Technology Committee Meeting

March 17, 2022

2pm-3pm

https://rccd-edu.zoom.us/meeting/register/tJ0rdeqhrjopHdFobiBPJEgvw6WtuZ9aaklx

Minutes

Members Present: Ruth Leal (Co-Chair), David Schlanger (co-chair), Briana Mason, Lenny Riley, Farshid Mirzaei, James Finley, Alex Zuniga, Alice Diaz (ASNC), Megan Chandler, Mitzi Sloniger, Mike Angeles

Members Absent: Damon Nance, Janet Frewing

Guests: Ricardo Aguilera, Daniel Lambros, Jacob Drainville, Jason Caceres

1. Consent Calendar

    a. November 18, 2021 Minutes Vote. Mitzi Sloniger motioned/James Finley seconded. Approved.

2. Technology Plan – Ruth Leal and David Schlanger

    a. 2019-2025 Technology Plan and Goals Report

        i. Lenny worked with the Classified Professional Development Committee on hosting a technology training at the winter edition Professional Development Day on Excel Tips in January. It incorporated LinkedIn Learning using the video tutorials and encouraged everyone to login and use their LinkedIn Learning accounts. It received good feedback from classified professionals.

    b. Technology Prioritization Lists Status

        i. Committee members submitted their rubric scorings and comments for the review requests. The numbers were tallied and the lists were finalized with averaged scores and generalized comments. The e-vote was conducted on 12/7/21 and 12/8/21. Farshid Mirzaei motioned/James Finley seconded. Approved. The lists were forwarded to the College Council and accepted by consensus at the 12/9/21 meeting. The lists were then forwarded to the Office of the President. Thank you to all the committee members for your role in reviewing the requests, assigning scores according to the rubric, and submitting your votes.

    c. Technology Budget Priorities for 2022-2023.

        i. Attached is the final document for the 2021-2022 Technology Budget Priorities that was approved in May 2021 for the member's records. It will be posted on the Technology Committee webpage along with the

other planning documents as that is its purpose: to assist with planning. David has created a first draft of the 2022-2023 Technology Budget Priorities to begin discussion. How do we meet students where they are? What technology needs will be required to support a new framework of a higher education environment of in-person, online, and hybrid learning? What about in-person and online services being standardized and accessible to students? The committee members were asked to discuss and give ideas to use for the beginnings of an outline.

    d. Review Technology Survey Draft

        i. In anticipation of launching the Technology Survey after spring break, the committee reviewed the Student Survey for changes in questions to help with planning, assessing, and gaining valuable feedback to guide technology at Norco College. The members were provided the Staff Technology Survey as well and asked to review.

3. Technology Report

    a. Software & Website – Leonard Riley. Report attached. Included two new tabs on the website for "Become a Student" and "Current Students" and absorbed tabs into new locations.

    b. TSS & IMC Update – Michael Angeles/Dan Lambros

        i. IMC Report attached. Included Hy-Flex classroom technology pilot rooms – ITEC 117, THTR 101, ITEC 209, and ST 203 - Equipment shipping delayed. ITEC 128, ITEC 108, ITEC 210, ITEC 208, ATEC 109 – Critical AV upgrades. And Critical AV repairs, currently in progress – HUM 103, CSS 217, ITEC 108.

        ii. TSS Report

4. ITSC Update – Ricardo Aguilera

    a. No report.

5. Open Forum

<p style="text-align:center;color:red;">Next meeting will be on April 21, 2022</p>