



**Library & Academic Support Committee**

**Minutes for March 11, 2025**

**12:50-1:50pm**

**Library Room 108**

**Members (13 total):**

Nicole Capps, Miguel Castro, Gabriela Cortez, Cheryl Cox, Sean Davis, Andres Elizalde, Vivian Harris, Hussam Mobin, Damon Nance (Administrative Co-Chair), Khosrow Rad, José Sentmanat, Marianne Stefanous

**Absent:** Hayley Ashby, Damon Nance

**Guests:** Russell Burrows, Ivan Dorado, Erin Sternburg

**Quorum:** 7

**Subject to Brown Act: Yes**

**1. Call to Order**

1.1 Meeting called to order at 12:51pm

**2. Action Items**

1.1 Approval of Agenda

- 1<sup>st</sup> Capps, 2<sup>nd</sup> Sentmanat, approved by consensus

2.1 Approval of [November 12, 2024 Minutes](#)

- 1<sup>st</sup> Capps, 2<sup>nd</sup> Cox, approved by consensus

3.1 Library Mission Statement

- 1<sup>st</sup> ,Sentmanat, 2<sup>nd</sup> Khosrow, approved by consensus
- Wilfred J. Airey Library mission statement is being revised to encompass the 4 library service areas as listed in the 4 service area outcomes: research, resources, space, and events
- Current mission statement: As the heart of the academic experience at Norco College, the Wilfred J. Airey Library provides informational leadership, instruction, access to technology, and learning resources supporting the mission of the College; the development of lifelong information competency skills; and the overall success of the learning community.
- Proposed revised statement: The Wilfred J. Airey Library fosters student success for all members of the Norco College community by providing information literacy instruction, cultivating physical and online resources to meet academic and professional needs, offering physical learning spaces to support collaborative and independent learning, and sponsoring dynamic events to inspire intellectual discovery and career exploration.

**3. Information/Discussion Items**

1.1 Survey of Effectiveness (Vivian Harris)

- Please complete the Survey of Effectiveness before March 31, 2025
- The committee will review the results at our meeting on April 8, 2025

- 2.1 Library Events (Damon Nance)
  - 200 students attended the Open House event on Wednesday, February 25 & Thursday, February 26
  - This event was held in person from 10am-2pm
  - Significantly more students attended the event and completed the scavenger hunt on Tuesday
  - A suggestion was made to host Open House virtually on Wednesday to reach more distance education students
  - The Spring 2025 Read 2 Succeed Book Discussion is being held on Thursday, March 20 during college hour (12:50-1:50pm) in CSS-217 and online via Zoom ([registration link](#))
- 3.1 Associated Students of Norco College Report (Hussam Mobin)
  - ASNC is sponsoring the Fight for Federal Funding event this Thursday, March 13, in the Center for Student Success (CSS) upper lounge
  - Club Rush wasn't as well attended this semester due to rain
- 4.1 Learning Resource Center Report (Brianna Reyes)
  - There are currently 59 tutors and 21 embedded tutors available
  - Additional tutors and hours are being added to the schedules
  - More students are checking out scientific calculators than in past semesters
  - Two part-time classified employees have temporarily increased hours to assist with coverage in the Learning Resource Center (LRC)
- 5.1 Writing & Reading Center Report (Nicole Capps)
  - The Writing & Reading Center Advisory Group hasn't met yet this semester, but everyone is welcome to join and attend the meetings
  - The Writing & Reading Center raffled off an iPad for the Open House event, but only 47 students checked in with the QR code
  - The spring 2025 workshop schedule has been emailed to Nor-All
  - Contact Nikki Capps to schedule any additional workshops or class visits

#### 4. Good of the Order

- 1.1 Please send out the date and details for the spring 2025 poetry slam.

#### 5. Adjournment

- 1.1 Meeting adjourned at 1:12pm

#### Next Meeting

**Date:** April 8, 2025  
**Time:** 12:50-1:50pm  
**Location:** LIB 108

#### Mission Statement

The mission of the Library & Academic Support Committee is to serve as an active and collaborative forum to foster student success, strategic planning, and sustained continuous improvement of the academic support services in the Library, the Learning Resource Center, and the Writing & Reading Center through recommendations aligned with the Norco College mission.