



Student Support Council

Minutes for September 28, 2023

12:50-01:50pm

Location: Information Technology Building (IT), Room 110

Committee Members (total:16)

Meeting Participants

Committee Members Present

Natalie Aceves (co-chair), Samantha Cannon, Elizabeth Lopez, Lisa Martin, Daniela McCarson, Jethro Midgett (co-chair), Amine Ouaddi, Brittney Sanchez, David Schlanger, Kaneesha Tarrant (co-chair)

Committee Members Not Present

Melissa Bader, Lilia Garcia, Leticia Martinez, John Moore, Kimberly Thomas, 2-vacancies

Recorder

Monica Esparza

1. Call to Order

- Time 12:53pm

2. Action Items

2.1 Approval of Agenda

- MSC Lopez/McCarson
- Approved by consensus.

2.2 Approval of Meeting Minutes from April 27, 2023

- MSC Martin/Midgett
- Approved by consensus.

2.3 Charter for Asian American, Native Hawaiian, and Pacific Islander Students

- MSC Martin/Tarrant
- Approved by consensus

- **Purpose:** to assess the academic and non-academic needs of the AANHPI student population and make recommendations to the Student Support Council.
- **Charge:** to develop a strategic plan to establish the Norco College AANHPI Student Achievement Program. The charge will be accomplished by reviewing existing data and update as needed to identify student success equity gaps; gather information regarding existing programs at other postsecondary institutions; identify promising practices to address identified needs; make recommendations for the improvement of academic and non-academic support services to improve outcomes for this student population. The AANHPISTAP Task Force advises the Student Support Council and its work aligns with Educational Master Plan goal 3: Close all student equity gaps.

2.4 Charter for Norco Advantage and Promise Program Workgroup

- MSC Midgett/Martin
- Approved by consensus.
- **Purpose:** to recommend a structure for the 2023-2024 academic year by the end of Fall 2023.
- **Charge:** To recommend a strategic plan for Norco Advantage and Promise Program that aligns with the college's Strategic Enrollment Management (SEM) plan, Loss Momentum Framework, and the college's Educational Master Plan (EMP) goals.
 - Increase the number of first-time, full-time enrolled students from 508 to 900. **(Goal 2, Objective 2.5(KPI 7)).**
 - To increase capture rates from feeder high schools by 4%. **(Goal 1, Objective 1.4 (KPI 3))**
 - To increase the percent of students who receive financial aid from 73% to 81%. **(Goal 2, Objective 2.6)**
- Restructure of combining both programs; Daniela McCarson, Elizabeth Lopez, Jethro Midgett and Samantha Cannon.
- Timeline: Bring forward to council in 2 months.
- Implementation by Spring 2024.

2.5 Student Support Council Resources Requests Prioritization

- Link to Student Support Council Resources Requests Prioritization was shared with council members on October 3, 2023
- Deadline to submit rankings is on October 17, 2023.

3. Discussion Item

3.1 Strategic Enrollment Management

- Shared Strategic Enrollment Management (SEM) PowerPoint presentation to council; which was presented at Achieving Equity in Guided Pathways Summit on September 15, 2023 -Attached.
- May 2023, Norco College was accepted into the 2023-2024 SEM Cohort.
- Purpose of SEM
 - Establish comprehensive student enrollment goals that are aligned with the college's mission, and core plans
 - Promote student success by improving access, engagement, and persistence, and completion of program pathways
 - Ensure fiscal stability and viability by optimizing enrollments and integrating SEM into the college financial planning, budgeting, and allocation processes.
 - Offer quality and relevant programs with clear educational pathways, course offerings, and appropriate student support.
 - Implement strategies that lead to equitable access and outcomes.
 - Create a data-rich environment to inform decisions and evaluate strategies.
 - Design and implement communications and marketing with internal and external stakeholders to increase understanding of SEM and to meet SEM goals.
 - Increase collaboration among departments across the campus to support the enrollment management program.
- Goal: Developing and implementing a PEM (Pathways and Enrollment Management Plan) focusing on the entire student journey at Norco College, developing a structure that makes enrollment management a college-wide responsibility.

4. Information Items

4.1 Accreditation Update to all Councils (1pm vial Zoom)

- Student Support Council joined a council wide Zoom meeting presented by Hayley Ashby to inform all college councils about Norco College's Midterm Report

4.2 Report of Effectiveness

- Co-chairs are currently crafting the form; will bring back to council next month.

5. **Good of the Order**

- Council meeting dates are now in-person
- For new agenda items and requests, an email online form will be sent out on the 2nd week of the month prior to the Co-Chairs meetings.
- Next Program Review meeting October 26th
- Transfer U-Week September 18-21, 2023
- Promise Program sign-up is now closed; currently have 403 registered, waiting for a few more.

6. **Adjourn:**

- Time 01:48 pm

Next Meeting:

November 16, 2023 (Moved up 1 week due to holiday)

Time: 12:50pm

Location: IT 110