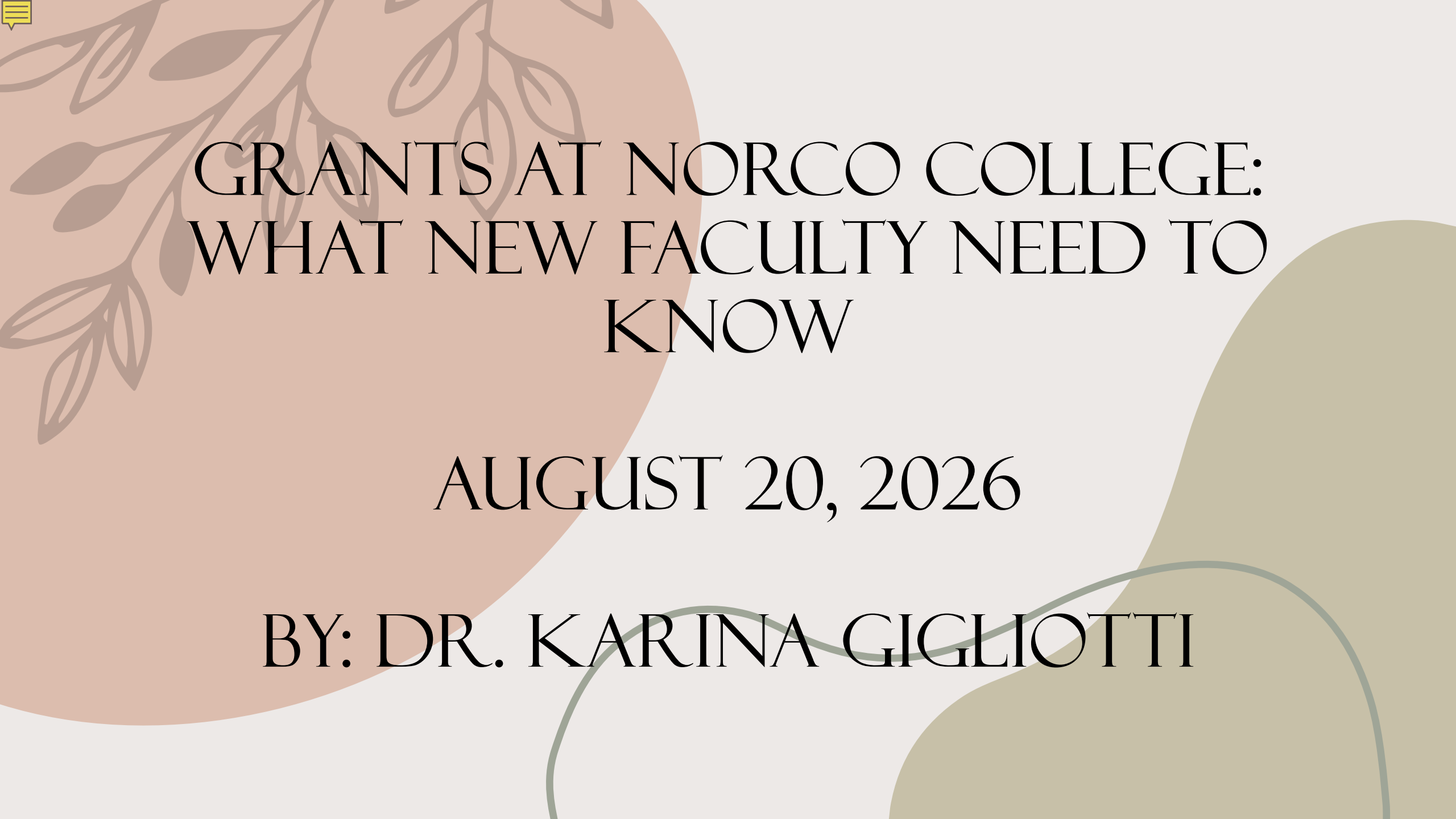




GRANTS AT NORCO COLLEGE: WHAT NEW FACULTY NEED TO KNOW

AUGUST 20, 2026

BY: DR. KARINA GIGLIOTTI

OVERVIEW

INTRODUCTION

NORCO COLLEGE SUPPORTING TEAM

WHY PURSUE GRANTS

DEVELOPING YOUR IDEA

F & Q

BEFORE SUBMITTING A PROPOSAL

PRE & POST AWARD

POST AWARD MANAGEMENT

BUSINESS SERVICES SUPPORT

FACULTY RESPONSIBILITIES

BUSINESS SERVICES- BUDGET TOOLS

2025/2026 GRANT SUBMISSION

FINDING GRANT OPPORTUNITIES



MEET YOUR SUPPORT TEAM

KARINA GIGLIOTTI
DIRECTOR OF GRANTS

ESMERALDA ABEJAR
DIRECTOR OF BUSINESS SERVICES

JONNATHAN DUENAS
FISCAL AND TECHNICAL ANALYST

EDWARD JIMENEZ
ACCOUNTING SERVICES CLERK



WHY PURSUE GRANTS?

- Funding for equipment, supplies, and technology
- Student scholarships and stipends
- Faculty release time
- Professional development opportunity
- Research and innovation projects
- Community partnerships
- Program expansion and sustainability
- E.g., Title V, TRIO, College Corps, VITA and Rising Scholars



DEVELOPING YOUR IDEA

Questions to ask yourself

What problem are you trying to solve?

How does the project support students?

Does the project align with strategic goals?

How will success be measured?

Can the program continue after funding ends?



FREQUENTLY ASKED QUESTIONS

- How much time is involved?
- Can I receive reassigned time?
- Can students receive stipends?
- What is indirect cost recovery?
- What happens when the grant ends?



BEFORE SUBMITTING A PROPOSAL

The Planning & Development responsibilities

Assists faculty, staff, and administrators in seeking grant funding to support Norco College students and campus programs.

