## **Professional Development Studies**

## The Successful Job Search

9 hours - noncredit course



## Required Course

PDS-818 The Successful Job Search (9h)

Students interested in getting a job or progressing in their current career will learn essential skills for successful transitions in the workplace. Topics covered include identifying job markets and industries, conducting a comprehensive job search, networking, creating a resume and cover letter, and effective interview techniques.

For more information regarding program, course sequencing or scheduling, contact the Norco College Counseling Department at 951 • 372 • 7101 or visit www.norcocollege.edu/counseling