How to Get an FSA ID Without a Social Security Number:

- 1. Go to <u>Federal Student Aid's Create an Account</u> page and click the "Get Started" button.
- 2. If you see a page that says "Please Wait," you are in a waiting room to get access to the website. (Delays are expected on the website in January.) Our advice is to wait patiently. You should be admitted within 5-10 minutes. There is no need to refresh the page.
- 3. Once you are on the website, create a unique username and password that you will remember, then write or record this to keep it somewhere safe.
- 4. When you start, it will ask for a Social Security number. Check the box that says you don't have one. This is common and completely safe. Many parents don't have social security numbers for various reasons.
- 5. Do you have an Individual Tax Identification Number or ITIN? You won't be able to use it to get an FSA ID, but you will be able to use it on the FAFSA to automatically upload your tax information.
- 6. Next, parents will be asked to provide some personal identification information. This includes a full legal name, date of birth, email address, cell phone number, and mailing address. An email address is required to get an FSA ID. You don't have to share your cell phone number, but it's best to have it on file as a backup.
- 7. Parents: please make sure your mailing address is correct. This is important. Federal Student Aid will use your mailing address instead of a Social Security number to verify your identity through TransUnion, a national credit bureau. (TransUnion uses a mailing address to pull verification information from its database. All information is kept private and confidential.)
- 8. Parents will also be asked to create security questions in case they forget their password. Choose questions about facts, not opinions. Opinions can change. To be safe, write down your security questions and the answers you gave. Keep this safe along with the username and password for your account.
- 9. After submitting the identification information, parents will be prompted to answer four multiple-choice questions. Read these questions very carefully. You only get one chance to answer them correctly.
- 10. If you answer the questions correctly, your identity verification is complete. Check your email. Look for an email from Federal Student Aid that says: "Your

Account is Ready!" If you have received that email, you are all set and you can begin to help your student fill out their FAFSA immediately.

Please note that some parents are having issues with creating an FSA ID without an SSN and parents/students may need to contact FAFSA if they are experiencing problems.

The FAFSA does not ask parents about their citizenship status and it has no bearing on aid eligibility. The FAFSA asks for Social Security numbers, but if your parents do not have this information, they can enter all zeros in its place and your FAFSA will be processed.

While undocumented students do not qualify for Federal student aid, valid eligible noncitizens will. However, state financial aid may be available to undocumented students through other college level processes based on state funding availability.

If you have questions or concerns about this, please contact the financial aid office at the college for assistance.