Scheduling Counseling Appointments: All counseling appointments are scheduled through the SSS & SSS RISE office. Appointments are scheduled on a first-come, first-serve basis. 1st contact appointments can be scheduled beginning February 11, 2013. Check your email regularly for SSS & SSS RISE updates.

- **1st Counseling Appointment** is 30 minutes beginning March 1, 2013 through April 5, 2013.
- **1st Tutoring Session** must be completed on/before Thursday, March 28, 2013 [to be eligible for Summer 2013 and Fall 2013 Priority Registration].
- **Progress Reports Are Due**: Thursday, March 28/2013 [Meet with Counselor or Educational Advisor].
- **2nd Counseling Appointment** is 30 minutes beginning April 8, 2013 through May 24, 2013.
- If you are 10 minutes late to your appointment it will be a “NO-SHOW” and you must reschedule your appointment. (Two No-Shows will require a meeting with the Director.)
- Counselor availability varies—Call or come in to make an appointment.

### SPRING 2013 SEMESTER CONTACTS

<table>
<thead>
<tr>
<th>CONTACT DESCRIPTION</th>
<th>STARTING</th>
<th>ENDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Contact (SSS &amp; SSS RISE Counselor Meeting)</td>
<td>3/1/2013</td>
<td>4/5/2013</td>
</tr>
<tr>
<td>Progress Reports &amp; 1st Tutoring Session</td>
<td>DEADLINE: 3/28/2013</td>
<td></td>
</tr>
<tr>
<td>2nd Contact (SSS &amp; SSS RISE Counselor Meeting and Review Progress Report)</td>
<td>4/8/2013</td>
<td>5/24/2013</td>
</tr>
</tbody>
</table>

### TUTORING/WORKSHOPS/ACTIVITIES/PRIORITY REGISTRATION

<table>
<thead>
<tr>
<th>STARTING</th>
<th>ENDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/11/2013</td>
<td>06/06/2013</td>
</tr>
</tbody>
</table>

**Tutoring Request Form (Available in the SSS/SSS RISE office)**
- Each SSS & SSS RISE participant is **REQUIRED** to complete ONE tutoring session via Tutorial Services, an SSS/SSS RISE peer tutor, or instructor during the Spring 2013 Semester.

**SSS & SSS RISE Workshops/Activities**
- All SSS/SSS RISE students must attend THREE workshops or activities during the Spring 2013 semester as designated by the program.
- See Calendar

**Priority Registration for Summer 2013**
- Available to eligible SSS/SSS RISE participants who complete 1 Counseling Appointment, 2 Workshops/Activities before 4/5/13 and complete their Progress Report and Tutoring Session before 3/28/13.
- (*TENTATIVE) Summer '13: 5/15/13

**Priority Registration for Fall 2013**
- Available to eligible SSS/SSS RISE participants who complete 2 Counseling Appointments, 3 Workshops/Activities before 5/24/13 and complete Progress Report and Tutoring Session before 3/28/13.
- (*TENTATIVE) Fall '13: 7/19/13

### OFFICE INFORMATION

- **Location**: Student Services Building, Room 212 (2nd Floor)
- **Phone**: (951) 372-7149
- **Fax**: (951) 739-7051
- **SSS/SSS RISE office hours**: (Spring 2013 Semester)
  - Monday: 10:00 am—7:00 pm
  - Tuesday–Thursday: 8:00 am—4:00 pm
  - Friday: 8:00 am—12:00 pm

### STUDENT SUPPORT SERVICES & STUDENT SUPPORT SERVICES RISE STAFF

- Hortencia Cuevas, SSS & SSS RISE Director
  - Email: hortencia.cuevas@norcocollege.edu
- Patricia Gill, SSS & SSS RISE Educational Advisor
  - Email: patricia.gill@norcocollege.edu
- Ladyllyn Dominguez, SSS Adjunct Counselor
  - Email: ladyllyn.dominguez@rccd.edu
- Sandra Buenrostro, SSS RISE Adjunct Counselor
  - Email: sandra.buenrostro@rccd.edu
- Monica Esparza, Grants Administrative Specialist
  - Email: monica.esparza@norcocollege.edu
# Spring 2013 Semester Calendar

