

2026-27

Academic History Update Guide for Transfer Applicants

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About the academic update

After applying to the California State University (CSU), transfer applicants should update their academic history in [Cal State Apply](#) to ensure the CSU campus(es) they applied to have their most recent grades and courses. Academic Update includes the ability to edit the Colleges Attended, College Coursework, General Education, Standardized Tests, and Prerequisites sections within the Academic History and Program Materials quadrants of your Cal State Apply application.

Academic Update in Cal State Apply can be completed between January 1, 2026 and January 31, 2026.

As part of the academic update, you will be able to:

- Update any courses that have a status of in progress/planned, including fall courses or updating grades for repeated courses or academic renewal
- Edit course grades and transferable flags on any prior coursework
- Add new colleges and coursework, if needed
- Add Standardized Test scores, if needed
- Add/update courses matched to a prerequisite

See the chart on the next page for a comprehensive list of changes that can be made during the Academic Update period.

Academic Update Abilities

ABILITY TO UPDATE?	YES	NO
Fall 2025 in progress coursework grades & completion status*	X	
Spring 2026 planned coursework/completion status*	X	
Winter 2026 planned coursework/completion status*	X	
Completed course title and course number prior to fall 2025		X
Completed coursework grades prior to fall 2025	X	
Repeated or Academic Renewal (AR) course grades	X	
Transferable checkmark for a course	X	
Standardized test scores		X
Courses matched to a prerequisite	X	
Courses used to meet General Education	X	

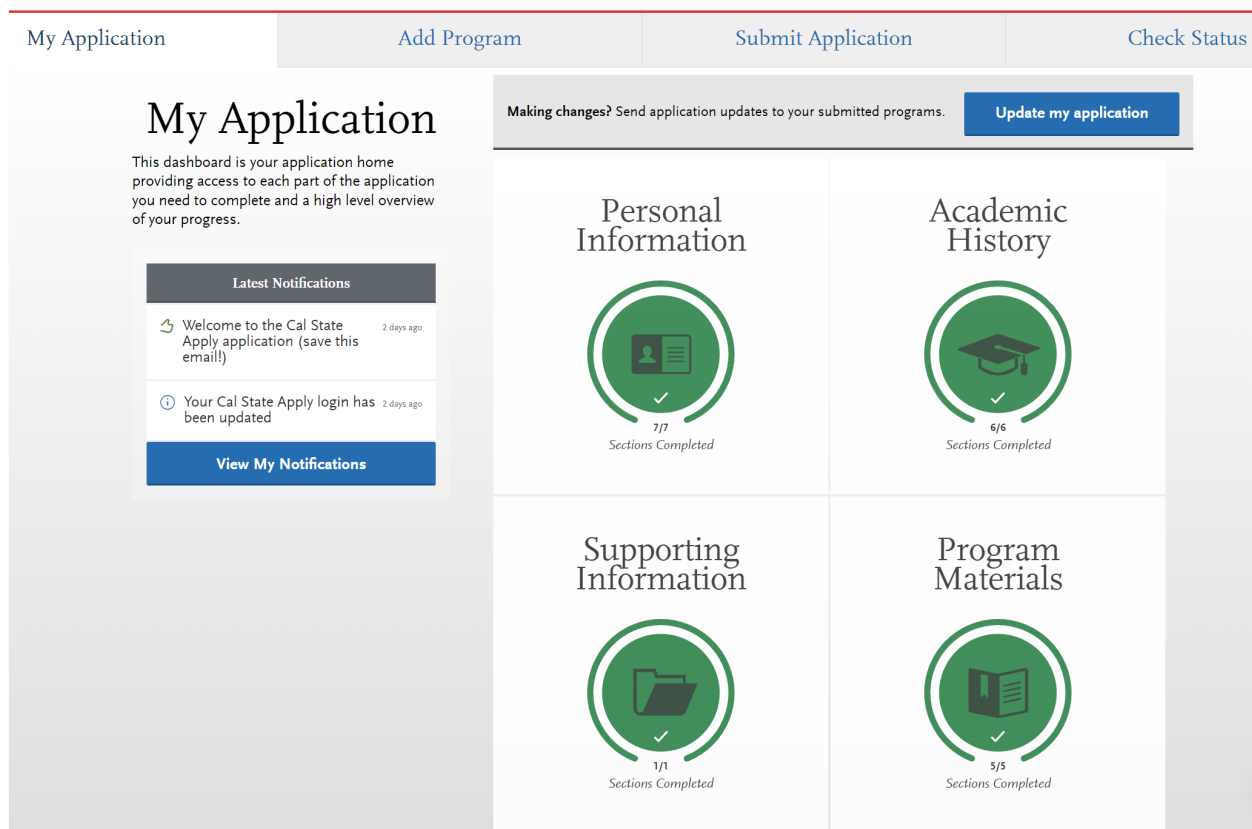
ABILITY TO ADD?	YES	NO
New colleges attended	X	
New coursework to an in-progress term	X	
New coursework to a completed term	X	
Standardized test scores	X	
Courses matched to a prerequisite	X	
New term (semester, quarter, trimester)	X	

