



Program Review - Overall Report

Student Services: Library and LRC

Data Review

Program/Unit Goals

Library and LRC (Tutoring) Integration

Program/Unit Goal

Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies.

Goal Cycle

2024 - 2027

What are you doing now in support of this goal?

Partnerships and collaborations with college special programs and schools. For example:

- 1) Partnerships with Umoja, Men of Color Scholars, Unity Zone, Puente, Veterans, etc. for events like Read 2 Succeed, Open-Mic Poetry Performance, Celebrate Books and Libraries, and others.
- 2) Collaboration with Studio Art and Art History disciplines for the Pathways to Success Experiential Learning Project to create and display inclusive and diversity related and career-themed art in library study rooms and areas.
- 3) Creation and Implementation of Guided Pathways Library Liasons for Norco College Schools.

What are your plans (3-year) regarding this goal?

Continue to expand and develop partnerships and collaborations as opportunities arise and in accordance with college strategic initiatives, such as the Strategic Enrollment Management (SEM) plan, Student Equity Plan, etc.

Please add any relevant documents here.

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 2.7 (Academic Affairs):** Increase number of students who complete transfer level math and English by 20% per year (✓)
- **2025 Objective 3.1 - KPI 8 (Student Services):** Reduce the equity gap for African American students by 40% (✓)
- **2025 Objective 3.2 - KPI 9 (Student Services):** Reduce the equity gap for Latinx students by 40% (✓)
- **2025 Objective 3.3 - KPI 10 (Student Services):** Reduce the equity gap for Men of Color by 40% (✓)
- **2025 Objective 3.4 - KPI 11 (Student Services):** Reduce the equity gap for LGBTQ+ students by 40% (✓)
- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 4.2 (Planning and Development):** Increase percentage of employees who complete Racial Microaggressions certificate from 1% to 60% (285 out of 472 employees) (✓)
- **2025 Objective 4.3 (Academic Senate):** Increase percentage of faculty who complete Teaching Men of Color in the Community College certificate from 3% to 40% (125 out of 315 faculty) (✓)
- **2025 Objective 6.4 (Academic Affairs):** Work toward reducing recidivism through incarcerated student education (✓)
- **2025 Objective 6.5 (Office of the President):** Position the college's image and reputation as a leading academic institution in the region (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2025 Objective 9.1 (Business Services):** Plan and advocate for the funding augmentations needed to meet staff requirements to achieve the vision for a more comprehensive college (✓)
- **2030 Goal 12: Resources:** Develop innovative and diversified resources to build and sustain a comprehensive college and achieve our visionary goals. (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)

Program/Unit Goals

- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)
- **2030 Goal 8: Effectiveness, Planning, and Governance:** Develop institutional effectiveness and integrated planning systems and governance structures to support ongoing development and continuous improvement as we become a comprehensive college. (✓)

Progress and Evidence

Evidence Date

03/18/2025

What progress have you made toward this goal?

How do you measure your progress?

Discuss your evidence/results.

Please provide any assessment data or other evidence that supports this Program/Unit Goal.

Is there a resource request associated with this Goal?

Yes

If yes, please provide a short description.

Please add any relevant documents here.

LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion

Program/Unit Goal

Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready.

Goal Cycle

2024 - 2027

What are you doing now in support of this goal?

E-mail blasts, workshops, presentations, tabling, flyers, digital signage, marquee signage, social media posts, college-wide event attendance and participation, partnerships, and collaboration with other college departments, programs, and entities. The Laptop Loan Program and Student Textbook Loaner Program will be promoted to keep students enrolled and successful in their courses.

What are your plans (3-year) regarding this goal?

Increasingly reach students and faculty that do not currently know about and/or utilize Library and LRC services and resources, as well as those who do not currently participate in Library and LRC events, programs, initiatives, etc. Expansion and promotion of the Laptop Loan Program and Student Textbook Loaner Program to continue to keep students enrolled and successful

Please add any relevant documents here.

Mapping

Educational Master Plan (2020-2025): undefined

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
- **2025 Objective 1.3 (Student Services):** Expand enrollment with strategic groups (Dual Enrollment,

Program/Unit Goals

International, Online, California Rehabilitation Center, Veterans, etc.) (✓)

