

# TLC Minutes

September 22, 2020 – held via ConferZoom

Dan Reade and Starlene Justice chaired the meeting.

Present: Patty Worsham (BEIT); Dr. Sarah Burnett (SBS); Dr. Margarita Shirinian (COMM); Maria Adams (SBS); Adriana Moreno (SBS); Dr. Jody Tyler (Sci & Kin); Dr. Kara Zamiska (SBS); Dr. Virgil Lee (Sci & Kin); Ken Hays (COMM); Dr. Stephany Kyriakos (SBS)

Visitors: Dr. Gustavo Ocegüera;

Absent:

1. Call to Order
2. Motion to Approve Agenda
  - a. Motion/Second: Burnett/Tyler
  - b. Approved unanimously
3. Motion to Approve Minutes from 5-26-2020
  - a. Motion/Second: Burnett/Tyler
  - b. Revisions: None
  - c. Approved with three abstentions
4. Introductions
  - a. Faculty members and guests introduced themselves.
  - b. The committee welcomed as a new member, Adriana Moreno from Counseling.

Information Items

5. FUN (Faculty Unification and Networking) Committee plans for Fall – Virgil Lee and Kara Zamiska

Credit for the FUN Committee name to Jessica Dobson

  - a. Zamiska stated that we as faculty have likely moved from the survival mode of the spring to a more regular way of being.
  - b. Zamiska and Lee have plans for FUN activities.
  - c. They also plan to hold a FUN sub-committee meeting next week on Tuesday (9/29).
  - d. Lee discussed the challenge of online activities because those activities need to work for small and large groups, as all activities will be sent to all faculty (some 400 members).
  - e. Initial plans might include:
    - i. Mindfulness or relaxation activities.
    - ii. Online scavenger hunts
    - iii. Online party games
    - iv. Trivia night using breakout rooms

- v. An online bulletin board where faculty could respond to a question of the day and share ideas and support
  - f. Worsham encouraged Zamiska and Tim Russell (PDC Co-chairs) to directly reach out to new faculty specifically to make sure they're aware they're invited and included.
  - g. Zamiska mentioned the possibility of creating a Canvas page to share announcements
6. 2021 Professional Development Plan – Ocegüera
- a. Ocegüera shared the 2020-21 Professional Development plan
  - b. With budget cuts, professional development funding has dropped significantly.
  - c. Still, President's Cabinet requested Ocegüera to put together a professional development plan, which was subsequently approved.
  - d. Ocegüera stated that Equity and Guided Pathways will be his focus in terms of supporting Professional Development
  - e. Particular opportunities include a new partnership with the Race & Equity Center Alliance.
    - i. This partnership began this year.
    - ii. Activities include a webpage open to all college members and a series of trainings.
  - f. Ocegüera outlined the funding application process
    - i. Interested parties need to apply first to the Professional Development Committee, who will then work with Ocegüera to approve requests.
    - ii. Around \$50,000 is available in funding this academic year.
    - iii. Worsham asked a clarifying a question about how much of the \$50,000 is actually available; Ocegüera stated that after taking into account already encumbered payments, around \$25,000 is available for apportionment.
  - g. Kyriakos asked about offerings by Target Solutions: could courses related to mindfulness or other forms of emotional health be offered via Target Solutions, as those resources are free to faculty.
  - h. Tyler asked about requesting funding for Professional Development that is not explicitly equity focused; Ocegüera stated that approximately \$13,000 of funding was rolled over from last year and would potentially be available for non-Equity-focused trainings.
  - i. Burnett recommended @One (<https://onlinenetworkofeducators.org/course-cards/>) as another potential venue for training in online education.
  - j. Worsham recommended Quality Matters (<https://www.qualitymatters.org/>), which while not free, Worsham found to be excellent.
  - k. Ocegüera stated that he would welcome references for any free trainings he could share with college members.

## Discussion Items

- 7. Strategic Planning and Governance Manual
  - a. Justice showed the current draft of the manual.

- b. Justice showed those areas in the current draft where TLC is attached to particular objectives.
    - i. As an example, Justice showed that TLC is at present attached to one of the goals, “Reducing the equity gap for African American students by 40%.”
  - c. Justice reviewed the rest of the manual and doesn’t see areas she feels TLC needs to be included but would like the committee’s input.
  - d. Discussion ensued about the particularities of the goals, how much responsibility TLC will have when attached to a goal, and the timeline to achieve each goal (Oceguera shared that these were five-year goals). There was also discussion of thinking through how these goals might focus the committee’s attention away from other important tasks.
8. Academic Senate Standing Committee Report
- a. Justice showed a report being requested by the Academic Senate.
  - b. Justice will send out the current draft of the report for input from the Committee.
  - c. There was discussion of asking for an extension on the report deadline.
9. Brown-Bags
- a. Tyler suggested that the Brown Bags could be used as a venue to discuss the various goals set to TLC in the Strategic Planning and Governance Manual

Meeting ended at 1:53 p.m.

Next Business Meeting: Tuesday, October 27, 12:50-1:50, online via ConferZoom.