

NORCO COLLEGE SAFETY COMMITTEE  
MEETING MINUTES 08.06.18

**Topic 1: Call to Order/Welcome** – Main Speakers: Justin Czerniak  
Call to order Welcome.

**Topic 2: Roll Call** – Main Speakers: Justin Czerniak

**Topic 3: Approval of Agenda** – Main Speakers: Justin Czerniak  
No quorum

**Topic 4: Old Business** – Main Speakers: Justin Czerniak, Sgt. Richard Henry, Mark Hartley

- A. Upcoming Training AED-CPR / First-Aid - Justin Czerniak
  - More trainings are coming through: 8/21 there will be a CPR training and space is available.
- B. Welcome Day / Week – Mark H/ Justin C
  - Informing that welcome day is the 25<sup>th</sup> and we are going to have a safety committee booth and give away items. If you wish to help staff the booth please let Justin know
- C. Safety Website - Justin Czerniak
  - Currently live and up and running. From the website:  
Click ---> College Safety & Emergency Planning
- D. Safety Committee Website – Mark Hartley
  - Everyone please go to the safety committee website and give feedback.
- E. Duplicate item as A above –
- F. Active Shooter Training for FALL FLEX - Justin Czerniak
  - Fall Flex: LIVE Fire/Active Shooter Training on campus.
  - Wednesday Aug 22: Presentation in the AM and live demo in the afternoon (10 am -12 pm) is the current plan.
  - Sights & Sounds Simulation including smoke & Nerf Guns with scenarios and taking over whole buildings is a possibility.
  - Breakout sessions in afternoon: STOP the Bleed, and Emergency Preparedness
  - Invite Safety Committee, Building and Floor Captains to be involved.
- G. EM Boxes
  - Talked about locations of 7 boxes strategically placed around campus with emergency supplies in them. The purpose of these boxes is for facilities to be prepared for a disaster all across campus no matter where they are.
- H. Emergency Preparedness Fair - Justin Czerniak
  - September 18<sup>th</sup> Constitution Day. Tuesday during College Hour combine the 2 events. Still searching for vendors please send Justin would like help
- I. Emergency Phones - Sgt. Richard Henry
  - Lot C Parking Lot emergency phone not working. Pending further evaluation. Sgt. Henry is aware and working on resolving it.

**Topic 6: New Business** –

- J. Traffic control - Sgt. Richard Henry
  - Talk about how to address traffic on the back side of campus and down the Palm Path. Hold to next meeting

**Topic 7: Good of the order**

No items

**Topic 8: Adjournment**

**Meeting Concluded**