- **2025 Objective 12.1 (Business Services):** Plan and advocate for the general fund budget augmentations needed to meet operational demands to achieve the vision for a more comprehensive college (✓)
- **2025 Objective 2.1 - KPI 4 (Academic Affairs):** Increase number of degrees completed by 15% annually (✓)
- **2025 Objective 2.2 - KPI 5 (Academic Affairs):** Increase number of certificates completely by 15% annually (✓)
- **2025 Objective 2.4 - KPI 6 (Student Services):** Increase number of transfers 15% annually (✓)
- **2025 Objective 2.7 (Academic Affairs):** Increase number of students who complete transfer level math and English by 20% per year (✓)
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- **2025 Objective 3.4 - KPI 11 (Student Services):** Reduce the equity gap for LGBTQ+ students by 40% (✓)
- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 4.1 (Planning and Development):** Increase percentage of employees who complete Guided Pathways training from 5% to 65% (305 out of 472 employees) (✓)
- **2025 Objective 4.2 (Planning and Development):** Increase percentage of employees who complete Racial Microaggressions certificate from 1% to 60% (285 out of 472 employees) (✓)
- **2025 Objective 4.3 (Academic Senate):** Increase percentage of faculty who complete Teaching Men of Color in the Community College certificate from 3% to 40% (125 out of 315 faculty) (✓)
- **2025 Objective 6.4 (Academic Affairs):** Work toward reducing recidivism through incarcerated student education (✓)
- **2025 Objective 6.5 (Office of the President):** Position the college's image and reputation as a leading academic institution in the region (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2025 Objective 9.1 (Business Services):** Plan and advocate for the funding augmentations needed to meet staff requirements to achieve the vision for a more comprehensive college (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)
- **2030 Goal 8: Effectiveness, Planning, and Governance:** Develop institutional effectiveness and integrated planning systems and governance structures to support ongoing development and continuous improvement as we become a comprehensive college. (✓)

Information/Publication Review

Please discuss any publications or published information that require regular updates for your area.

The Norco College Library working together with a professional writer/artist has developed an inclusive 24-page library graphic novel to instruct students on how to critically evaluate the trustworthiness of information and identify misinformation and disinformation online. The comic is called "On the Research Trail: A Guide to Evaluating Information" and is designed to provide students with practical 21st Century strategies for determining the credibility of information and highlight resources and tools that are available through the Wilfred J. Airey Library. The initial project included the printing of 500 copies and the copyright for electronic distribution and use of the graphic novel online and within Canvas.

Information literacy instruction supports Norco College's Transformation (Strategic Direction 3) by preparing students for the future and employer workforce needs (Goal 7). This project further develops academic support services that improve student success (Objective 7.7) and foster student engagement (Objective 7.7). The development of new tools for helping students to determine the credibility of online information also aligns with District Strategic Goal 2: Student Success. Information literacy skills support student learning across courses/programs and the overall achievement of certificates, degrees, and transfer. Closing equity gaps is both a college and a district priority (College Goal 3 and District Strategic Goal 3). The graphic novel medium incorporates best practices for teaching a diverse student population. Students will see themselves represented in the illustrations, which will include multiple racial, ethnic, and gender identities. The use of text and visuals will ensure that information is conveyed in multiple formats. Finally, the graphic novel narrative is intended to especially resonate with students whose cultures have long-established storytelling traditions.

Hopefully, the comic will be able to be used as an important instructional resource for years to come without any need for updating.

Please add any relevant documents here.

[On the Research Trail \(Cover\) .pdf](#)

Equity Related Professional Development Questions

1. Which equity-related professional development trainings have members of your area participated in to improve student learning, student support, and/or college support?

LIB-CORA Black Ally course, CORA Racial Microaggressions course, Vet Net Ally training, Undocumented Scholar Advocate training, and Achieving Equity in Guided Pathways Summit.

2. What knowledge or skills/techniques have members in your area implemented from these trainings and what changes have you seen?

LIB-Library and Tutoring services to incarcerated students, Library lockers for after-hours pick up of materials, Guided Pathways Librarian Liaisons created, Library comic book created to instruct students on strategies to avoid misinformation and disinformation, Experiential learning collaboration with Art discipline to create and display art focusing on underrepresented populations and careers in the library.

3. What additional equity-related professional development/trainings do you seek to better support your area?

LIB-How to make the Library and LRC spaces more welcoming to and utilized by Underrepresented student populations.

Please add any relevant documents here.

Assessment

Resource Requests

LIB - Increase Library/LRC Administrative Assistant III PT position from 18 hours/week to FT 40 hours/week. 2024-27

Resource Year

2025 Update

What resources do we already have?

PT position at 18 hours/week is not adequate to cover the current workload needed to provide administrative assistant support to Library and LRC.

What resources do you need?

FT position at 40 hours/week

\$ Amount Requested

85,123

Resource Type

STAFF: Classified Professional, Confidential, Mgr

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6, 7.7. Position provides support for Library and LRC which directly support student access, success and equity. Position supports library events for student engagement. Position covers meeting minutes, contracts, SRPs, purchase requisitions, budget keeping, faculty evaluations process assistance, timesheet and attendance keeping, and more. High turnover rate for this position due to PT status has resulted in critical loss of momentum for the department and substantial loss of funding and personnel hours for the district to repeatedly engage in the hiring process after short periods of time.

