

**Institutional Strategic Planning Council**  
**Fall Retreat**  
**December 8, 2017**  
**Reece House (9:00am-2:00pm)**

Committee Members Present: Kris Anderson (Faculty Accreditation co-chair), Greg Aycock, Melissa Bader (Faculty Co-Chair), Ceila Brockenbrough, Peggy Campo, Chris Castillo (ASNC Rep.), Leona Crawford, Mark DeAsis, Monica Esparza, Monica Green, Ruth Leal (Staff Co-Chair), Sam Lee, Mark Lewis, Barbara Moore, Chris Poole, Bryan Reece (Administrative Co-Chair), Jim Reeves

Guests: Kevin Fleming, Jason Parks

Meeting opened: 9:35am

**I. Action Item:**

- A. Application Deadline (Monica Green)  
MSC (DeAsis/Castillo)

Recommendation from SSPC to ISPC change the application deadline to the first Friday after the beginning of the fall terms, first day of winter and summer terms, effective winter 2018. The deadline is currently two weeks before the start of any term. Dr. Green provided a background narrative, committee rationale, and deliberation of the change. Provide the handout for the minutes.

Questions/Comments:

The question was raised about the decision to make the deadline a Friday; this assumes students are in classes. They may show up on the first day and we don't know if they have an application or not, this will allow them time to fill out the application and add class before the add deadline. This date was used as a basis for determining the application deadline, OAC, and matriculation process.

At-risk students, is there anything in place to meet that need to serve/support those students. Yes, that is the guided pathways. Is the plan to develop something within the guided pathways, every student is flagged, is there a way to flag them in the application process? It makes sense to look at this. Response, hoping that as we build the teams around the schools that we are targeting those student in the middle of the OAC process, meeting them at assessment. This is for all students also capturing at-risk students.

Recommended faculty mentor to be a part of future groups. In the application we capture first generation college students, identifying asterisk students through student success coaches. Get some sort of a software program and make it easy to use.

Approved.

## **II. Committee Reports**

### **A. Academic Senate – Peggy Campo**

Just as a reminder NC Academic Senate operates within the legal requirements academic and professional matters (10+1) are covered and reviewed by faculty. Read their purpose, and post the report. District policies must be approved by two out the three Senates.

Summary of activities and information items to inform faculty, senators from each department and PT Senator. Reviewed action items and their status, Reviewed objectives and goals including discussion items. Feedback received from 1<sup>st</sup> and 2<sup>nd</sup> reads have been implemented.

Report attached.

### **B. ASNC – Chris Castillo**

Reviewed for the committee the past successful events i.e. veterans benefit concert, 2 tons candy for harvest festival, student clubs are getting more involved in events, winter ball, angel tree (192 kids). Agency will be inactive in winter session, ASNC thanks the committee for their continued support.

#### **Questions/Comments:**

ASNC is still accepting donations for the food bank, it is going well and is a demonstrated need. The recycling program is growing, the money collected goes to the trust account for the recycling team. The decision to fund the golf cart for the recycling program will increase its effectiveness. The committee inquired about what is needed from ISPC. Next year, ASNC looking to increase the budget for conference and field trips. In order for this to happen ASNC is decreasing the soccer budget. This has resulted in a need for more institutional support for the soccer teams. There is a gap in prioritization of the athletic programs, every year since we adopted soccer it has fallen under the ‘other’ category. Need to address it as an institution as an ongoing expense.

Committee members expressed thanks to ASNC for their representation on the committees which has increased significantly; the interaction and participation is greatly appreciated.

## **III. Information Items:**

### **A. Report on Annual Evaluation Cycle**

(Greg Aycock)

Dr. Aycock directed the committee to the [Evaluation Process](#) page; this is good evidence for the accreditation team of our ongoing process evaluation. Reviewed the annual report, reviewed titles from the report sections, noting the planning review are effectively data and that we are focused on continuous quality improvement concerns of stakeholders are highly valued and integrated. Consider using this report as a way of evaluating the planning process. Directing to the planning council survey, think through those things, asking if we are doing it, do we have procedures in place to evaluate if we are actually doing what we

said we would and how are we showing that we are doing it. This is the vital time to make a change to demonstrate better that we are. A missing component is that we only focus on academic senate and standing committees when there are other institutional committees that are not included on how they assess their effectiveness. Institutional effectiveness and planning survey, this is something that should be reviewed. Report on resource allocation for 2017 needs to be completed.

