



Student Services Planning Council

Wednesday, May 27, 2020

2:00pm – 3:30pm

Minutes

Committee Members present: Natalie Aceves (Co-chair), Kimberly Bell, Janelle Brekke, Patti Brusca, Mark DeAsis, Lilia Garcia, Maria Gonzalez, Mark Hartley, Tenisha James, Amy Kramer, Leticia Martinez, Daniela McCarson, John Moore (Co-Chair), Ashley Mora, Gustavo Ocegüera, Kaneesha Tarrant (Co-Chair)

Committee Members absent: Jalen Madrid, Bryan Medina, Ricardo Vargas

Guests present: Greg Ferrer, Cecilia Ramirez, David Schlanger

1. Call to Order

1.1 Public Comments - none

2. Action Items

2.1 Approval of April 29, 2020 Minutes – motion to approve by Moore, seconded by Bell passes unanimously

3. Information/Discussion Items

3.1 Dean's Reports

3.1.1 Mark DeAsis – A&R now on general registration for summer EW or P/NP until August 15. Refunds will stay as is, no additional extensions will be given.

3.1.2 Mark Hartley – Students of Distinction: we will still work with faculty to nominate; Scholarship Banquet postponed and notifications have been delayed; hoping for mid-June. Virtual Commencement: 341 signed up. Back-order of XL gowns. Main video has been created. A link will go live on June 12 via Nor-all and be up on the Commencement page and possibly the website homepage.

3.1.3 Tenisha James – Engagement Center staff and counseling are getting students through the OAC process; working with High School Partnerships to reach out to students. Transfer Center is doing Transfer Tuesdays highlighting what our transfer students are doing. Umoja/Ujima joint graduation June 11, 5:30 – 7:00 will stream live via YouTube for family, friends and employees. For Puente, Adriana Moreno is the new counselor and with David Mills retiring, Andres Elizalde is returning as the English Professor.

3.1.4 Daniela McCarson – Phoenix Scholars virtual event was last week, breakout rooms with Karaoke and Jeopardy; lots of fun. This Friday EOPS/CARE/CalWORKs will celebrate 98 students. Largest event from past years in terms of accomplishment of goals. Registration went well with help from A&R. CW working with bookstore to get vouchers for summer (requires on-campus process to utilize hard copy vouchers). Working with Business Services for use of fee vouchers.

3.1.5 Gustavo Ocegüera – Working with district to promote funding for students who were not eligible for the CARES Act. As of yesterday, 152 applications of which 129 were eligible

and 23 were still ineligible. The deadline to apply is Friday 5/29/20. Distribution will be the second week of June. Men of Color Scholars program is considering having Daniel Grajeda take on responsibility for this program since Justin Mendez is no longer with us.

3.2 Standing Items/Reports:

- 3.2.1 Guided Pathways (James) – A few things in the works. In the process of purchasing the software for Remind for campus wide texting, QLess for virtual waiting list and Clickup for project management. Working to get a faculty coordinator for each school and a counseling faculty coordinator (release time). Update to Online Orientation is being developed so some of you may have already received requests for this. Trail Heads are being revamped to include career information, student success checklist added; working with Britnee Quintanar on this project. Based on student feedback, it may be time to request another survey from EduNav.
- 3.2.2 Program Review – A reminder that we are on a three-year cycle, so the new three-year cycle starts again in 2020-2021. Nuventive will be used again. They are working on making suggested changes to make sure the needs of student's services are met moving forward.
- 3.2.3 COVID 19 Update (Tarrant) – The main focus has been around accessibility and ensuring that spring courses were accessible for our students.
- 3.2.4 Summer and Fall 2020 Q&A (Aceves)
We want to ensure that the staff is well informed and squash any rumors that may be circulating regarding the return to campus. Please put your questions in the chat so that Dr. Tarrant has a record of them, or you can send an email to any of the co-chairs so that we can respond as soon as possible with an appropriate and accurate response. As Dr. Tarrant indicated, she is on a Taskforce for Safe Return and will continue to give us updates as time progresses. One area that didn't seem to be effectively communicated is that the district will not be participating in 4/10's this summer. Management was notified by Diana Torres, but an RCCD communication did not go out, so there are staff members who may still be unaware of this.
- 3.2.5 Taskforce for Safe Return Update (Tarrant)
In the process of putting together a plan to safely return to the campus once a date is given to us to safely make that transition happen. I am facilitating a district-wide student services workgroup. Equity, Access and Success are the main areas of focus, staffing plan, social distancing needs. We are only on week two of this work and there is no date yet to return to campus, so I cannot answer questions about that now.
- 3.2.6 SSPC Survey of Effectiveness Results (Moore)
John thanked the eight council members that responded to the survey and shared the results. Discussion ensued about the charge of the council being broadened and rearranging the purpose statement.

4. Good of the Order

- UCR is accepting TAG applications for Winter 2021
- CARES grant is being called financial aid, but it's actually the grants office and the business offices that are issuing these funds.

5. **Future Agenda Topics**

None

6. **Adjournment**

Meeting adjourned at 3:13pm.