This request for my area is Priority #:

1

Is this request

Revised

For Administrative Use Only

Funding Status

No Action-Insufficient funding

Notes

Council Ranking

2025-26 Council Ranking

20

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
- **2025 Objective 1.3 (Student Services):** Expand enrollment with strategic groups (Dual Enrollment, International, Online, California Rehabilitation Center, Veterans, etc.) (✓)
- **2025 Objective 2.1 - KPI 4 (Academic Affairs):** Increase number of degrees completed by 15% annually (✓)
- **2025 Objective 2.2 - KPI 5 (Academic Affairs):** Increase number of certificates completely by 15% annually (✓)
- **2025 Objective 2.3 (Academic Affairs):** Decrease AA degree unit accumulation from 88 to 74 total units on average (✓)
- **2025 Objective 2.4 - KPI 6 (Student Services):** Increase number of transfers 15% annually (✓)
- **2025 Objective 3.1 - KPI 8 (Student Services):** Reduce the equity gap for African American students by 40% (✓)
- **2025 Objective 3.2 - KPI 9 (Student Services):** Reduce the equity gap for Latinx students by 40% (✓)

Resource Requests

- **2025 Objective 3.3 - KPI 10 (Student Services):** Reduce the equity gap for Men of Color by 40% (✓)
- **2025 Objective 3.4 - KPI 11 (Student Services):** Reduce the equity gap for LGBTQ+ students by 40% (✓)
- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 12: Resources:** Develop innovative and diversified resources to build and sustain a comprehensive college and achieve our visionary goals. (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: *undefined*

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

LIB - Laptops (25) for Student Laptop Loan Program 2024-27

Resource Year

2025 Update

What resources do we already have?

Laptops are currently loaned to students who request this resource on a semester by semester basis.

What resources do you need?

25 new laptops to replace older laptops that are failing and need to be surplussed

\$ Amount Requested

25,000

Resource Type

ITEM: Technology

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. Laptops support student access, success and equity and help student stay enrolled in their college courses.

This request for my area is Priority #:

4

Is this request

New

For Administrative Use Only

Funding Status

Completed/Funded

Notes

Status updated to Done 250730

Council Ranking

Resource Requests

2025-26 Council Ranking

Mapping

Educational Master Plan (2020-2025): undefined

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
- **2025 Objective 1.3 (Student Services):** Expand enrollment with strategic groups (Dual Enrollment, International, Online, California Rehabilitation Center, Veterans, etc.) (✓)
- **2025 Objective 12.2 (Business Services):** Coordinate with RCCD to establish a BAM that allocates funding equitably (✓)
- **2025 Objective 2.1 - KPI 4 (Academic Affairs):** Increase number of degrees completed by 15% annually (✓)
- **2025 Objective 2.2 - KPI 5 (Academic Affairs):** Increase number of certificates completely by 15% annually (✓)
- **2025 Objective 2.4 - KPI 6 (Student Services):** Increase number of transfers 15% annually (✓)
- **2025 Objective 3.1 - KPI 8 (Student Services):** Reduce the equity gap for African American students by 40% (✓)
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- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 11: Operations:** Implement professional, intuitive, and technology enhanced systems (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)

Student Services: Library and LRC: undefined

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

Student Equity Plan: undefined

- **Persistence for Black/African American Students:** Percentage of first-time college students who enrolled in the subsequent semester. (✓)
- **Successful Enrollment for Black/African American Students:** Percentage of first-time college students who applied and enrolled in the same year in a primary term. (✓)
- **Transfer for Hispanic/ Latinx Students:** Percentage of first time in college students who transferred to a four-year institution within three years. (✓)
- **Transfer-level math and English for Hispanic/ Latinx Students:** Percentage of first time in college students who completed transfer-level math and English in the first year. (✓)
- **Vision Goal Completion for Hispanic/ Latinx Students:** Percentage of first-time college students who completed a degree or certificate in three years. (✓)

Resource Requests

LRC - Augment base budget for Tutor salaries to support Tutorial Services operations. 2024-27

Resource Year

2025 Update

What resources do we already have?

Approximately \$24,000 allocated budget/year

What resources do you need?

Additional general fund budget to support current tutorial services needs for students

\$ Amount Requested

255,000

Resource Type

BUDGET: Request Ongoing Funding (Support, Mktg)

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. Tutoring supports student access, success and equity and helps students stay enrolled and complete their college courses. Tutoring data from recent ANCOVA study and success rates by ethnicity show a significant increase in student success as a result of tutoring.

