 - The final games of soccer season were November 9. One goal is to build women's soccer, especially recruiting for fall 2018.
<http://norcollege.edu/athletics/Pages/index.aspx>
 - Discussion is planned for December to talk about a strategy for beginning to expand athletics at Norco College.
 - Smoking Cessation Plan
 - Signage is up now showing Norco College becomes a smoke-free campus as of January 1.
- Strategic Goal 3: Increase Student Access
 - Early Registration
 - Registration dates are under discussion. Registration may be coming earlier for all Norco College students.
 - APC will work in January to schedule summer and fall 2018 together. The ultimate goal is to schedule a whole year at once. This has implications for curriculum and catalog deadlines.
 - A new team was formed at the district level to manage effective catalog production.
 - Engineering Promise
 - The goal of the program is to recruit women and students of color to engineering pathways with all expenses paid. The college recently received federal approval to move forward.
- Strategic Goal 4: Create Effective Community Partnerships
 - High School Partnership Program
 - Currently offering three pathways for students through dual enrollment at Roosevelt High School: business, gaming, engineering. In spring adding administration of justice. (See page 4 of spring 2017 Strategic Planning Update Newsletter: <http://norcollege.edu/about/president/strategic-planning/Documents/newsletter/sp17-strategic-planning-newsletter.pdf>.)
 - Plans are developing for the addition of schools in Alvord and Jurupa Unified School Districts in spring or fall 2018.
 - Next Phase Program
 - Currently spring courses at CDC are being planned.
 - Plans are to have the first full cohort (30 students enrolled full time toward earning an AA in two years) in fall 2018.
 - Photonics Research Center
 - We continue to meet with Rep. Ken Calvert's office, the Navy, Y.K. Bae Corporation, and other partners. The idea is still developing. A three-year NSF grant requesting \$526,409 was recently submitted. The goal of the grant is to support the development, marketing, and equipment needed to support photonics related coursework. If received, the grant would be funded as of July 1, 2018. Submission or receipt of the grant would not obligate the college to proceed with photonics programming or accept the grant funding.
- Strategic Goal 5: Strengthen Student Learning
 - SLO Assessment
 - Faculty are organizing a plan to assess every SLO in every class by the accreditation visit. Resources are being put in place to support these efforts. Dr.

Lee is recommending that all possible course SLOs be assessed by spring 2018 in order to enable assessment data to inform program reviews being completed in April of 2018.

- Deans of instruction will begin devoting the weekly deans meeting to working directly with faculty who would like help entering SLOs on TracDat. They will be in the PDC (Lib. 101) 9:00-10:30 a.m. Thursdays; please let them know, and they will be ready to assist.
- Strategic Goal 6: Demonstrate Effective Planning Processes
 - Academic Reorganization
 - The new Schools suggest the need to restart campus discussions on reorganization to support the Schools as organizational entities.
 - If funding is received from recent grant proposals, the college will hire a veterans director and other personnel to support that program as well as a director for the Next Phase program.
 - Accreditation Preparation
 - Norco College's next accreditation visit will be in spring 2020.
 - First meeting of the Steering Committee (co-chairs of all Standards for the Accreditation 2020 self-study) is Friday, November 17, 2:00-4:00 in ST 107.
 - Budgeting
 - The VP of Business Services plans a budget and planning presentation early in the spring semester.
 - Facilities Master Plan
 - Regarding buildings and space, plans are in process to conduct a strategy session (possibly by end of this term) regarding use of space.
 - Regarding landscaping, two initiatives are in the works: (1) a facilities plan review, (2) request for additional staff support to advance the landscaping plan.
 - Dream Team
 - The purpose of this ad hoc team is to create "a new aesthetic," a distinctive look for the college.
 - Currently the group is working on RFQ (request for quotation) for a shade structure for the amphitheater.
 - The group is meeting Monday, November 20, 9:00-10:00 a.m. in IT 218.
 - Marketing Plan
 - The marketing group is moving forward to revise the marketing style guide. Initial discussions have started through shared governance, with more participation to take place during spring.
 - Prioritization (Supplies and Equipment, Staff, Technology, Facilities)
 - Planning committees (AAPC, APC, BFPC, SPC) have finished prioritizing requests. ISPC will look at these at a special meeting November 29.
 - Scheduled Maintenance Planning
 - The library roof replacement is being discussed. This will be a six-week project, dates TBD.
 - Signage
 - A workgroup is being put together to look at a campus Wayfinding program that will improve directional signage, to be funded with one-time reserve funds.
 - Strategic Planning
 - ISPC has developed a work plan for review and revision of the college's Strategic Plan, with the revision to be completed in spring 2018 and the plan submitted to the Board of Trustees for approval in July 2018.

- ISPC is holding a strategic planning retreat in December.
 - Technology
 - Classroom installation of podium computers is complete. TSS is visiting all classrooms to fix any problems with PPT projection.
 - Technology Committee will look at records to determine who is next in the queue for new computers in inventory.
 - The college is going to test drive an IT “quick service,” involving IT personnel physically on campus for an hour to an hour and a half once a month.
 - Traffic
 - The college has retained a consultant (RBI) to study traffic patterns to expedite traffic and safely provide for pedestrians. The goal is to have some mitigation in place by the beginning of spring semester.
 - Three proposed routes for a second road/entrance have received tentative approval from three constituent groups. We will try to wrap the costs of this project into other development projects associated with veterans and photonics.
- Strategic Goal 7: Strengthen our Commitment to our Employees
 - Equity
 - The hiring process has been overhauled through an equity lens.
 - Hiring and Personnel
 - We are fast-tracking hiring of personnel, especially faculty, to make sure we are hiring earlier this year.
 - Professional Development
 - The new Professional Development Center (Lib 101) is open.
 - Early discussion is occurring at the strategic level of how we can coordinate faculty, staff, and management professional development.
 - Two teams are going to the Leading from the Middle training in 2018, one from TLC and one from PDC, with an eye toward developing practices for professional development that can be institutionalized.
 - Creation of a professional development budget is being discussed.