Assists with writing

Coordinates internal approvals

Assists with budget/budget narrative development

Grant proposal submission

Faculty responsibilities

Identify the opportunity

Meet with the Grants Office

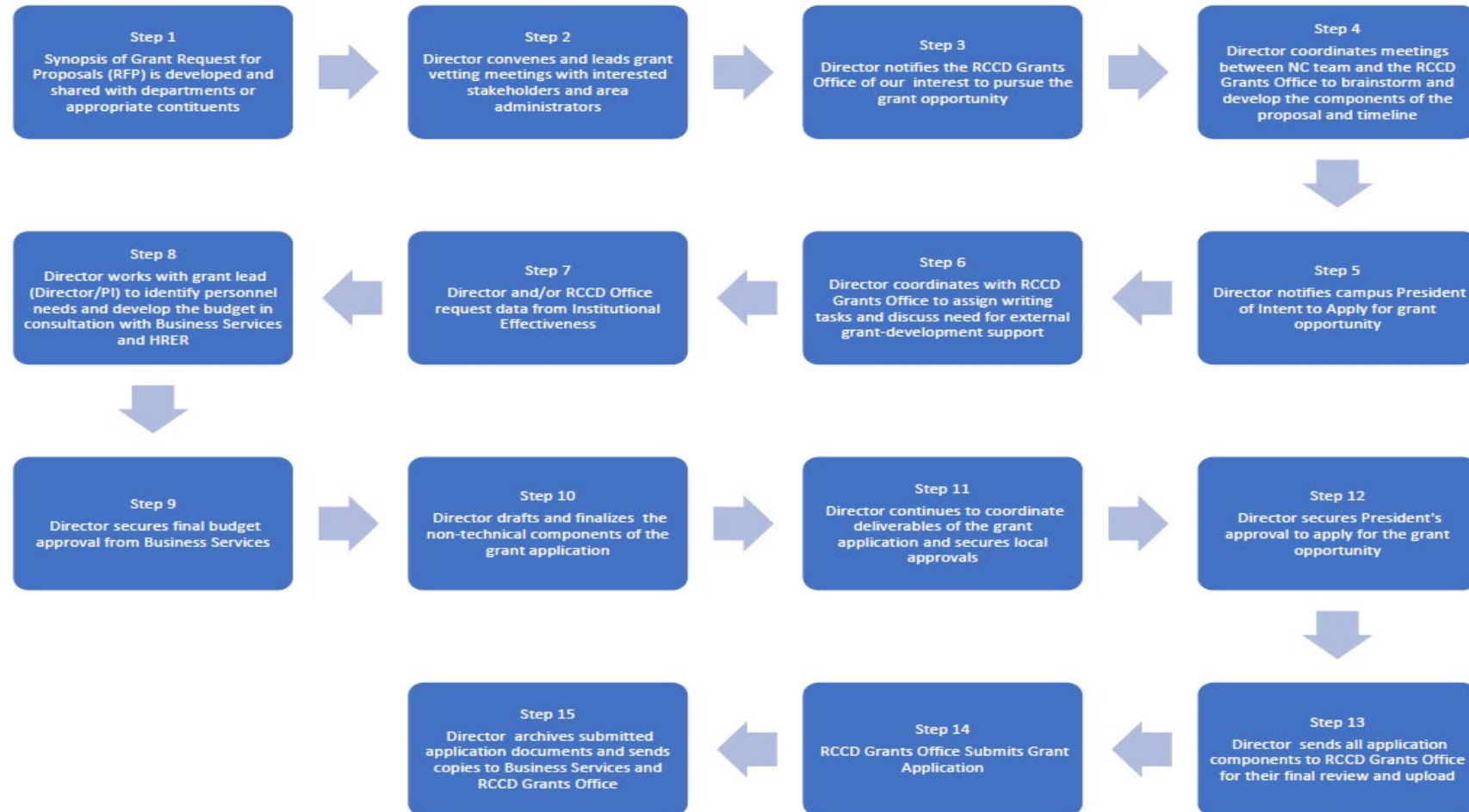
Define goals and outcomes

Develop activities and timelines

Create a budget