This request for my area is Priority #:

2

Is this request

Revised

For Administrative Use Only

Funding Status

No Action-Insufficient funding

Notes

Council Ranking

2025-26 Council Ranking

2

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
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- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student

Resource Requests

success (✓)

- **2030 Goal 12: Resources:** Develop innovative and diversified resources to build and sustain a comprehensive college and achieve our visionary goals. (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: *undefined*

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
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Student Equity Plan: *undefined*

- **Persistence for Black/African American Students:** Percentage of first-time college students who enrolled in the subsequent semester. (✓)
- **Successful Enrollment for Black/African American Students:** Percentage of first-time college students who applied and enrolled in the same year in a primary term. (✓)
- **Transfer for Hispanic/ Latinx Students:** Percentage of first time in college students who transferred to a four-year institution within three years. (✓)
- **Transfer-level math and English for Hispanic/ Latinx Students:** Percentage of first time in college students who completed transfer-level math and English in the first year. (✓)
- **Vision Goal Completion for Hispanic/ Latinx Students:** Percentage of first-time college students who completed a degree or certificate in three years. (✓)

LIB - PT Library Clerk I 2024-27

Resource Year

2025 Update

What resources do we already have?

No current resources

What resources do you need?

PT (19 hour) Library Clerk I to cover peak usage times in the library during 10 am-2:00 pm Monday-Thursday when the library hosts frequent student engagement events. Also, to help cover in the event of illness, vacation or personal necessity time taken by library circulation staff members.

\$ Amount Requested

34,461.01

Resource Type

STAFF: Classified Professional, Confidential, Mgr

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. Position provides critical support for library operations which directly supports student access, success, equity and learning. The library is a resource available to students Monday-Thursday 7:30 am-8:00 pm; Friday 7:30 am-4:00 pm; and Saturday 9:00 am-2:00 pm. The library hosts many student engagement events every semester that are held mostly during the times this position would be scheduled to provide needed assistance.

This request for my area is Priority #:

3

Resource Requests

Is this request

Revised

For Administrative Use Only

Funding Status

No Action-Insufficient funding

Notes

Council Ranking

2025-26 Council Ranking

15

Mapping

Educational Master Plan (2020-2025): *undefined*

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- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 12: Resources:** Develop innovative and diversified resources to build and sustain a comprehensive college and achieve our visionary goals. (✓)
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Student Services: Library and LRC: *undefined*

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- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

Student Equity Plan: *undefined*

- **Persistence for Black/African American Students:** Percentage of first-time college students who enrolled in

Resource Requests

the subsequent semester. (✓)

- **Successful Enrollment for Black/African American Students:** Percentage of first-time college students who applied and enrolled in the same year in a primary term. (✓)
- **Transfer for Hispanic/ Latinx Students:** Percentage of first time in college students who transferred to a four-year institution within three years. (✓)
- **Transfer-level math and English for Hispanic/ Latinx Students:** Percentage of first time in college students who completed transfer-level math and English in the first year. (✓)
- **Vision Goal Completion for Hispanic/ Latinx Students:** Percentage of first-time college students who completed a degree or certificate in three years. (✓)

LRC - Director, Learning Resource Center 2024-27

Resource Year

2025 Update

What resources do we already have?

No current resources

What resources do you need?

Manager to oversee LRC/tutoring operations, promotion and strategic planning. This position would work in close collaboration with and report to the Dean of Library and Learning Resources.

\$ Amount Requested

188,550

Resource Type

STAFF: Classified Professional, Confidential, Mgr

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. LRC/Tutoring supports student learning, success and equity and helps students stay enrolled and complete their college courses. Tutoring data from recent ANCOVA study and success rates by ethnicity show a significant increase in student success as a result of tutoring.

This request for my area is Priority #:

4

Is this request

Revised

For Administrative Use Only

Funding Status

No Action-Insufficient funding

Notes

Council Ranking

2025-26 Council Ranking

18

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
- **2025 Objective 1.3 (Student Services):** Expand enrollment with strategic groups (Dual Enrollment, International, Online, California Rehabilitation Center, Veterans, etc.) (✓)
- **2025 Objective 2.1 - KPI 4 (Academic Affairs):** Increase number of degrees completed by 15% annually (✓)
- **2025 Objective 2.2 - KPI 5 (Academic Affairs):** Increase number of certificates completely by 15% annually (✓)