#### B. Planning Process Activity

(Co-Chairs)

Melissa Bader led the planning process activity, the committee was separated into groups, each group was given a scenario for a decision that could take place. Groups are tasked with vetting the idea through the strategic planning process. Finally, the groups are to reflect on a couple of planning processes that went well and one that did not go well and why.

#### **Group one: Next building in the queue is the MAC building, how do we revise that?**

- Reviewed FMP for how the college arrived at the MAC building for the priority reviewed the approval flow.

#### Questions/Comments:

Do we need to re-assess and go through a similar process? Yes, will have to revise.

#### **Group two: Determine how grants are approved and revised how grants are approved at Norco College.**

- Reviewed grants process, which states all ideas must originate from the District. Does not define where to vet specifically.
- Redesigned the grants process from scratch.
- The originator should direct through the grants committee recognizing the expediency for some grants.
- Grants committee must be empowered to help the originator build a roadmap vetting through the constituency groups that need to see if and not require those who do not have to see them.
- Simplify it, between 1-3 months depending.
- Communication between ISPC and the grants committee.
- Address the winter and summer timelines, the decision always lies in the president's office.

#### Questions/Comments:

How do you communicate the road map part? Envisioned on the grants committee minutes and a notification for the people are on the path. Discussed the mission and vision of the grants committee. Also the plan on how to institutionalize the grant afterward. Grants is not the final yes or no, it is not who determines how it will affect the institution. A plan for institutionalizing grants is essential, every time. Representation comes to mind, look at all of our committees for representation. Assign committee members to their ability to understand how grants will affect their represented area as well as a regular reporting

mechanism for grants. Parameters for determining representation. Get the right people in the room and do those people need to serve regularly on a committee.

**Group three: Rename all of the buildings, how do we do this?**

- Reviewed BP
- Created college committee
- Renamed buildings around Schools
- Created a process from a subcommittee of ISPC and presented an approval flow coming back to ISPC for approval.

Questions/Comments:

Process that worked: ranking was used as an example, composition of ISPC for equality.

**Group four: Amazon want to partner with us to build a logistics program, how do we vet the idea?**

- Idea for a change opportunity at the college there is a gap for vetting those ideas.
- Multi-constituency meeting monthly, president, academic senate, staff senate, classified and faculty unions, student, three VPs.
- Super 7 says go or stop, air out the idea from there, take to the constituent groups for airing out.
- Bring back feedback from groups, determine a decision or if there needs to be a whole college vote and the timing.

**Group five: Approached for a BA, what process do we have to go through to become an institution to offer this?**

- Talked about the system problem solving to vet something within the current structure.
- Did not necessarily follow the areas but used the existing bodies.
- Presented Senate, President to steering committee, President BOT and Chancellor's office, three stages
- Concept approval, look at the map to see how to make this happen, vet through planning councils, ask for direction on governance path from ISPC, use that recommend path out front of the proposal plan.
- Timeline (semester or more for concept)
- Action, plan that moves to application, through the steering committee for plan development through a variety of bodies external getting information and buy-in. (time one to two years)
- Steering committee vets the plan through our regular process, planning committees, COTW, BOT, Community.
- Report Outcomes
- Describes how anyone can jump into the map at any time or point; a map for a map, or a guide for the map. Noted described the completion initiative.

Questions/Comments:

Are we using the map, it seems like we can still use it but we can tweak it to make it better and smarter about managing the current plan?

C. Reorganization Activity (Co-Chairs)

We help students through the process by organizing the college around schools. By directing students into a school (meta majors) everyone in the schools is moving in a direction. How are we going to reorganize our college around the schools? This is a conversation, no changes are being decided on, we are talking about how we might structure this.

