NORCO COLLEGE

Technology Committee Meeting
April 20, 2023
2pm-3pm
https://rccd-edu.zoom.us/meeting/register/tZErdeyrpjsuE9aSsOs-Pq16ICyPFRORE9qd
& OC116
Minutes

Members Present: Ruth Leal (Co-Chair), Lenny Riley, Meghan Chandler, David Schlanger (co-chair), Mike Angeles, Alex Zuniga, James Finley, Mitzi Sloniger, Brianna Mason

Members Absent: Janet Frewing, Damon Nance, Dustin Duke (ASNC), Farshid Mirzaei,

Guests: Ricardo Aguilera, Dan Lambros, Teresa Friedrich-Finnern

1. Consent Calendar

    a. March 16, 2023 Minutes. Mitzi Sloniger motioned/James Finley seconded. Approved by consensus.

2. Technology Plan – Ruth Leal and David Schlanger

    a. 2019-2025 Technology Plan and Goals Report

        i. Technology Survey will be sent out on April 24th and go through summer. The co-chairs asked the faculty members to share the student link with their students. Lenny will provide the link. The co-chairs will reach out to ASNC representative member Dustin Duke to share it with ASNC/ICC to help get the word out. Lenny will make the student survey a news article on the website. The committee co-chair will request to post it on social media as well.

        ii. Equipment Refresh Plan – Recommendation to move student computers in student serving areas from the Office Computer Inventory to the Computer Lab Inventory so that they can be properly included in the Refresh Cycle for student use computers without having to be funded solely by the departments. Discussion from the last meeting was to bring a draft written recommendation for the committee's consideration. Mitzi Sloniger motioned/Meghan Chandler seconded. Approved by consensus.

    b. Technology Committee Charter 2023-2024 Draft

        i. Annual review of the Technology Committee Charter. Minor changes from last year's charter to language such as CPROS representatives instead of classified professional representatives and the meeting

modality. Mitzi Sloniger motioned/James Finley seconded. Approved by consensus.

    c. Survey of Effectiveness

        i. Thank you to the committee members who took the survey. The committee reviewed the survey and discussed the feedback. The feedback will go into the Report of Effectiveness.

3. Technology Report

    a. Software & Website – Leonard Riley. Survey questions were modified based on feedback from the previous two TC meetings. Survey will be sent out on April 24th. Based on feedback from Faculty, Lenny will host some technology workshops for Flex credit. May 16th – 25 Live Workshop during college hour. Fall Flex Days – New NC Website Workshop to learn about new website launching later this fall. Website vendor Modern Campus gave updated template samples with a four-phase timeline beginning May 3rd. Launch end of October/beginning of November.

    b. TSS & IMC Update – Michael Angeles/Dan Lambros. IT 124 and STEM will get new computers. New footprints workorder system will be replaced. Discussion taking place about centralizing. IT 209 Hyflex upgrade. ATEC 114 a/v system has been replaced. More hyflex rooms coming. Theater 101 will be upgraded for a/v. IT 117 and ST 203 will get upgraded in the summer.

4. ITSC Update – Ricardo Aguilera. No report. Backend is getting updated for Onbase. Refresh updates – instructor stations are getting updated in the summer and possibly the Library. Library is offering free printing and set up the computers to print to the printers. Major office moves next month.

5. Open Forum

Next meeting will be on May 18, 2023