*** <u>NOTICE:</u> SITE IS UNDERGOING CONSTRUCTION. TO APPLY FOR *** POSITIONS, PLEASE VISIT: https://pa379.peopleadmin.com/

- 1. Click on "Job Posting" link to view positions
- 2. Scroll down to Student Employment Boxes:





- 3. View available positions and select one that meets your major, class schedule and/or interest.
- 4. Apply online by clicking the "Apply For This Posting" button. New users will need to create a new application. Select the Student Employment and hit go. Returning users can use their login to apply for new positions.

Submit your application once you have completed every section to the best of your knowledge. You will be notified via email if you were or were not selected for the position you applied for.

If you have any questions or concerns contact the Student Employment Office @ (951) 372 - 7190

IMPORTANT INFORMATION ABOUT JOB POSITION APPLICATIONS

- If you're idle for 60 minutes or more you will be logged off the website / application
- Passwords are case sensitive on application
- Do not use the backspace on application



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On and off campus positions are available and students can apply online at:

www.norcocollege.edu/services/employment

Or contact Norco College Student Employment at (951) 372 - 7190

Eligibility Requirements

- Must maintain half -- time enrollment
- Minimum 3.0 units for Summer and Winter semester
- Minimum 6.0 units for Fall and Spring semester
- Must maintain 2.0 cumulative GPA (waived for new students)
- Must have Norco College designated as home college

*Federal Work Study (FWS) positions require a Free Application For Student Aid (FAFSA) to be on file with the Financial Aid Office and financial need **eligibility**.

Norco College's FAFSA School Code is: 041761

All positions are part time up to 20 hours per week