- Proposal –Dean in charge of each school (don't have deans that can take over those spots)
- One thought is to use our two instructional deals to head up two of the schools with a super chair for each school (full release) this can relieve some of the duties of the deans for redistributing release time as appropriate.
- Do we want to develop this idea more? Aligning our schools with our distribution of administration in those areas, lead with meta-majors, make administration process support student success. Yes, we need these supports for our students.
- Counseling, lots of support services for students, counseling plays a major role in the completion initiative. Counseling is currently outside of the academic structure. Suggestion to take counseling and put them inside the schools.
- Ed advisor each department staff the schools with academic and support staff.
  - **Ex. School Success Team**
    - Department Chair
    - Faculty Lead
    - Counselor
    - Ed Advisor
    - Faculty Advisor
    - Peer Mentor
    - Student Success Coach/Paraprofessionals
    - Academic Support
- Success teams would need to meet regularly and fix the issue that everyone works in different departments and report to different people.
- Task force, to develop idea and bring the ideas in detail back to ISPC and figure out a way. Task force should include all stakeholders. Focus the meeting around what students need. Develop a proposal CI 2.0 Feb 2<sup>nd</sup>, along the lines.

Questions/Comments:

It would be helpful to know our existing structure and what the chair duties are.

How do we make this group cohesive? It feels like too much but there now seems like there are enough people to meet the needs of students. Referenced Bakersfield CC, to the student they are coach, meta-major coaches, coach is a coach, student cannot have a wrong contact with anyone.

D. Strategic Plan Timeline & Update

(Co-Chairs)

Conversation about EMP, the idea of revising was agreed that it needs revision, focus on EMP before revising all goals and objectives. Looking at hiring a consultant, content will inform facilities master plan and strategic plan. Would like to push our planning for the strategic plan back a semester still within the timeline of our current plan. The goal is to inform rather than react.

E. Mission, Vision, Values, Core Idea & Tagline

(Co-Chairs)

Tabled due to lack of time.

**IV. Good of the order**

Proposal is forthcoming to move Strong Workforce staff and a community contract ed staff and support staff to Norco campus to a suite of offices, can be paid for strong workforce funding. Better for public access.

Next meeting: February 21, 2018

Meeting adjourned: 2:16pm

Minutes submitted by Denise Terrazas

**Change of Application Deadline  
SSPC Recommendation to ISPC  
Fall 2017**

**Recommendation:**

**Change the application deadline to the 1<sup>st</sup> Friday after the beginning of fall and spring and the 1<sup>st</sup> day of winter and summer terms. Change effective in winter 2018.**

**Current Practice:**

The recommendation to have a cut-off date of two weeks prior to the start of every term was made by the Core Operations Advisory Team (COAT) in 2011-12. Due to the large volume of students who were attempting to enroll and the inability of the district to meet student demand due to the limited course sections available at that time, the rationale for the application deadline included the following in the chart below.

2011-2012 Rationale	2017-2018 Rationale
<ul style="list-style-type: none"> <li>• All programs identified by each college that have non-standard start and end dates were exempted from this procedure.</li> <li>• Services to students are activated at the point of application; when a student applies we are obligated to assist students through the matriculation process.</li> <li>• If we are to manage the number of students we serve, we can only do it at the point of application.</li> <li>• To be successful, students should complete the matriculation process prior to the start of their first class. In addition, if a</li> </ul>	<ul style="list-style-type: none"> <li>• There are 46 exempt programs; prospective students do not know if application accepted until they complete the application process; apprenticeship &amp; ACE programs have variable start dates that do not match our traditional class schedule.</li> <li>• Open access is an issue when we exclude some students and not others.</li> <li>• Student demand is not the issue it was in 2011-2012.</li> <li>• This is still a concern as research suggests late registration has a negative effect on student success. Research also suggests</li> </ul>

<p>student had not yet applied for financial aid, he/she would not receive financial support to pay for books and other needs, during the majority of his/her first semester.</p> <ul style="list-style-type: none"> <li>• Section reduction does not reduce workload for Student Services. In fact, section reduction has the opposite effect on Student Services because of the number of students who turned to Student Services offices when they were not able to register for a course.</li> <li>• A small percentage of students who applied to the college from 4 weeks prior to the start of the semester through the week of classes actually registered (supporting data was provided by IS at that time, and is available for your review)</li> <li>• Student Services expended a tremendous amount of resources in processing applications, assessment, and orientation after courses were already full.</li> <li>• Students who applied after classes were at capacity had false expectations that they were able to enroll in classes since the college issued them a registration date.</li> <li>• The application deadline provides the district with an additional enrollment management tool.</li> </ul>	<p>we are restricting access to the students most at risk in our CCC system.</p> <ul style="list-style-type: none"> <li>• Student demand is not the issue it was in 2011-2012.</li> <li>• Moreno Valley's 17FAL data suggests a change in this trend. Data will be collected to determine registration trends.</li> <li>• While this is still the case, the current demand is believed to be manageable.</li> <li>• Student demand is not the issue it was in 2011-2012.</li> <li>• Student demand is not the issue it was in 2011-2012.</li> </ul>
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# NORCO ACADEMIC SENATE REPORT

