

Norco College
Library Advisory Committee Meeting
May 14, 2019
12:50-1:50pm
IT 111

Minutes

Members Present: Sabrina Sepulveda, Celia Brockenbrough, Khalil Andacheh, Gabriela Cortez, Rex Beck, Glen Graham, Damon Nance, Joseph De Guzman, Carol Miter, Jose Sentmanat, Arezoo Marashi, Maureen Sinclair, Miguel Castro, Elisa Chung, Amber Lall, Shawn Schoen, Araceli Covarrubias and Vivian Harris

Members Absent: Walter Stevens (sabbatical), Kris Anderson, and Dominique Hitchcock

Guest(s): Albert Jimenez, Noah Benninghoff and David Gonzalez

1. Approval of the Minutes (Damon Nance)

- March 12, 2019 meeting minutes were approved by the committee
- Motion: Rex Beck
- Second: Glen Graham
- Approved with one abstention

2. LRC Update (Albert Jimenez)

- Albert presented to the committee the following detailed LRC [presentation](#).
 - i. LRC has been sending out weekly updates to Nor-All to keep everyone updated as to LRC changes and improvements.
 - ii. LRC is currently holding a recruitment for Tutor and SI Leaders. Albert encouraged faculty to please pass along the word. LRC is reaching out to the students via social media and email as well.
 - iii. Albert presented the new extended hours of the LRC. Also, during Finals week the Library and LRC will be holding Study Jams. Students can study in groups, meet with tutors and/or simply have access to a place for them to study. Students will be provided with free coffee, water and snacks during this time.
 - iv. The LRC has been tasked with collecting apportionment from the state. For the fall the goal is to generate 125 FTES, which equals \$400,000.
 - v. Several writing and skills development workshops are being provided in the LRC.
 - vi. ILA-800 – Introduction to Tutor Training course has had good success. Students who pass this 1 unit course receive CRLA level 1 tutor certification, and are eligible to be hired as LRC tutors/SI Leaders.

3. Accreditation 2020 - Standard II B Update (Damon Nance)

- Damon briefed the committee regarding Accreditation 2020 and the status of the report for Library and LRC. He stated that our draft is in the finishing stages and almost ready to be submitted for more formal edits. Celia emailed the link to the report for the committee's review. If there are any questions, concerns or any additional information you would like to provide, please e-mail Damon or Kris Anderson.

4. Read to Succeed (Damon Nance)

- Damon encouraged committee members to support the library's next Read 2 Succeed event on May 23rd at 12:30 p.m. The author, Alex Korb, will be in attendance at this event.
- Dr. Korb's book, *The Upward Spiral*, has been one of most popular in the history of Read 2 Succeed!
- The Fall 2019 Read 2 Succeed book will be *Whistling Vivaldi: How Stereotypes Affect Us and What We Can Do* by Claude M. Steele. Dr. Steele is a professor at Stanford. The library will partner with Umoja and Men of Color students and faculty to present the events.

5. Institutional Strategic Planning Council (Celia Brockenbrough)

- There have been 4 ISPC meetings since our last Library Advisory Committee.
 - i. Actions items that the committee have approved are non-credit certificates and Program Review prioritization lists. Not all items requested from the Library Instructional Program Review were on the list. Administrative Program Review requests all seemed to be included, although most all of these requests were designated as "no funding" available.

6. Update on status of Library Advisory Committee (Celia Brockenbrough)

- Celia presented an update on the status of the Library Advisory Committee as discussed in the Academic Senate Minutes from 3/18/19.
- The NAS assured the committee that no senate subcommittee can be dissolved by administration. Faculty have full control over senate subcommittees and administration are fully aware of this fact; early talks were just suggestions of how to better administer workforce more efficiently and effectively since the committee has a large number of faculty on it and we are in need of faculty to serve on other committees.
- LAC Committee members emphasized that the Library and LRC are significant academic areas that require faculty support and involvement.

7. Spring 2018 Instructional Program Review Library Requests (Vivian Harris)

- Vivian presented the committee with the Comprehensive Instructional Program Review Requests for the Library for review and discussion ([Please click here](#)).
- LAC committee members were informed that nearly all books requested for addition to the library collection by faculty are purchased.

- LAC faculty members are encouraged to provide their subject expertise, input and contribution to the library collection by submitting books recommended for purchase lists to the library on a regular basis.

8. Results of Survey of Committee Effectiveness (Damon Nance)

- Damon reported out to the committee the results of the survey. Dr. Aycock was happy with the number of the responses received. Click [here](#) for the complete survey.
- The survey continues to show that the committee is effective and beneficial to members and the college overall.

9. Student Report (Amber & Shawn)

- Amber & Shawn notified the committee about the link to the college Facilities Master Plan presented to the ASNC students that shows a new Library building where Student Services building currently sits.
- Up to this point, it was unclear whether a new library building would be proposed in the new Facilities Master Plan.

10. Open Forum

- No Comments

Next Meeting: September 10, 2019

Library Mission: *As the heart of the academic experience at Norco College, the Wilfred J. Airey Library provides informational leadership, instruction, access to technology, and learning resources supporting: the mission of the College; the development of lifelong information competency skills; and the overall success of the learning community.*

College Mission: Norco College serves our students, our community, and its workforce by providing educational opportunities, celebrating diversity, and promoting collaboration. We encourage an inclusive, innovative approach to learning and the creative application of emerging technologies. We provide foundational skills and pathways to transfer, career and technical education, certificates and degrees