

Institutional Strategic Planning Council (ISPC)

October 15, 2014

1:00-3:00 (ST 107)

Attendees:

- **Attendees:**

Ruth Leal (Staff-Instructional Production Specialist*ISPC Chair*)

Diane Dieckmeyer (VP Academic Affairs*ISPC Chair*)

Melissa Bader (Faculty Rep to District EMTF *ISPC Chair*)

Deborah Tompsett-Makin (At-Large)

Barbara Moore (Transfer Faculty)

Benjamin Vargas (ASNC-President)

Natalie Aceves (Staff-Educational Advisor)

Ruth Jones-Santos (Staff-Administrative Assistant II)

Lyn Greene (Academic Senate President)

Beth Gomez (VP Business Services)

Monica Green (VP Student Services)

Ana Molina (Staff-Administrative Assistant II)

David Mills (Basic Skills Faculty)

Jason Parks (Chair of Chairs – APC)

Diann Thursby (Staff-Grants Administrative Specialist)

Greg Aycock (Dean of Institutional Effectiveness)

Celia Brockenbrough (Library Faculty)

Jim Thomas (CTE Faculty)

Ruth Smith (Recorder)

- **Absentees:**

Mark DeAsis (Dean of Admissions and Records)

John Coverdale (CTE & Grants Advisory Rep)

- **Guests:** Arend Flick, Koji Uesugi, Paul Parnell

Approval of Minutes:

Approval of Minutes for October 1, 2014

Motion by Deborah Tompsett-Makin , second by Lyn Greene to approve the minutes from the October 1, 2014 meeting. Request to include the time a member leaves during a meeting and the reason they are leaving early. Correct Lyn Green to indicate that she left for a personal appointment. Motion approved with two abstentions.

I. Information Items:

A. Institution Set Standards Methodology (Greg Aycock)

- Asking for feedback/comments on whether or not the college Institutional Set Standards should be revised or remain the same.

- For the purpose of this presentation “retention” is the same as persistence.
- Discussion on use of percent or number for comparison of degree completion, transfer and certificate completion.
- Discussed the need to determine what process will be followed should the college indicate it is getting close to the institutional set standard.
- Request that Greg calculate $\frac{1}{2}$ a standard deviation below the mean to compare with the 1 standard deviation below the mean indicated in the PowerPoint and provide that information at the next meeting.
- Discussion regarding the need to have some type of flag or “bell” that will indicate we are getting close to the ISS.
- ACCJC says that we need to have ISS and we have to have a plan for what will happen if the college reaches our ISS.
- The Academic Senate will discuss what “plan” should be in place. The Senate will bring their recommendation to the ISPC.
- Discussion that whatever the institutional set standard is it may be best for the college to wait until it reaches that set standard twice before the issue is addressed. That way the college is sure that action is needed. It is possible that the standard could have been reached once and it was only a one time “blip”. It does not necessarily mean that action should be taken.
- The consensus seems to be that we need to change our methodology because the ISS are too low.
- Question on using different methodologies for each of the items (course completion, student retention, etc.).

B. Summer Advantage (Melissa Bader)

- Summer Advantage is about CNUSD – Norco College and first time students.
- Just completed the third year of the program. Participation went from 50 students to almost 500.
- This is a yearlong program. Outreach is currently going on. There is a link on our website to the application and general information.
- Shared improvement statistics and money saving numbers. (see attached)

C. District Strategic Planning Committee Update (Ruth Leal)

- Meeting held last Friday. There was a lengthy agenda.
- Agenda included a presentation on the Student Success and Support Program (SSSP).
- The Enrollment Management Committee should be meeting soon, working on a date.

II. Good of the Order:

- Comments from Dr. Parnell:
 - Approximately 12 people from Norco College and CNUSD attended the Strengthening Student Success Conference. They did a presentation on the Summer Advantage Program. Norco was the largest group that attended.

- Equity Retreat was held on September 26. Worked on addressing student equity. Shows how so many groups are working for the good of Norco College.
- Announced that Norco College has received a partnership in a 1.4 million trade grant to train Automated System Technicians. Will be able to hire staff to work with the local manufacturing community.
- There will be a manufacturing open house this Friday.
- DSPC is currently in a developmental stage. We need to make sure that what happens in ISPC is communicated to the DSPC.
- Art exhibit to open this Sunday night on Poetry and Art.
- Announced that our Soccer teams have been doing a great job on the field and in the classroom. All the students have a 3.2 grade point average.
- Read to Succeed book discussion on What it is Like to Go to War will be held on October 30. Next semester's book is The Distance between Us about immigration.
- Chancellor Burke will be on campus tomorrow.
- Ruth Leal shared that there will be Lynda.com training for faculty led by Cathy Brotherton. Please participate. There is a request for a follow-up e-mail from Jefferson regarding the Lynda.com e-mail that he sent out.

Adjourned – 2:20

Evaluating the ISS Methodology

PRESENTATION TO ISPC
10/1/2014

How do we compare to other colleges?

Course Completion	64.4%	66%	73.3%	63.6%	66%	67%	60%	64%
Student Retention	36.2%	41%	41.8%		49.9%	47%	37%	48%
Degree Completion (6 yr)	10.5%	1304	485	250	912	350	320	450
Transfer Completion (6 yr)	18.4%							
Transfer (6 yr)		2577	488	163	394	800	175	205
Certificate Completion (6 yr)	5.6%							
		1179	526	204	123	200	250	214

Why are we doing this?

- ▶ Pg. 27 on Visiting Team Report, "The team recommends that the College evaluate the methodology to establish the institutional set standards to determine if one standard deviation below the mean is too low and does not sufficiently challenge the College to improve upon its current levels of achievement."
- ▶ Ensure that all constituencies have input in establishing an institutional standard
- ▶ The ISS is not merely a number—needs to make sense if it is to be used as an institutional standard.

What if we calculated our ISS differently?

Course Completion	68.9%	69.1%	68.2%	69.4%	69.5%	69.0%	68.2%	64.4%
Student Retention	46.8%	49.2%	47.1%	53.5%	55.5%	50.4%	46.8%	36.2%
Degree Completion	10.7%	10.2%	13.6%	14.9%	13.8%	12.6%	10.2%	10.5%
Transfer Rate	21.3%	19.2%	18.5%	19.3%	N/A	19.6%	18.5%	18.4%
Certificate Completion	5.9%	5.9%	7.2%	6.8%	5.7%	6.3%	5.7%	5.6%

Your Input?



2014 – Summer Advantage

Applicants: 856

Students eligible: 631

Students assigned to Academic Discourse: 45% (285)

Students assigned to Math: 43% (271)

Students assigned to NOW only: 12% (75)

Summer Advantage Participants: 499

Students completing all program requirements: 95% (475)

Number of parents/ guardians attending an orientation: 180

Savings

- English – Total number of levels advanced: 259 levels (229 students) average 1 level advancement/student
 - \$47,656
- Mathematics – Total number of levels advanced: 226 levels (209 students) average 1 level advancement/student
 - \$41,584

TOTAL SAVINGS: \$89,240 not including books

Based upon 2014 level advancement of 438 students (\$184 savings/level)

2015 Academic Dates – Summer Advantage

DATE	EVENT/ACTIVITY
Present-May 1	Recruitment and Applications Completed
June 15 – July 9	Academic Workshops
June 15 – June 25	Academic Discourse Workshops
June 15 – June 25	True Skills Pre-Algebra & Elementary Algebra Workshops
June 29 – July 9	TS Elementary & Intermediate Algebra Workshops
July 13 – July 16	Norco Orientation Week (NOW)
July 20 – July 23	Early Registration