## Student Support Services and Student Support Services RISE

### Spring 2013 Semester SSS/SSS RISE 1st Contact Deadline
- **1st Contact (SSS & SSS RISE Counselor Meeting)**: March 1 — April 5, 2013

### Spring 2013 Semester Progress Reports & 1st Tutoring Session
- **Progress Reports Are Due**: Thursday, March 28, 2013
- **1st Tutoring Session**: Thursday, March 28, 2013

### Spring 2013 Semester SSS/SSS RISE 2nd Contact Deadline
- **2nd Contact (SSS/SSS RISE Counselor Meeting)**: April 8 — May 24, 2013

### Spring 2013 Semester SSS/SSS RISE Tutoring Deadline
- **Completion of at least 1 Tutoring Session or more for Spring 2013**: February 11 — June 6, 2013

## SSS RISE Cultural Event

### Priority Registration for Summer 2013
- **Eligible SSS/SSS RISE Participants who complete 1 Counseling Appointments, 2 Workshops/Activities by 4/15/13, Progress Report and Tutoring Session by 3/28/13**: May 15, 2013 — May 17, 2013

### SSS/SSS RISE Achievement Ceremony
- **Date * Times * Location**: May 17, 2013 * 5:00 — 7:00 PM * CSS 217

### Norco College Commencement
- **Friday, June 7, 2013 * 5:00 PM — 7:00 PM * Soccer Field

### Priority Registration for Fall 2013

### Workshops

<table>
<thead>
<tr>
<th>Workshops</th>
<th>Workshop Dates</th>
<th>Workshop Times</th>
<th>Workshop Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scholarships 101</td>
<td>Monday, March 4, 2013</td>
<td>5:00 PM — 6:00 PM</td>
<td>CACT 2</td>
</tr>
<tr>
<td>Scholarships 101</td>
<td>Thursday, March 7, 2013</td>
<td>12:50 PM — 1:50 PM</td>
<td>CACT 2</td>
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<tr>
<td>Scholarship Essay Writing</td>
<td>Monday, March 11, 2013</td>
<td>5:00 PM — 6:00 PM</td>
<td>CACT 2</td>
</tr>
<tr>
<td>Scholarships 101</td>
<td>Thursday, March 14, 2013</td>
<td>12:50 PM — 1:50 PM</td>
<td>CACT 2</td>
</tr>
<tr>
<td>Scholarships 101</td>
<td>Monday, March 18, 2013</td>
<td>5:00 PM — 6:00 PM</td>
<td>CACT 2</td>
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<tr>
<td>Scholarships 101</td>
<td>Thursday, March 21, 2013</td>
<td>12:50 PM — 1:50 PM</td>
<td>CACT 2</td>
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<tr>
<td>Resume Building</td>
<td>Monday, April 1, 2013</td>
<td>5:00 PM — 6:00 PM</td>
<td>CACT 2</td>
</tr>
<tr>
<td>Resume Building</td>
<td>Thursday, April 4, 2013</td>
<td>12:50 PM — 1:50 PM</td>
<td>CACT 2</td>
</tr>
<tr>
<td>Personality/Careers</td>
<td>Monday, April 22, 2013</td>
<td>5:00 PM — 6:00 PM</td>
<td>CACT 2</td>
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<tr>
<td>Personality/Careers</td>
<td>Thursday, April 25, 2013</td>
<td>12:50 PM — 1:50 PM</td>
<td>CACT 2</td>
</tr>
<tr>
<td><strong>Cancelled Workshops</strong></td>
<td></td>
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**IMPORTANT REMINDERS**
- Contact the SSS & SSS RISE office of any appointment cancellation 24 hours in advance
- Notify the SSS & SSS RISE office of any changes to your address, telephone, or email address
- Check your email regularly for SSS & SSS RISE updates
- Activate your RCCD student email account (this will be used for all Norco College communication)
- Last day to add most full term classes: **2/22/2013**
- Last day to drop most full term classes without a "W" and a refund: **2/22/2013**
- Last day to drop most full term classes with a "W": **5/15/2013**
- Apply for AA Degree or Certificate for 13SPR: **2/11/13 to 4/1/13**