

2023/2024 Learning-Aligned Employment (LAEP) Action Form

(FORM MUST BE TYPED)

Funding Source
On-campus

For-Profit Employer

Non-Profit Employer

Department Funded

l. Student's Last Name:	Student's First Name:
2. Student's ID #:	
. Pay Rate (Refer to list of job titles):\$	4. STUDENT AIDE:
. Mark appropriate Employment Type:	
Answer the following to determine "Rehire" st	e Student Employment Office, has completed an assignment or has been dismissed and is re-applying.
■ Is the student currently	vorking?
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
What hiring site is the complete Funding Source below: Department Funded – Provide budget code(s):	bject codes must be 2331 for non-instructional or 2430 for instructional)
Transfer -a student who wants to end his/her cur What hiring site is the Complete Funding Source below: Department Funded -Provide budget code(s): 1)	bject codes must be 2331 for non-instructional or 2430 for instructional) 2)
Transfer -a student who wants to end his/her cur What hiring site is the Complete Funding Source below: Department Funded - Provide budget code(s): 1) 3)	bject codes must be 2331 for non-instructional or 2430 for instructional) 2) 4)
Transfer -a student who wants to end his/her cur What hiring site is the Complete Funding Source below: Department Funded -Provide budget code(s): 1) 3) Budget Codes: Please mark the appropriate pro On Campus Department: 12-EZE-1190-0	bject codes must be 2331 for non-instructional or 2430 for instructional) 2) 4) ram budget codes:
Transfer -a student who wants to end his/her cur What hiring site is the Complete Funding Source below: Department Funded -Provide budget code(s): 1) 3) Budget Codes: Please mark the appropriate pro On Campus Department: 12-EZE-1190 Profit/Non-Profit Employer: 12-EZE-1190-0	ti job in a department and work in a <u>new</u> department. udent transferring from? bject codes must be 2331 for non-instructional or 2430 for instructional) 2) 4) ram budget codes: 0-7091-0197-2331 (100%) Public Schools: 12-EZE-1190-0-7091-0197-2331(90%) 12-EZE-1190-06460-0198-2331 (10%)

NEXT PAGE IS FOR STUDENT EMPLOYENT OFFICE USE ONLY.

NORCO COLLEGE

Learning-Aligned Employment (LAEP)

Budget Control Slip

□ NEW HIRE □ REHIRI	Galaxy Information:		
Student Employee's	EMPLOYEE #:		
	Hire Date:		
Name:	Last Name, First	MI	All Student Employee's Position End Date is June 30, 2024
			☐ Dismissal Form attached (if student
Social Security#:	Student ID#	Norco Home College	employee was dismissed prior to End Date).
Units/Term (at time of hire	Last Day Worked:		
Hiring Site: Pay Rate:			□ TB Entered
I AFP Budget Ir	Exam Date:		
LAEP Budget Information: On Campus: 12-EZE-1190-0-7091-0197-2331(100%) Financial Aid Information:			Expiration Date:
On Campus:	12-121-1190-0-7091-0197-2551 (10070)	FA Status:	FHC Entered
☐ Public Schools:	12-EZE-1190-0-7091-0197-2331 (90%)		
	12-EZE-1190-06460-0198 (10%)	Unmet Need: \$	Exam Date:
		If student becomes	Expiration Date:
		INELIGIBLE After Hire Date:	
☐ Profit/Non-Profit	12-EZE-1190-0-7091-0197-2331 (50%)	Ineligible Date:	Reimbursments:
Employer:	12-EZE-1190-0-6460-0199-2331 (50%)		□ ТВ
Limployer.			Amount Reimbursed: \$ Payroll Date Paid:
			·
		☐ Appeal Approved Date:	☐ FHC Amount Reimbursed: \$
		☐ Appeal Denied Date:	Payroll Date Paid:
			□ LIVESCAN
Donartmant Rue	Amount Reimbursed: \$		
Department Bud	Payroll Date Paid:		
#1 Uining Sites	□ Uniform		
#1 Hiring Site:	Amount Reimbursed: \$ Payroll Date Paid:		
Budget Code			
#2 Hiring Site:	Batch #		
Budget Code			
#3 Hiring Site:	Approved Date:		
Budget Code			
#4 Hiring Site:			
Budget Code	COMMENTS:		
#5 Hiring Site:			
#4 Hiring Site:			
Budget Code			
Transfer Information: Hiring Site:			
Budget Information: LAEP Funded Department Funded			