

Student Services Planning Council
April 26, 2017
1:30pm-3:00pm
ST-107

MINUTES

Present: Natalie Aceves (co-chair), Eva Amezola, Patti Brusca, Hortencia Cuevas, Monica Green (co-chair), Mark Hartley, Monica Huizar, Lisa McAllister, Daniela McCarter, John Moore (co-chair), Koji Uesugi

Absent: Miriam Carrillo, Chris Castillo, Keith Coleman, Mark DeAsis, Lilia Garcia, Maria Gonzalez, Pam Kollar, Leticia Martinez, David Payan

Welcome

Dr. Green proposed an amendment to the agenda to place Beth Gomez on the agenda to present a budget update: Council voted unanimously to amend the agenda.

Budget Update

Gomez presented a PowerPoint (attached) on the FY 2017-2018 Governor's Budget Proposal as it relates to RCCD.

Approval of 2/22/17 meeting minutes

Motion to approve by Koji Uesugi
Seconded by Monica Huizar
Motion passed with two abstentions

Student Services Program Review Timeline

John reviewed the upcoming deadlines

Student Services Program Review 16SPR Data Report

Dr. Green walked through the procedure of how to find this information on the Norco College website, the information contained in the report, how to read it and what the data means. The report can be accessed at: <http://www.norcollege.edu/about/academic-affairs/Pages/Research.aspx>.

Program Review Changes

Dr. Green presented a video outlining the new program review template which is currently being developed, so now is the time to submit any information you'd like to see changed. The council discussed whether or not they'd like to implement the new three-year cycle for Student Services. By consensus and hearing no objections, the motion is passed for the Student Services Planning Council.

TracDat Conversion

Programmers will be here for programming in May. Program leaders went through the current program review template to discuss which information to eliminate, what should be prepopulated, etc. and in general what they would like to see in the report.

IIC Function Mapping

Each College was asked to complete a function map matrix. SSPC is responsible for Substandard IIC. A smaller group got together to discuss as this was due on April 21, so the co-chairs for SSPC reviewed and made recommendations. SSPC is reviewing this as an information item.

Annual Progress Report

The council discussed areas related to SSPC in the latest Annual Progress Report on our Educational Master Plan. Report was reviewed by Natalie in detail. Discussion began with ways to engage students through SEP development, personal connections, and outreach.

Norco Stampede to Enrollment

The Stampede is a new event to support adult learners by guiding them through the college application to summer registration in one day. Flyer for event is attached. Outreach is ongoing with the assistance of Daniela's Outreach team.

Completion Initiative

First faculty advisement workshop on April 25 was standing room only. Faculty expressed interest in assisting students with advising. This first workshop focused on the "why" of faculty advising and the next workshop will focus on the "how" in faculty advisement.

Expanded Counseling

For Spring, more counseling hours were added on Wednesday and Thursday.

Good of the Order

Friendly reminder Parent info night today 4/26/17 for Summer Advantage.