Resource Requests

- **2025 Objective 3.1 - KPI 8 (Student Services):** Reduce the equity gap for African American students by 40% (✓)
- **2025 Objective 3.2 - KPI 9 (Student Services):** Reduce the equity gap for Latinx students by 40% (✓)
- **2025 Objective 3.3 - KPI 10 (Student Services):** Reduce the equity gap for Men of Color by 40% (✓)
- **2025 Objective 3.4 - KPI 11 (Student Services):** Reduce the equity gap for LGBTQ+ students by 40% (✓)
- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 12: Resources:** Develop innovative and diversified resources to build and sustain a comprehensive college and achieve our visionary goals. (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: undefined

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

Student Equity Plan: undefined

- **Persistence for Black/African American Students:** Percentage of first-time college students who enrolled in the subsequent semester. (✓)
- **Successful Enrollment for Black/African American Students:** Percentage of first-time college students who applied and enrolled in the same year in a primary term. (✓)
- **Transfer for Hispanic/ Latinx Students:** Percentage of first time in college students who transferred to a four-year institution within three years. (✓)
- **Transfer-level math and English for Hispanic/ Latinx Students:** Percentage of first time in college students who completed transfer-level math and English in the first year. (✓)
- **Vision Goal Completion for Hispanic/ Latinx Students:** Percentage of first-time college students who completed a degree or certificate in three years. (✓)

LIB - 6 new Interactive Displays to replace smartboard projectors in Library Student Study Rooms.

Resource Year

2025 Update

What resources do we already have?

Current smartboard projectors are past end-of-life and beginning to fail. This equipment is not able to be repaired, and if not available will negatively impact learning in the Library student study rooms

What resources do you need?

6 new Interactive Displays to replace current smartboard projector technology.

\$ Amount Requested

50,000

Resource Requests

Resource Type

ITEM: Technology

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. Library supports student access, success, learning and equity, and helps students stay enrolled and complete their college courses.

This request for my area is Priority #:

4

Is this request

Revised

For Administrative Use Only

Funding Status

No Action-Insufficient funding

Notes

Council Ranking

2025-26 Council Ranking

2

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
- **2025 Objective 1.3 (Student Services):** Expand enrollment with strategic groups (Dual Enrollment, International, Online, California Rehabilitation Center, Veterans, etc.) (✓)
- **2025 Objective 12.1 (Business Services):** Plan and advocate for the general fund budget augmentations needed to meet operational demands to achieve the vision for a more comprehensive college (✓)
- **2025 Objective 2.1 - KPI 4 (Academic Affairs):** Increase number of degrees completed by 15% annually (✓)
- **2025 Objective 2.2 - KPI 5 (Academic Affairs):** Increase number of certificates completely by 15% annually (✓)
- **2025 Objective 3.1 - KPI 8 (Student Services):** Reduce the equity gap for African American students by 40% (✓)
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- **2025 Objective 3.4 - KPI 11 (Student Services):** Reduce the equity gap for LGBTQ+ students by 40% (✓)
- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 12: Resources:** Develop innovative and diversified resources to build and sustain a comprehensive college and achieve our visionary goals. (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: *undefined*

Resource Requests

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

Student Equity Plan: *undefined*

- **Persistence for Black/African American Students:** Percentage of first-time college students who enrolled in the subsequent semester. (✓)
- **Successful Enrollment for Black/African American Students:** Percentage of first-time college students who applied and enrolled in the same year in a primary term. (✓)
- **Transfer for Hispanic/ Latinx Students:** Percentage of first time in college students who transferred to a four-year institution within three years. (✓)
- **Transfer-level math and English for Hispanic/ Latinx Students:** Percentage of first time in college students who completed transfer-level math and English in the first year. (✓)
- **Vision Goal Completion for Hispanic/ Latinx Students:** Percentage of first-time college students who completed a degree or certificate in three years. (✓)

LRC - 12 new Interactive Displays to replace smartboard projectors.2024-27

Resource Year

2025 Update

What resources do we already have?

12 smartboard projectors that are past end-of-life date and are starting to fail. When these projectors fail they are not able to be repaired. The loss of this technology will negatively impact learning in the LRC/Tutorial Services.

What resources do you need?

12 new Interactive Displays to replace the currently failing smartboard projectors.

\$ Amount Requested

100,000

Resource Type

ITEM: Technology

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objective 7.6 and 7.7. Tutoring support student learning, success and equity and helps students stay enrolled and complete their college classes. Tutoring data from recent ANCOVA study and success rates by ethnicity show a significant increase in student success as a result of tutoring.