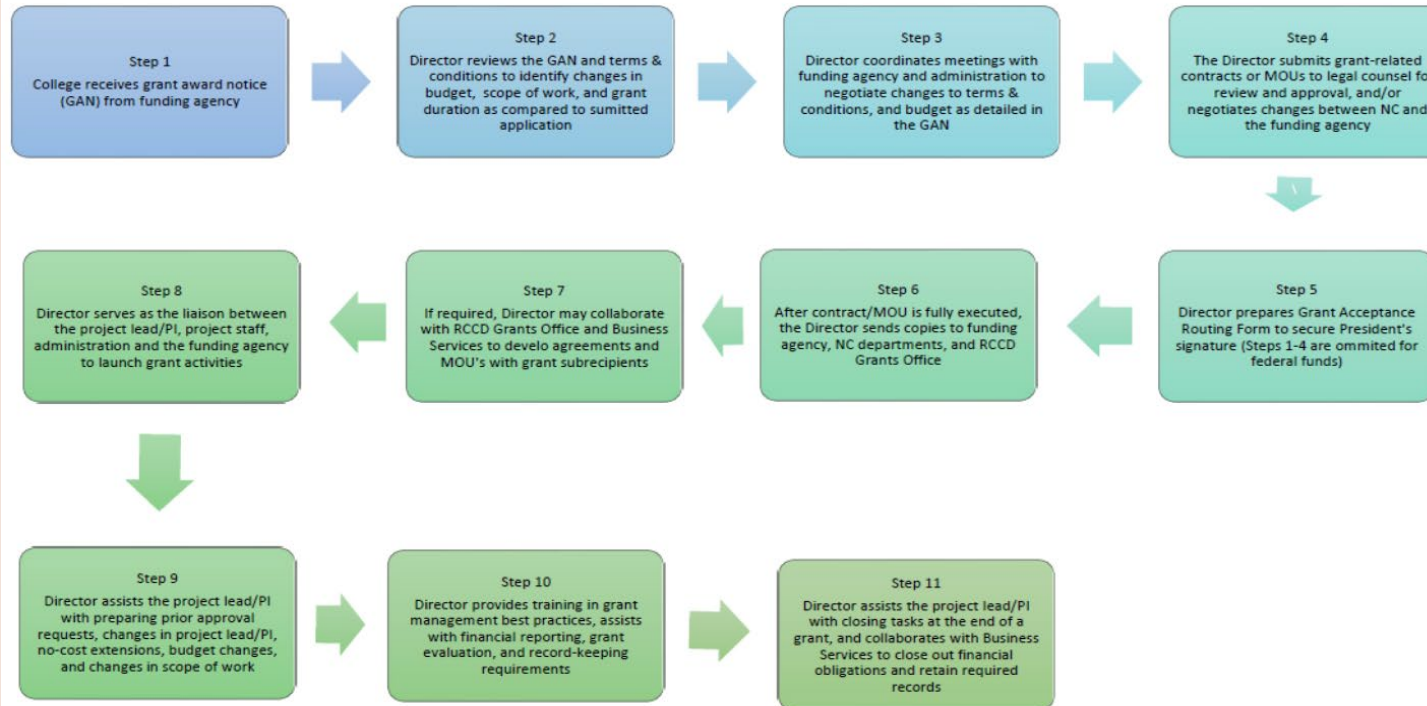
PRE-AWARD PROCESS: NORCO COLLEGE

PRE-AWARD PROCESS: NORCO COLLEGE





POST AWARD PROCESS: NORCO COLLEGE



CONGRATULATIONS! YOU RECEIVED FUNDING

What's next?

- Grants Office reviews the award agreement
- Finalize the budget
- Establish spending procedures with Budget Services Office





