



# Early Registration Application

## INSTRUCTIONS

College programs in Early Registration Group III and IV are reviewed and determined by the Norco College Registration Committee. Program coordinators may choose to apply for early registration access by submitting a completed application to the Dean of Admissions & Records by the designated deadline. The final outcome will be determined prior to the next registration cycle.

Program Name: \_\_\_\_\_ Coordinator: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Program coordinators must review the criteria for membership in either Group III or Group IV and complete the corresponding section for consideration. Detailed narratives are required specifying the benefits of early registration access.

### Early Registration Group III (*Enrollment begins 5 days before Early Registration Group IV*)

Norco College programs meeting at least **three** of the following criteria are eligible for Group III Early Registration. Indicate the area(s) that apply to your program:

- Students regulated by Federal, State, county, or grant-based requirements
- Students must take 12 units or a prescribed minimum number of units combined with limited course selections
- Students have time restrictions that are imposed by the program
- Students who are economically or educationally disadvantaged and/or belong to a program or initiative designed to address disproportionate impacted groups

Please explain the need for early registration access and additional information you wish to include:

### Early Registration Group IV

Norco College programs meeting **all** of the following criteria are eligible for Group IV Early Registration. Indicate the area(s) that apply to your program:

- Serves first-time college students who are recent graduates from a local feeder high school
- Students belonging in a college recognized intervention
- Students have time restrictions that are imposed by the program

Please explain the need for early registration access and additional information you wish to include:

Program Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<p><b>Approved:</b> ____ number of votes: ____</p> <p><b>Denied:</b> ____ number of votes: ____</p> <p>Comments or recommendations: _____</p> <p>_____</p> <p>Voting Member's Signature _____ Date _____</p>
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Date: \_\_\_\_\_

Dean of A&R Signature:

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