



Student Services Planning Council
Minutes for February 24, 2021
2:00pm – 3:30pm

Meeting Participants

Committee Members Present

Natalie Aceves (co-chair), Kimberly Bell, Janelle Brekke, Patti Brusca, Mark DeAsis, Lilia Garcia, Maria Gonzalez, Mark Hartley, Tenisha James, Amy Kramer, Daniela McCarron, John Moore (co-chair), Kaneesha Tarrant (co-chair)

Committee Members Not Present

Tami Ajayi, Leticia Martinez, Anisha Solhotra

Guest(s)

Greg Ferrer, David Schlanger, Maureen Sinclair

Recorder

Tanya Wilson

1. Call to Order

- 2:05 pm

2. Action Items

2.1 Approval of Agenda

- MSC (Bell/ James)

2.1 Conclusion

- Approved

2.2 Approval of 11/18/20 Minutes

- MSC (DeAsis/Bell)

2.2 Conclusion

- Approved

3. Discussion Item

3.1 Disaster Relief (Gonzalez)

The allocation went out; it was \$81,159 awarded to 79 students. Each one of the students received a little over \$1000, I believe it was in December, but everything went well. It went out to the students who needed it and this was great because this one included the undocumented student population.

3.2 Finish Line Emergency Grant (Gonzalez)

I'm excited about this one; my team really worked together and everybody did a little pieces of the work and put their planning together. We were able to give 300 students \$500 each. The funding went fast; we had to close

the application because the day it opened we already had 350 applicants. I didn't want to keep it open and end up with 1000-2000 applications and then have to tell them all they didn't get it. It is scheduled to go out tomorrow.

3.3 Resource Requests (Tarrant)

The deans and Dr. Tarrant worked at going through the list the list of the items that were ranked by SSPC to identify funding to support as many items as possible. Dr. Tarrant went through the list with the Council and discussed the yellow highlighted items because those are the ones that are being funded. Dr. Tarrant commented that Dr. Gray and Dr. Aycock are working NuVentive on templates for Program Review, so the timeline has been moved back about a month. We will probably start seeing things come out towards the end of March or beginning of April for Program Review and resource requests.

3.4 CARES Act (Tarrant)

For the student portion of the CARES Act funding, 1053 students applied, which is the \$500 grant that students can receive. That number is lower than what we have seen in past terms. We are currently in the process of determining eligibility of the applicants. One of the things that is being looked at moving forward is what can potentially be done to get more funding and more support out to students. We've been operating under the \$500 grant per term, only allowing students one opportunity to access those funds. We have floated several ideas up to Dr. Kim including increasing the award to \$1000 and/or doing multiple application processes, giving students another opportunity. We've talked about a variety of ideas; however, the decision was made to stay with the \$500. Dr. Tarrant opened the floor for additional ideas on how we might suggest allocation the funds out to students. No suggestions were made.

On the institutional side of things, structures are now on the amphitheater to provide additional outdoor study space for students that will help maintain social distancing. We've ordered laptops and we will be looking at dealing with some lost revenue through the Corral. We've received another allocation of funding called HEERF1 and HEERF2 in the amount of \$6.6M. That will go to the next Board meeting for approval of getting those funds. For CARES Act 1, \$1.76M was set aside for student side of things and the rest will be institutional. We will continue to look at ways to mitigate the impact of COVID. Whether it's through additional instructional supplies that are needed as we prepare the College to return to in-person services. Since the funding was split 50/50, \$1.76M was also for the institution.

Questions were raised about the placement of the shades in the amphitheater. After discussion it was determined that if ASNC/students have concerns about this, they should go through BFPC.

3.5 Safe Return Summary (Tarrant)

We are still in the purple level, but the planning document for summer 2021 speculates that we will be in the red level, which means 25%, or 100-person capacity, particularly from the instructional lens. So, the restrictions are essentially the same as spring 2021. We cannot mandate that students be vaccinated. Dr. Tarrant walked the Council through the draft of the Safe Return planning document. We are still working on the Student Services area, and that's why there are only four numbers at this point. We are looking at how we start to manage student flow at 25% capacity. For example, if our capacity is 35 people; when you get to that number, people must wait outside. There will be a lot of conversations about what that looks like moving forward. A big one will be what kind of rotations will we have to keep faculty and staff safe. We will bring this back each month as things constantly change as it relates to COVID.

3.1 Co-chair Updates (Tarrant/Moore/Aceves)

- Every Tuesday, Dr. Tarrant meets with district leadership for the Chancellor's COVID-19 meeting and one of the big pieces they are discussing is about resolving student debt, plans to return in the fall and Dr. Anderson is leading the call to action district-wide task force to address racism in our system.

- District-wide committees are just starting back and Enrollment Management just happened. We are focused on our declining enrollment right now and making sure that we're looking at ways to address that.
- Weekly EduNav calls continue and I am happy to report that there were no issues with spring registration. We continue to on the needs that we have for that system to fully meet our needs as it relates to our students, faculty and staff.
- John Moore reported that he sits with the deans of instruction and other chairs of the College monthly. He noted that the summer schedule is slated to come out April 19, and the fall schedule will come out May 6. He also reported that there will be a shuffling of faculty offices during the spring semester and faculty will be reassigned as appropriate to new offices for the fall semester. This is being done primarily to consolidate disciplines in a local area.
- Natalie Aceves reminded the Council that it is Black History Month and to please check out all the wonderful activities Umoja has going on, like a painting activity and a cooking activity.

3.2 Dean's Reports

- See attached report

3.3 Guided Pathways

- David Schlanger presented the attached report on Holistic Student Support.

4. Good of the Order

- The first meeting of the ASNC is tomorrow and funding of the cap and gown is on the agenda.
- Shout out to Janelle Brekke and the evaluations staff for all the applications and ADT verifications they completed on behalf of our students. They were able to get everything out on time and alleviated a lot of stress.

5. Adjournment

- 3:02 pm

Next Meeting

Date: March 24, 2021