POST-AWARD MANAGEMENT

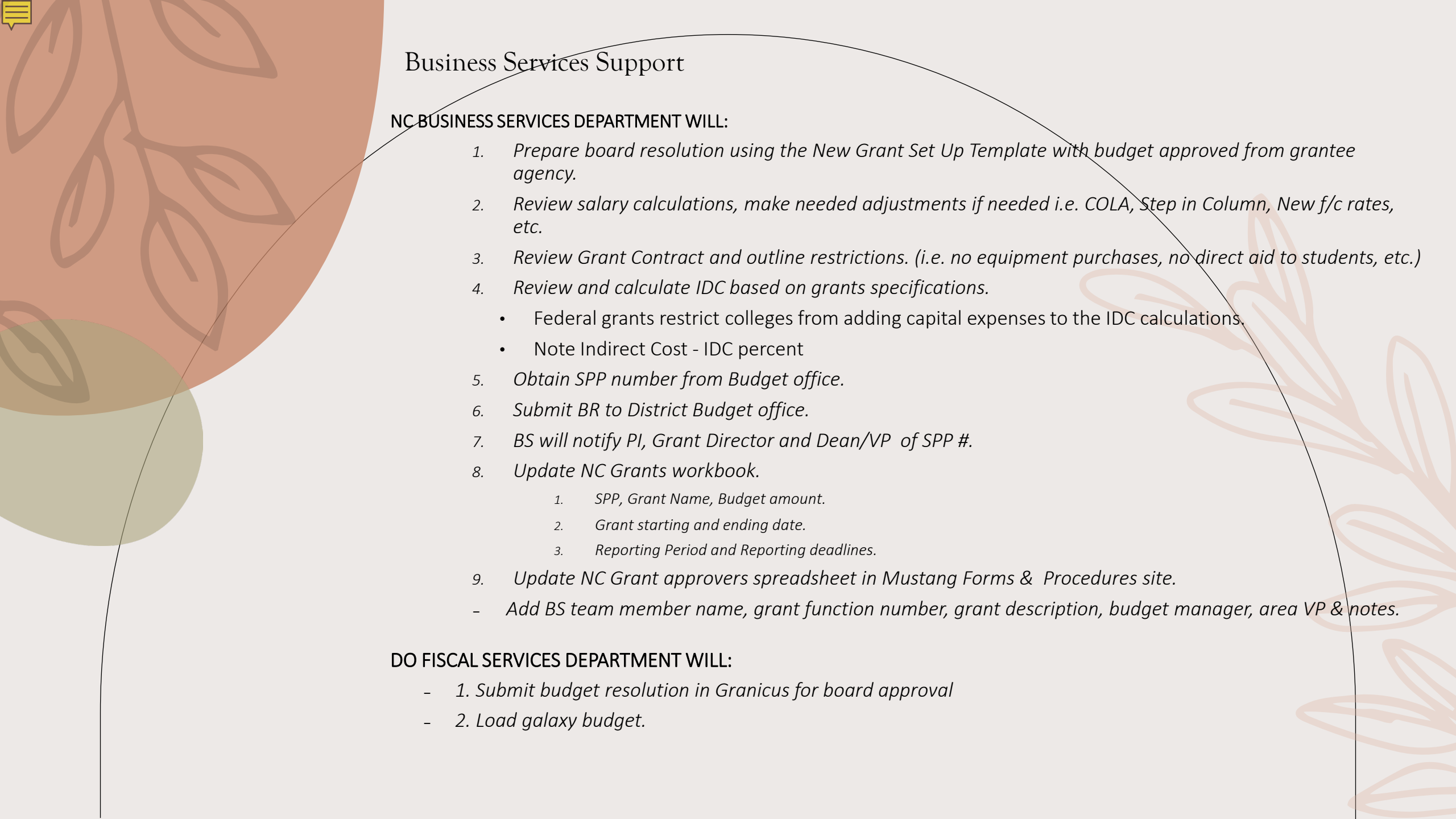
Faculty responsibilities

- Monitor activities
- Track progress toward goals
- Attend meetings
- Review expenditures
- Submit reports
- Maintain documentation

Common questions

- Can I move money between budget categories?
- Can I hire student workers?
- Can I buy equipment?
- Can I extend the grant period?





Business Services Support

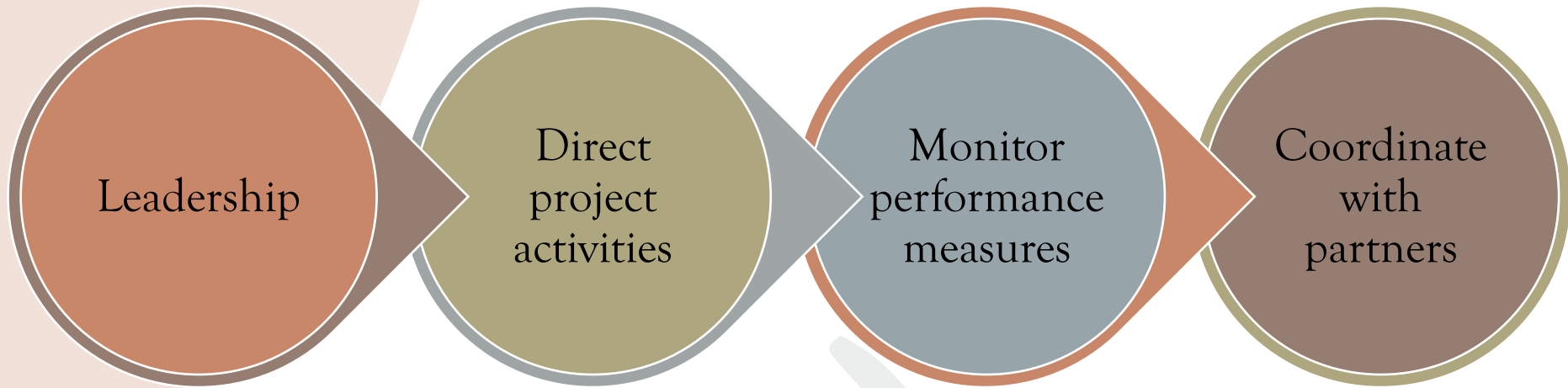
NC BUSINESS SERVICES DEPARTMENT WILL:

1. *Prepare board resolution using the New Grant Set Up Template with budget approved from grantee agency.*
2. *Review salary calculations, make needed adjustments if needed i.e. COLA, Step in Column, New f/c rates, etc.*
3. *Review Grant Contract and outline restrictions. (i.e. no equipment purchases, no direct aid to students, etc.)*
4. *Review and calculate IDC based on grants specifications.*
 - *Federal grants restrict colleges from adding capital expenses to the IDC calculations.*
 - *Note Indirect Cost - IDC percent*
5. *Obtain SPP number from Budget office.*
6. *Submit BR to District Budget office.*
7. *BS will notify PI, Grant Director and Dean/VP of SPP #.*
8. *Update NC Grants workbook.*
 1. *SPP, Grant Name, Budget amount.*
 2. *Grant starting and ending date.*
 3. *Reporting Period and Reporting deadlines.*
9. *Update NC Grant approvers spreadsheet in Mustang Forms & Procedures site.*
 - *Add BS team member name, grant function number, grant description, budget manager, area VP & notes.*

DO FISCAL SERVICES DEPARTMENT WILL:

- *1. Submit budget resolution in Granicus for board approval*
- *2. Load galaxy budget.*