ABILITY TO DELETE?	YES	NO
Fall 2025 in progress coursework	X	
Spring 2026 planned coursework*	X	
Winter 2026 planned coursework*	X	
Completed coursework prior to fall 2025		X
Transferable checkmark for a course	X	
Standardized test scores		X
Colleges or universities listed in the Colleges Attended section		X

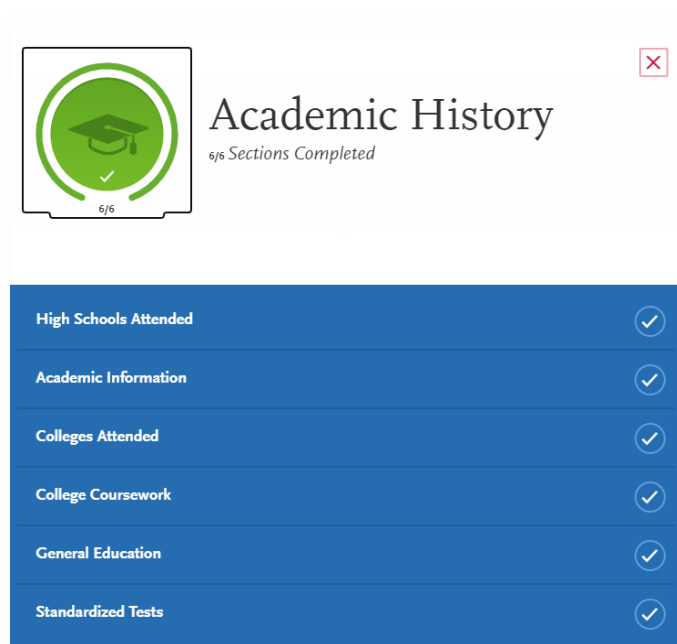
*If you accidentally change a term's completion status from "in-progress" to "completed" you can no longer change the term's status back to "in progress" or delete courses from that term. **Be sure to double-check your entries before saving to ensure courses and grades are updated in the correct term.**

Getting started

To begin, [login](#) to your Cal State Apply account.



Then, click the Academic History quadrant.



Updating Colleges Attended

To update the last semester attended date or add a new college attended, click Colleges Attended and follow the instructions below to make necessary edits. **Keep in mind, you cannot delete previously entered colleges and universities.**



Updating last semester attended

To update your last semester attended, click the pencil icon.

A light gray rectangular card representing a college profile. At the top left, it says "CYPRESS COLLEGE". At the top right, there are two small icons: a pencil (edit) and a trash can (delete). Below these, there is a gray bar containing the text "September 2022 - Still Attending | Semester System | Associate of Arts and Sciences Degree Expected: May 2024".

If you are still attending the college or university, check the box **"Check if you are still attending this college or university."**

A form titled "When did you attend this college or university?". Below the title is the instruction: "Select the first and last semesters that your transcript covers, even if there were breaks between semesters." There are two sections: "First Semester" and "Last Semester". The "First Semester" section has three dropdown menus with values "Fall", "August", and "2022". The "Last Semester" section has three dropdown menus with values "Semester", "Month", and "Year". Below these sections is a checkbox that is checked, with the label "Check if you are still attending this college or university".