This request for my area is Priority #:

4

Is this request

Revised

For Administrative Use Only

Funding Status

No Action-Insufficient funding

Notes

Council Ranking

2025-26 Council Ranking

1

Mapping

Resource Requests

Educational Master Plan (2020-2025): undefined

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
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- **2025 Objective 3.2 - KPI 9 (Student Services):** Reduce the equity gap for Latinx students by 40% (✓)
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- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 12: Resources:** Develop innovative and diversified resources to build and sustain a comprehensive college and achieve our visionary goals. (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: undefined

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
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Student Equity Plan: undefined

- **Persistence for Black/African American Students:** Percentage of first-time college students who enrolled in the subsequent semester. (✓)
- **Successful Enrollment for Black/African American Students:** Percentage of first-time college students who applied and enrolled in the same year in a primary term. (✓)
- **Transfer for Hispanic/ Latinx Students:** Percentage of first time in college students who transferred to a four-year institution within three years. (✓)
- **Transfer-level math and English for Hispanic/ Latinx Students:** Percentage of first time in college students who completed transfer-level math and English in the first year. (✓)
- **Vision Goal Completion for Hispanic/ Latinx Students:** Percentage of first-time college students who completed a degree or certificate in three years. (✓)

Resource Requests

LRC - TI-84 Plus CE Graphic Calculators to check out to students 2024-27

Resource Year

2025 Update

What resources do we already have?

Century Circle grant application was submitted to purchase 36 (pending approval) TI-84 Plus Graphic Calculators for \$5000.

What resources do you need?

36 more of these calculators are needed.

\$ Amount Requested

5,000

Resource Type

ITEM: Equipment, Services, Software, Furniture

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. LRC (Tutoring) supports student access, success, learning and equity, and helps students stay enrolled and complete their college courses.

This request for my area is Priority #:

4

Is this request

New

For Administrative Use Only

Funding Status

Completed/Funded

Notes

Status updated to Done 250730

Council Ranking

2025-26 Council Ranking

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
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- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)

Resource Requests

- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: *undefined*

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

LRC - Base (Ongoing) Budget Funding to Purchase NetTutor (Online Tutoring) Hours on an Annual Basis for Distance Education Students.

Resource Year

2025 Update

What resources do we already have?

\$10,000 in Library Lottery budget.

What resources do you need?

Additional funding to cover increased usage of online tutoring services as more students are returning to college after COVID crisis.

\$ Amount Requested

40,000

Resource Type

ITEM: Equipment, Services, Software, Furniture

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. Online tutoring supports student access, success, learning and equity, and helps students stay enrolled and complete their college courses. NetTutor services are intended to address accreditation standards to provide same level tutorial support to our Distance Education students as we provide to our face-to-face students.

This request for my area is Priority #:

4

Is this request

New

For Administrative Use Only

Funding Status

Completed/Funded

Notes

Status updated to Done- Lottery (one time finding).

Council Ranking

2025-26 Council Ranking

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
- **2025 Objective 1.3 (Student Services):** Expand enrollment with strategic groups (Dual Enrollment,

Resource Requests

International, Online, California Rehabilitation Center, Veterans, etc.) (✓)

- **2025 Objective 2.1 - KPI 4 (Academic Affairs):** Increase number of degrees completed by 15% annually (✓)
- **2025 Objective 2.2 - KPI 5 (Academic Affairs):** Increase number of certificates completely by 15% annually (✓)
- **2025 Objective 3.1 - KPI 8 (Student Services):** Reduce the equity gap for African American students by 40% (✓)
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- **2025 Objective 3.3 - KPI 10 (Student Services):** Reduce the equity gap for Men of Color by 40% (✓)
- **2025 Objective 3.4 - KPI 11 (Student Services):** Reduce the equity gap for LGBTQ+ students by 40% (✓)
- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
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Student Services: Library and LRC: undefined

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

LRC - FT Tutorial Services Clerk 2024-27

Resource Year

2025 Update

What resources do we already have?

We currently have 1 FT Tutorial Services Clerk that covers 7:30 am-4:00 pm shift. Other Tutorial Service Clerk Positions (3) are PT.

What resources do you need?

A FT Tutorial Services Clerk to Cover Evening Shift Hours (11:30 am-8:00 pm). LRC is open 12.5 hours M-Th; 8.5 hours on Friday; and 5 hours on Saturday. The current staffing configuration of primarily PT clerks is not able to adequately cover the center in the event of emergencies, illness, vacations, etc.

\$ Amount Requested

121,243.98

Resource Type

STAFF: Classified Professional, Confidential, Mgr

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. Tutoring supports student access, success and equity and helps students stay enrolled and complete their college courses. Tutoring data from recent ANCOVA study and success rates by ethnicity show a significant increase in student success as a result of tutoring.

This request for my area is Priority #:

4

Resource Requests

Is this request

New

For Administrative Use Only

Funding Status

No Action-Insufficient funding

Notes

Council Ranking

2025-26 Council Ranking

16

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
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- **2025 Objective 3.3 - KPI 10 (Student Services):** Reduce the equity gap for Men of Color by 40% (✓)
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- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: *undefined*

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

LIB/LRC - Funding to provide FREE Printing Services for Students in the Library/LRC

Resource Year

2025 Update

Resource Requests

What resources do we already have?

