

**Safety Committee Meeting**  
**Wednesday December 11, 2019**  
**0900-1100 A.M. CSS 217**

**Minutes**

1. Welcome and call to order @ 0945
2. Welcome new members and guests (none)
3. Approval of meeting minutes from 11-13-19 Mark Hartley moved Sigrid Williams second. Motion carried.
4. Discussion- Sigrid Williams mentioned the need for better lighting around the portable buildings as there were some animal sightings and the area is generally poorly illuminated. Facilities will be notified.

Committee discussed the need for a January meeting and the consensus was there was no need to meet in January of 2020.

5. Hawk system at STEM- There seems to be some confusion with the signage. The sign states to proceed with caution on a flashing red light if clear. Kleveno will look at the sign and check against the signs at other Hawk systems and the CVC.
6. Action Items- None.
7. Standing reporting items

Building/floor captains (no report)

Club reports-Rocket club will be providing additional information as to the anticipated rocket testing and launch including the manufacture of the fuel, storage and transport. They will be working with Risk Management and the safety coordinator.

8. Good of the order- None.
9. Next meeting will be February 12, 2020
10. Meeting adjourned at 10:18 A.M.