You will need to update your dates of attendance for a college in order to add the **current/upcoming spring coursework**. To add a Last Semester attended, select the term, month and year from the drop down.

A form titled "When did you attend this college or university?". Below the title is the instruction: "Select the first and last semesters that your transcript covers, even if there were breaks between semesters." There are two sections: "First Semester" and "Last Semester". The "First Semester" section has three dropdown menus with values "Fall", "September", and "2022". The "Last Semester" section has three dropdown menus with values "Fall", "December", and "2023". Below these sections is an unchecked checkbox with the label "Check if you are still attending this college or university".

Saving your changes

When you are done entering all updates, click Save.

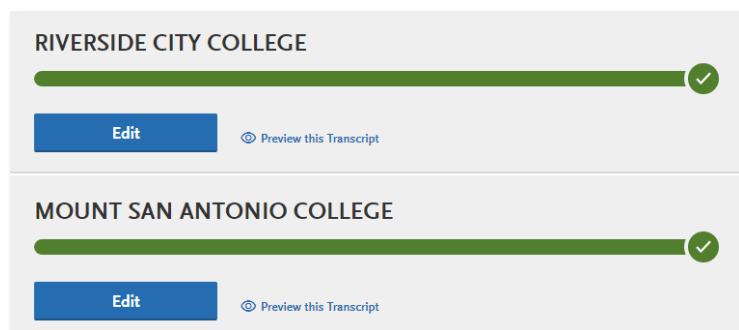
Updating your College Coursework

To update fall grades or make changes to previously entered grades (e.g. repeated courses, Academic Renewal), follow steps 1-3 below and then read the next sections of this guide for more instruction.

1. Select College Coursework.



2. Click Edit for the college that needs updates.



3. Select the pencil icon to edit a term.

Fall 2025 is in progress					
* COURSE CODE	* COURSE TITLE	* CREDITS	GRADE	CAS GRADE	TRANSFERABLE
MATH27	Probability and Statistics for Eleme	3.00			☒
COMM20	Elements of Interpersonal Commu	3.00			☒

Updating fall grades

To update fall grades, follow steps 1-3 above. Then, change Completion Status from In Progress/Planned to Completed. This will then unlock the Grade fields to allow you to enter grades for each course. Be sure to click Save for each term you edit.

*TERM	*YEAR	*COMPLETION STATUS
Fall	2025	In Progress/Planned

* COURSE CODE	* COURSE TITLE	* CREDITS	GRADE	CAS GRADE	TRANSFERABLE
MATH27	Probability and Statistics for E	3	00		☒
COMM20	Elements of Interpersonal Co	3	00		☒

e.g., BIO 101 e.g., Introduction to Biology e.g., 3.00 e.g., 85 or B

+ Add A Course + Add A Semester

Cancel Save

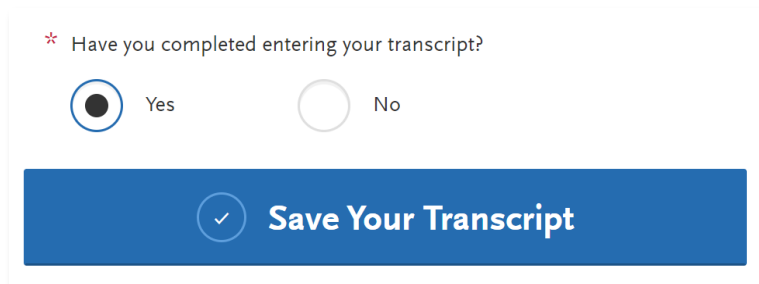
Updating grades for repeated courses or Academic Renewal

For completed terms, you are able to update grades to reflect repeats (enter a grade of RP) and Academic Renewal (enter a grade of AR) and add additional courses. **NOTE: Courses previously entered as Complete cannot be deleted.**

Saving your changes

Be sure to double-check your entries before saving to ensure courses and grades are reported in the correct term. Once you update and save a term's completion status from "in-progress" to completed" and report grades, you can no longer change the term's status back to "in progress" or delete courses from that term. You may continue to update your course grades.