## Fall 2017

### COMMITTEE STATEMENT OF PURPOSE

#### Norco Academic Senate Mission:

The Academic Senate operates pursuant to Title 5, Subchapter 2, Sections 53200 – 53206, California Education Code B. The Academic Senate shall concern itself with making recommendations to the College President and the District Chancellor and the District Academic Senate, and the College Vice President for Academic Affairs with respect to policy development and the implementation of matters in the following areas:

1. curriculum, including establishing prerequisites and placing courses within disciplines
2. degree and certificate requirements
3. grading policies
4. educational program development
5. standards or policies regarding student preparation and success
6. district and college governance structures, as related to faculty roles
7. faculty roles and involvements in accreditation processes, including self-study and annual reports
8. policies for faculty professional development activities
9. processes for program review
10. processes for institutional planning and budget development
- +1. other academic and professional matters as mutually agreed upon between the Board of Trustees and the Academic Senate.

#### NAS PURPOSE:

The purposes of the Academic Senate shall be (1) to participate in the formation of policies and procedures in academic and professional matters; (2) to coordinate communication from the Riverside Community College District Academic Senate and the Academic Senates of the Moreno Valley, and Riverside City Colleges; and (3) to facilitate communication between the administration, faculty, students, and the Board of Trustees in all matters relating to community college education.

### SUMMARY OF SENATE ACTIVITY Fall 2017:

#### *Information items:*

- President Reece updated the senate regarding the creation of a second access road onto campus.
- NAC Chair, Dr Burnett, informed the senate of a new matrix for scheduling course and program assessments on a six year cycle with the use of TracDat (Improve).
- Arezoo Marashu and Albert Jimenez informed faculty regarding the opportunity to participate in an SI training conference at Mt. San Jacinto College.
- Assoc. Vice-Chancellor, Information Technology & Learning Systems Chris Blackmore updated the NAS on our enterprise resource platform (ERP) Colleague and the district's efforts to change to a new ERP.
- Dean of Admissions and Records, Mark DeAsis and JFK Middle College H.S. Principal Petria Gonzales presented to the senate the successes obtained after 2 years of providing on-site services at JFK Middle College H.S.
- ISPC Faculty Co-Chair, Melissa Bader presented the timeline for the completion of the new 2018-2023 Strategic Plan.
- Placed into the agenda a permanent item within Administrative Reports for the College President to provide the senate with updates at every meeting.

*Discussion items:*

- Reviewed the proper use of the recommended syllabi shells and clarified what is required and what is recommended for use.
- Discussed the need to request more instructional support for faculty and for better communication regarding matters that impact instruction.
- The Dreamers' Club Advisors and President discussed the senate's support in the creation of a Diversity Center at Norco College.
- Dr. Mustain, Dean of Community Partnerships and Workforce Development discussed with senators the opportunity to offer community education courses at Norco College.
- Dr Parks would presented and received feedback from the Senate regarding the cohorts we would like to start in the Fall 2018 Semester in the Next Phase program.
- Discussed feedback for the District Budget Advisory Committee (DBAC) regarding the updated BP/AP 6307. The Debt Issuance and management policy is critical and must be in place before the next bond issuance or refund.

*Action items:*

- Approved Quinton Bemiller as ASCCC Guided Pathways Liaison.
- Selected Barbara Moore to be the senate representative on the Academic Affairs Prioritization Subcommittee.
- Approved the International Baccalaureate (IB) Equivalency chart to award units toward RCCD GE in designated areas in red. In the past the district has awarded IB higher level credits towards CSU GE and IGETC as approved by the CSU and UC systems.
- Approved Kris Anderson (Accreditation faculty co-chair) to serve on ISPC to ensure the proper number of faculty on ISPC, since the Chair of Chairs and the ISPC faculty co-chair is the same person.
- Forwarded to the district Norco College's intention to increase the number of units accepted for military credit.
- Norco College Academic Senate selected the Five-to-Thrive presentation at the November 21, 2017 BoT regular meeting. The joint project between Loma Linda University and the NC STEM/Engineering clubs gave an outstanding presentation regarding the creation of a prosthetic hand using a 3D printer.
- Approved the SSSP/SE/BSI Integrated Plan Goals and Activities.
- ISPC and COTW voted to make Norco College a smoke-free campus, therefore the senate updated the Administrative Policy (AP3570) currently in place. It is currently at the district's legal office for review.
- Approved the Norco College Style Guide.
- Approved the CCC Guided Pathways Self-Assessment Report.
- Approved the concept for implementing year-round registration for students.
- Approved the Full Stack Web Development program outline of record.
- Approved the Chair of Chair duties.

