

Student Services Planning Council
August 23, 2017
1:30pm-3:00pm
ST-107

MINUTES

Present: Natalie Aceves (co-chair), Eva Amezola, Patti Brusca, Miriam Carrillo, Hortencia Cuevas, Mark DeAsis, Lilia Garcia, Maria Gonzalez, Monica Green (co-chair), Mark Hartley, Pam Kollar, Leticia Martinez, Lisa McAllister, Daniela McCarson, John Moore (co-chair)

Absent: Monica Huizar, Tenisha James, David Payan

Guests: Eric Betancourt, Azadeh Iglesias, Jesse Lopez, Cecilia Ramirez, Maureen Sinclair, Derek Sy

Approval of 7/19/17 minutes

Motion to approve by Lisa McAllister

Seconded by John Moore

Motion passed with two abstentions

Department Staff Needs

The following changes were made to department staffing requests:

Counseling

- Student Success & Support Program Assistant (Classified Staff) was changed to Counseling Clerk III

Student Financial Services – change in “order (rank) or importance” to:

- 1) Student Financial Services Customer Clerks (part-time increased to full-time: 2 positions)
- 2) Student Financial Services Analyst (Full-Time)
- 3) Student Financial Services Outreach (Full-Time)

Student Life

- ASNC Clerk was changed to Student Activities Clerk

Veterans Services – change in “order (rank) or importance” for the first four positions to:

- 1) Director, Veterans Services (1 FTE)
- 2) Veterans Outreach Specialist (1 FTE)
- 3) Veterans Financial Aid Analyst (1 FTE)
- 4) Veterans Services Technician (1 FTE)

2017-2018 SSPC meeting dates - 4th Wednesday's 1:30pm-3:00pm in ST-107 unless otherwise noted

- September 27, 2017
- October 25, 2017
- November 15, 2017 (3rd Wednesday)
- December 13, 2017 (2nd Wednesday)
- January 24, 2018
- February 28, 2018
- March 28, 2018
- April 25, 2018
- May 23, 2018
- June 27, 2018