

TLC Minutes

May 26, 2020 – ConferZoom online meeting

Dan Reade and Starlene Justice chaired the meeting

Present: Glen Graham (BEIT); Dr. Sarah Burnett (SBS); Maria Adams (SBS); Patty Worsham (BEIT)

Visitor: Dr. Sigrid Williams (SBS)

Absent: Mitzi Sloniger (COMM); Dr. Margarita Shirinian (COMM); Ken Hays (COMM); Dr. Jody Tyler (Sci & Kin); Dr. Stephany Kyriakos (SBS); Dr. Parissa Clark (SBS); Dr. Dominique Hitchcock (AHWL)

- I. Motion to Approve Agenda
 - a. Move: Worsham/Second: Burnett
 - b. Approved unanimously.
- II. Motion to Consider the Minutes
 - a. Move: Graham/Second: Burnett
 - b. Approved with the following corrections: Patty Worsham was PRESENT at last meeting; Dr. Dominique Hitchcock did not have her department signified in the minutes (AHWL).
- III. Reade provided a synopsis of the discussion between TLC and PDC about reorganization, including a reminder that as a committee of the Senate we are beholden to playing a role in the 10+1.
 - a. Agreement among members that TLC needs to define itself and its role more clearly. A comment was made that “if we don’t define ourselves, something will get defined for us.”
 - b. Burnett offered some helpful background on the history and role (then and now) of PDC.
 - c. Members shared a few things that seem to be within the purview of TLC and that would be helpful for faculty (even outside of Brown Bag events). Things like resources on the website that can offer help and guidance about syllabus creation, online modules, and all sorts of pedagogical concerns.
 - d. Agreement that at the heart of the committee is the “charge” to help faculty become better teachers through open forums, resources, and being able to talk about and exchange ideas.
 - e. A couple of ideas were presented by members, including surveying faculty for topics/trainings they would like to learn about, and surveying faculty to get a sense of what *they* (as a group) think TLC does. (This last speaks to the need to better define the committee’s purpose).

- f. Further discussion included ideas about the return of convocation (something that many faculty members found valuable), and the evolving role of PDC, which leaves plenty of room for TLC to have a place at the “professional development” table.
 - g. Overall, excellent discussion and engagement.
- IV. Upcoming Brown Bag event on May 28. “The Tips: Quick Recommendations for Successful DE Teaching.” (Co-sponsored by TLC and the DE committee)
 - a. Concern about whether participants would be able to share their own screens to show the others what they were doing in Canvas. Graham tried it out during the meeting, and it worked fine.
 - b. Question about being able to record the event (yes) and put the recording on the website so faculty who miss it could still benefit.
 - c. Additional Brown Bag idea: “Constructing a DE Class.” What is the thought process of building an online class vs. a face-to-face class? Experienced online educators could help with this one.
- V. Feedback on May 14th Brown Bag event: “Challenges & Successes”
 - a. Positive remarks about the event from several committee members. It was nice to learn from each other; very optimistic and helpful; coming together, communing, and sharing
- VI. Dr. Sigrid Williams spoke about faculty mentoring. Deep concern that unless there is training, mentoring, and professional development in this area so that new faculty feel supported, Norco College will lose new people.
 - a. Burnett added that there is also a deficit in succession planning. In other words, if faculty want professional development about how to move into positions of leadership, it does not exist.
 - b. Is there a role for TLC to play in these issues?
- VII. Effectiveness Survey Results
 - a. Reade showed the results on the Effectiveness Survey and quickly read through them, briefly touching on a few items that incurred some responses of “disagree” from committee members.
 - b. Reade and Justice noted that, moving forward, the purpose of the committee needs to be made clear, as well as how it fits in with the Mission of Norco College and the 10+1 of the Academic Senate.
- VIII. Good of the order.
- IX. Meeting adjourned at 1:58