ASNC is funding this expense for January-December 2025

What resources do you need?

Ongoing funding

\$ Amount Requested

5,000

Resource Type

BUDGET: Request Ongoing Funding (Support, Mktg)

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. Library and LRC support student access, learning and equity, and help students stay enrolled and complete their college courses.

This request for my area is Priority #:

3

Is this request

New

For Administrative Use Only

Funding Status

Completed/Funded

Notes

ASNC funded

Council Ranking

2025-26 Council Ranking

Mapping

Educational Master Plan (2020-2025): *undefined*

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
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- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Resource Requests

Student Services: Library and LRC: undefined

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

LRC - Anatomy Models of Human Muscles, Organs, Circulatory System, Brain and Nerves/Vessels for Student Studying/Tutoring

Resource Year

2025 Update

What resources do we already have?

LRC has a Human Skeleton Model for Student Study/Tutoring

What resources do you need?

Funding

\$ Amount Requested

2,500

Resource Type

ITEM: Instructional Supplies

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

This request for my area is Priority #:

4

Is this request

New

For Administrative Use Only

Funding Status

Notes

Council Ranking

2025-26 Council Ranking

Mapping

Educational Master Plan (2020-2025): undefined

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
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Resource Requests

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- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: undefined

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

LRC - Scientific Calculators for Checkout to Students

Resource Year

2025 Update

What resources do we already have?

Graphing calculators

What resources do you need?

50 Scientific Calculators

\$ Amount Requested

1,200

Resource Type

ITEM: Equipment, Services, Software, Furniture

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP goal 7, objectives 7.6 and 7.7. LRC supports student access, success and equity and helps students stay enrolled and complete their college courses.

This request for my area is Priority #:

5

Is this request

New

For Administrative Use Only

Funding Status

Completed/Funded

Notes

Status Updated to Done 250730

Council Ranking

2025-26 Council Ranking

Resource Requests

Mapping

Educational Master Plan (2020-2025): undefined

- **2025 Objective 1.1 - KPI 1 (Academic Affairs):** Go from 7,366 to 8,759 total FTES (✓)
- **2025 Objective 1.2 - KPI 2 (Student Services):** Go from 14,624 headcount to 16,581 total headcount (✓)
- **2025 Objective 1.3 (Student Services):** Expand enrollment with strategic groups (Dual Enrollment, International, Online, California Rehabilitation Center, Veterans, etc.) (✓)
- **2025 Objective 2.1 - KPI 4 (Academic Affairs):** Increase number of degrees completed by 15% annually (✓)
- **2025 Objective 2.2 - KPI 5 (Academic Affairs):** Increase number of certificates completely by 15% annually (✓)
- **2025 Objective 3.1 - KPI 8 (Student Services):** Reduce the equity gap for African American students by 40% (✓)
- **2025 Objective 3.2 - KPI 9 (Student Services):** Reduce the equity gap for Latinx students by 40% (✓)
- **2025 Objective 3.3 - KPI 10 (Student Services):** Reduce the equity gap for Men of Color by 40% (✓)
- **2025 Objective 3.4 - KPI 11 (Student Services):** Reduce the equity gap for LGBTQ+ students by 40% (✓)
- **2025 Objective 3.5 - KPI 12 (Student Services):** Reduce the equity gap for Foster Youth students by 40% (✓)
- **2025 Objective 7.6 (Student Services):** Build and support student services to foster student engagement, wellness, and success in the classroom and outside the classroom (✓)
- **2025 Objective 7.7 (Academic Affairs):** Build and support academic support services to improve student success (✓)
- **2030 Goal 1: Access:** Expand college access by increasing both headcount and FTES (✓)
- **2030 Goal 2: Success:** Implement Guided Pathways framework. (✓)
- **2030 Goal 3: Equity:** Close all student equity gaps. (✓)
- **2030 Goal 4: Professional Development:** Implement Professional Development around Guided Pathways and equity framework; foster a culture of ongoing improvement. (✓)

Student Services: Library and LRC: undefined

- **LIB & LRC - Library and LRC (Tutoring, WRC) Marketing and Promotion:** Work to intentionally market and promote Library and LRC (Tutoring, WRC) academic support services to students and faculty on an increasing and ongoing basis to keep students enrolled in college, engaged, successful, completion-directed and transfer-ready. (✓)
- **Library and LRC (Tutoring) Integration:** Work to more fully integrate Library and LRC (Tutoring, WRC) academic support services into overall college activities, plans and strategies. (✓)

LRC - Staff and Student Kiosk (Login/Out for Tutoring) Computers for Tutorial Services

Resource Year

2026 Update

What resources do we already have?