When you are done entering and reviewing all updates, select Yes and then click Save Your Transcript.



A screenshot of a web form with a white background. At the top, there is a red asterisk followed by the text "Have you completed entering your transcript?". Below this text are two radio buttons. The first radio button is selected, indicated by a black dot in the center, and is followed by the word "Yes". The second radio button is unselected and is followed by the word "No". At the bottom of the form is a blue rectangular button with a white checkmark icon on the left and the text "Save Your Transcript" in white.

Updating General Education

General Education

When changes have been made to the Colleges Attended and/or College Coursework sections of your application, you must also go back into the General Education section, review the courses matched to the General Education areas, and click Save and Continue to successfully complete your academic updates.

General Education: Golden Four**English Communication**

* Oral Communication

COMM20 - Elements of Interpersonal Comm... ▼

☐

Opt Out

* Written Communication / English Composition

Please Select a Course ▼

☐

Opt Out

* Critical Thinking

Please Select a Course ▼

☐

Opt Out

Mathematical Concepts and Quantitative Reasoning

* Math Concepts/Quantitative Reasoning

MATH27 - Probability and Statistics for Eleme... ▼

☐

Opt Out

Updating Standardized Tests

Standardized Tests

If you have new standardized test information to enter, click the Standardized Tests tab and enter it accordingly. You can add new Standardized Tests, but you cannot edit or delete previously entered tests.

AP (Advanced Placement) – AP Chemistry

Test taken: 12/12/2022

CLEP (College Level Examination Program)

Add Test Score

IB (International Baccalaureate)

Add Test Score



Add a Standardized Test

Updating Prerequisites (if applicable)

For campuses that are using prerequisites as part of their application, once you update your grades in the College Coursework section, it will automatically update grades in the Prerequisites section provided the coursework has been matched to the prerequisite. If it is not, you can match the appropriate course to the prerequisite. If you add additional coursework in your academic update, you can also add course(s) to the prerequisite section.

Computer Science

Deadline: 12/15/2023

Home

Questions

Prerequisites

Prerequisites

REQUIRED: Introduction to Programming I

Save and Exit

CS 2011 - Introduction to Programming I or equivalent including California Community College CI-D COMP 122 courses

Minimum Credits 4 | Minimum Grades 2

LONG BEACH CITY COLLEGE Transcript

CERRITOS COLLEGE Transcript

Standardized Tests

Fall 2020

	COURSE CODE	COURSE TITLE	SUBJECT	CREDITS	GRADE
	COMM10	Elements of Public Speaking	Communications	3.00	A
	HIST11	History of Modern America (Reconstruction-Present)	History	3.00	A
	POLSC1	Introduction to Government	Political Science	3.00	B
	PSYCH1	Introduction to Psychology	Psychology	3.00	A
	CS22	Data Structures and Algorithms	Computer Science	3.00	A

How to be sure your application is updated

Once you have completed and saved your updates within each section of the application, you are done with your academic updates!

Frequently Asked Questions (FAQs)

1. How can I verify my application was updated?

Login to Cal State Apply and select the 'Check Status' tab. Download a PDF copy of your application and review to verify your application is updated.

2. Can I delete a college or university I had planned to attend in spring 2026?

No, you cannot delete previously entered colleges and universities. Applicants can delete any course within a planned term, but they cannot delete the term itself or the listing of that college entirely. You will have to notify the office of admissions at the CSU(s) you applied to about your change of plans.

3. If I accidentally change a term's completion status from "in-progress" to "completed," can I change it back to "in-progress?"

No, you can no longer change the term's status back to "in progress" or delete courses from that term. You will have to report the error to the office of admissions at the CSU(s) you applied to.

4. I am a returning transfer student. Do I need to complete the update?

No, returning students do not need to complete the academic history update.