FACULTY RESPONSIBILITIES



Fiscal oversight

- Review expenditures
- Follow grant guidelines

Reporting

- Collect data
- Submit required reports



BUSINESS SERVICES: PLANNING & BUDGET TOOLS

- BUDGET AND GALAXY TRAINING (POWERPOINT PRESENTATION)
- BUDGET TRANSFER APPROVAL PROCESS
- BUDGET TRANSFER EXCEL SAMPLE
- BUDGET TRANSFER FORM
- CHART OF ACCOUNTS
- CCC BUDGET AND ACCOUNTING MANUAL (2024 EDITION)
- CCC COMPENDIUM OF ALLOCATIONS AND RESOURCES 2026/27 - NEW - 8/3/2026
- DISTRICT BUDGET DEVELOPMENT CALENDAR 2025/26
- NC PLANNING AND BUDGET MANUAL 2021-22
- NEW GRANT SET-UP TEMPLATE - REVISED - 7/21/2025
- TAXONOMY OF PROGRAMS
- TOTAL COST OF OWNERSHIP TCO SPREADSHEET 2025/26
- TOTAL COST OF POSITION TCP WORKBOOK 2025/26

Business Services

<https://www.norccollege.edu/businessservices/index.html>

				Fellows for FY 2026–2029.		
RCCD Foundation (Private)	Century Grant	Rosio Bacerra	\$1,000 Not Funded	Mustang Costume	11/01/25	0.00
College Futures (Private)	Unlocking Economic Mobility for Adult Learners Initiative	Ashley Etchison & Kylie Campbell (Corona School District)	\$500K Not invited	Letter of Intent	10/24/25	5%
RCCD Foundation (Private)	Century Grant	Hortencia Cuevas & Dallas	\$5K/12 months Funded	Requests for funds for MLK event	11/01/25	N/A
RCCD Foundation (Private)	Century Grant	Tamara Cummings	\$5,000 Funded	Debunking girl math.	07/01/25	0.00%
Department of Education (Federal)	Title V Adult Education (Not funded)	Sandra Popiden	\$1,285,000 Not Funded	Adult Education	07/03/25	0.00%
National Association for Community Colleges (State)	Everyday Entrepreneur Program	Adam Martin	\$10,000 (1:1 matching) Level 2 Funded	Moving into Level II, the college plans to create a sustainable entrepreneurial ecosystem with mentorship, expanded curriculum, and stronger ties to local businesses and organizations. These efforts aim to scale access, support underserved students, and position Norco College as a hub for inclusive innovation in the Inland Empire.	08/01/25	0.00%
Foundation for California Community Colleges (Private)		Ashley Etchison	\$20 K six months Not Funded	VITA	09/05/25	N/A
Golden State (Private)		Ashley Etchison	\$20 K six months Funded	VITA	09/05/25	N/A
Federal Grants)	Requested: \$17,103,373 Denied: \$8,437,769 Pending: \$9,080,846					
State Grants	Requested: \$3,816,145 Funding reduced: \$130,500 College Corps) Funded: \$2,068,895 Denied: \$1,747,250 Pending: \$0.00					
Private agencies	Request: \$1,768,613.00 Denied: \$562,567.00 Funded: \$224,985.00 Pending: \$981,061.00					
Total Requested in grants:	\$23,103,373					

NEW GRANT SUBMISSIONS 2025/2026

- 30 grants have been submitted for 2025/2026, totaling \$23,103,373
- Federal
 - State
 - Philanthropic

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FINDING FUNDING OPPORTUNITIES

Grants Development and Management page
(<https://www.norcocollege.edu/sd/grants/index.html>)

Federal Resources

Grants.gov

Department of Education

National Science Foundation

National Institutes of Health

State resources

California Grants Portal

California Community Colleges Chancellor's Office

Private Foundations

Michelson 20MM Foundation

Edison International

Lumina Foundation

QUESTIONS?





THANK YOU!!

For Additional Information, please reach out to:

Karina Gigliotti

Director of Grants

Karina.Gigliotti@norcocollege.edu

Esmeralda Abejar

Director of Business Services

Esmeralda.Abejar@norcocollege.edu

Jonnathan Duenas

Fiscal and Technical Analyst

Jonnathan.duenas@norcocollege.edu

Edward Jimenez

Accounting Services Clerck

Edward.jimenez@norcocollege.edu