Current computers are past end-of-life cycle and are failing

What resources do you need?

8 new computers to replace the current ones that support student access to tutorial services and resources

\$ Amount Requested

25,000

Resource Type

ITEM: Equipment, Services, Software, Furniture

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Resource Requests

Directly supports Student Services EMP Goals 1 (Access) and 2 (Success), Objectives 2.1, 2.2, 2.3, 2.4, 2.5, KPIs 4, 5, 6, 7, 8. LRC student visits increased 43% (Unduplicated 19%) and Appointments 200% from fall 2024 to fall 2025!

This request for my area is Priority #:

2

Is this request

New

For Administrative Use Only

Funding Status

Notes

Council Ranking

2025-26 Council Ranking

LIB - Increase Workload for current 5 hour/week Library Technician position to 19 hours/week

Resource Year

2026 Update

What resources do we already have?

Current Library Technician position is 5 hours/week on Saturdays

What resources do you need?

Workload increase from 5 to 19 hours/week for Library Technician position to cover peak usage times in the library during 10 am-2 pm Monday-Thursday when the library hosts frequent student engagement events. Also, to help cover in the event of illness, vacation, or personal necessity time taken by library circulation staff members.

\$ Amount Requested

30,000

Resource Type

BUDGET: Request Ongoing Funding (Support, Mktg)

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports Student Services EMP Goals 1 (Access) and 2 (Success), Objectives 2.1, 2.2, 2.3, 2.4, 2.5, KPIs 4, 5, 6, 7, 8. The library is a resource available to students Monday-Thursday 7:30 am-8:00 pm; Friday 7:30 am-4:00 pm; and Saturday 9:00 am-2:00 pm. The library hosts many student engagement events every semester that are held mostly during the times this position would be scheduled to provide needed coverage.

This request for my area is Priority #:

3

Is this request

Revised

For Administrative Use Only

Funding Status

Notes

Council Ranking

2025-26 Council Ranking

Resource Requests

LIB - Laptops (25) for Student Laptop Loan Program

Resource Year

2026 Update

What resources do we already have?

Library has an inventory of laptops that are currently loaned to students who request this resource on a semester-by-semester basis

What resources do you need?

25 new laptops to replace the past end-of-life laptops that are failing and need to be surplussed. IT has notified the library that approximately two-thirds of current laptop inventory must be withdrawn due to age of the machines, and the fact that they are no longer able to be repaired.

\$ Amount Requested

75,000

Resource Type

ITEM: Technology

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports Student Services EMP Goals 1 (Access) and 2 (Success), Objectives 2.1, 2.2, 2.3, 2.4, 2.5, KPIs 4, 5, 6, 7, 8.

This request for my area is Priority #:

4

Is this request

New

For Administrative Use Only

Funding Status

Notes

Council Ranking

2025-26 Council Ranking

LRC - Laptops for In-Center Tutorial Services Use

Resource Year

2026 Update

What resources do we already have?

34 Laptops from Pre-Covid Era that are slow, failing and no longer able to be repaired

What resources do you need?

At least 10 new laptops to be used for tutors working with students and tutees working with tutors in the LRC

\$ Amount Requested

30,000

Resource Type

ITEM: Technology

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports Student Services EMP Goals 1 (Access) and 2 (Success), Objectives 2.1, 2.2, 2.3, 2.4, 2.5, KPIs 4, 5, 6, 7, 8. LRC student visits increased 43% (Unduplicated 19%) and Appointments 200% from fall 2024 to fall 2025!

This request for my area is Priority #:

Resource Requests

5

Is this request

New

For Administrative Use Only

Funding Status

Notes

Council Ranking

2025-26 Council Ranking

LIB/LRC - Panic Button Security Alarms for Library and LRC

Resource Year

2026 Update

What resources do we already have?

911 dispatch

What resources do you need?

Panic buttons for Library and LRC to increase safety and emergency preparedness of students and staff.

\$ Amount Requested

2,500

Resource Type

ITEM: Equipment, Services, Software, Furniture

Please summarize how this request supports one or more EMP Goals, Equity goals, your program plans or goals, and/or is supported by outcomes assessment data.

Directly supports EMP Goal 7 (Facilities) Objectives 7.2, 7.3 to enhance student spaces and implement sustainable campus components for safety and emergency preparedness.

This request for my area is Priority #:

1

Is this request

New

For Administrative Use Only

Funding Status

Notes

Council Ranking

2025-26 Council Ranking

Faculty Hiring Resource Requests

Reflections and Submission