

**Student Services Planning Council**  
**April 24, 2019**  
**ST 107 (1:30-3:00pm)**  
**Minutes**

Members Present: Natalie Aceves (Co-chair), Kimberly Bell, Patti Brusca, Mark DeAsis, Lilia Garcia, Mark Hartley, Pamela Kollar, Amy Kramer, Daniela McC Carson, John Moore (Co-Chair), Gustavo Ocegüera, Kaneesha Tarrant (Co-Chair)

Absent: David Chaney, Maria Gonzalez, Ana Hernandez, Tenisha James, Amber Lall, Leticia Martinez, Aimee Nunez

Guests Present: Sarah Caperton, Michael Collins, Monica Esparza, Greg Ferrer, Leigh Anne Jones, Samuel Lee, Bryan Reece, David Schlanger, Maureen Sinclair

Call to Order: 1:32pm

**Approval of Minutes:**  
Tabled

**Motion to suspend agenda**  
MS (Aceves/DeAsis)  
Approved

**I. Action Item(s):**

A. Educational Master Plan (Bryan Reece)

**Motion to approve**  
MS (Hartley/Ocegüera)  
Approved

Discussion focused on Chapters 2, 3 & 4; reviewed pages 58, 62 and 64. Currently measures 99 items; numbers need to get down to 13 measures around 13 goals.

Should be existing measures for student success.

Some changes made by Chancellor Isaac today.

Organization of EMP

- Strategic directions (3)
  - Goals we want to hit by 2030
  - Objections (2024 – try to do in the next five years)

Equity numbers are missing because measurements are different in the Student Equity Plan. Need to find out how to align the two for proper reporting.

Top-level goals should go into EMP; details reported in the individual plans.

Pages 46-48 lists programs potentially being added in the future.

This is a living document; if you don't see something, or you want to change something in the future, these will continue to be addressed.

The vote is to confirm that this document addresses the direction we want to go.

## **II. Information Item(s):**

### **A. Facilities Master Plan (Dr. Michael Collins)**

DLR principal Leigh Anne Jones presented a PowerPoint outlining the process and schedule for FMP (what we've done, what's next, etc.).

Extensive review and discussion of the three proposed plans

- Connection ("hangout space") in each School
- Multiple exits are "dreams"; current obstacles still exist
- Prioritization of buildings/plan: phasing plan of the first four to five buildings; classrooms and labs are at the top of the list
- Concerns raised about safety and accessibility as traffic and pedestrians increase on Third Street
- Core services should be located at or near the entrance to the college. Additional support services located throughout campus, within Schools, etc.

Dr. Tarrant reminded the council that the vote will be via email by 5/10/19 and encouraged members to attend other FMP presentations for further information and discussions.

### **B. Student Equity Plan update (Dr. Gustavo Ocegüera)**

Dr. Ocegüera presented and discussed the Student Equity Plan timeline and table of contents. The workgroup recently attended a 2-day training at the USC QUE Institute to learn the best way to develop a Student Equity Plan, which included:

- Overview of the plan
- Five principles/RP Group 6 Factors
- Categories, metrics, plan requirements, detailed components, etc.

### **C. Program Review (Daniela McCarson)**

NAC faculty are unhappy with Nuventive as it does not meet needs as promised. The college will move forward with identifying a new platform that is easier and more user friendly for entering data.

Student Services will use a revised version of previously used document for 2019/20.

- Revise timeline
- Propose keeping document as is
- Eliminate peer review

Deadline is 6/30/19; faculty input should be collected prior to 6/7/19.

Meeting adjourned: 3:09pm

Next meeting: May 22, 2019