The NAS sponsored an All-Faculty meeting to discuss the photonics center proposal. Discussions were fruitful and addressed faculty concerns and the need to distribute information in a more timely fashion. Therefore a FAQ regarding the photonics proposal was created and a Senate Brief is being sent out bi-weekly.

**STRATEGIC GOALS AND OBJECTIVES THAT APPLY TO THIS COMMITTEE:**

Twenty-nine of the forty-one objectives under our 7 strategic goals are either a direct responsibility of the NAS or of one of its subcommittees. This report will only mention goals and objectives that were addressed this semester and reported out by committee chairs (missing DE Committee).

## **Goal 2: Improve the Quality of Student Life**

### **Objective 1: (Professional Development Committee) Increase student engagement (faculty and student interaction, active learning, student effort, support for learners).**

- FLEX Days Fall 2017 focused on instruction and faculty related needs
  - Day 1: Growth Mindset Guest Speaker, Distance Education Best Practices, Faculty Advisement, Canvas Training, Working with Millennials and Gen Z, Teaching DRC Students.
  - Day 2: Student Life and CARE Network Panel, Study Skills Instruction, Active Learning Strategies, What the LRC has to offer, meetings within Schools (formerly meta-majors).
  - Day 3: State of the College and Administration, Rolling out the Completion Initiative, Discipline Meetings.
  - Fall Flex Feedback: After each Flex presentation, attendees completed a survey to provide feedback about the content and usefulness of the presentation. Overall, attendees were very satisfied with the talks that they attended. The Growth Mindset speak was especially well-received, and attendees were pleased that they were given concrete ways to communicate growth mindset to their students.
- New Faculty Retreat Planning
  - A price quote for the New Faculty Retreat is pending approval from Vice President of Academic Affairs, Dr. Lee.
  - If approved, the retreat will take place at Lake Arrowhead Resort in January and meeting/discussion topics would relate to equity, instruction, and building a culture of community.
- New Faculty Orientation and First Friday Meetings
  - At Orientation, new faculty met with or visited:
    - President Reece and Vice Presidents
    - Deans of Instruction, Student Life, and Technology and Learning Resources
    - Senate President & CTA Representatives
    - LRC, Library, Campus Police, DRC, CRC, and bookstore
    - All IDSs
    - Key and key card pickup
  - First Friday Meetings are ongoing training/mentoring of new faculty to assist in their transition to Norco College. This semester's activities include:
    - September: Norco College history, strategic planning, and acronym Bingo with Melissa Bader; professional goals and preparing for I of I.
    - October: Assessment training with Dr. Sarah Burnett; evaluating part-time instructors.
    - November: Equity, teaching a diverse classroom, and avoiding burnout.
    - December: Learning Communities, DRC, campus resources and role-playing scenarios when students need referrals with Kimberly Bell.
- FLEX Days Spring 2018 planning is in progress. The primary theme is "Working with Special Populations."
  - Tentative topics: Teaching Men of Color/Microaggressions, DACA Students, Veterans, Canvas Training, and Hire Me! Workshop for Part-time Faculty.

## **Goal 5: Strengthen Student Learning**

### **Objective 2: (Norco Assessment Committee) Increase the percentage of student learning and service area outcomes assessments that utilize authentic methods.**

- Ongoing trainings on the use of TracDat (Improve) and methods of assessment
- Feedback on Annual Program Review and the Key Indicator Analysis
- Re-sharing of documents regarding ways to assess at the SLO and PLO level
- Collaborate with TLC to identify professional development needs of all faculty

**Objective 3: (Norco Assessment Committee) Increase the percentage of programs that conduct program level outcomes assessment that closes the loop.**

- Enact emergency assessment plan to ensure as many programs as possible are assessed fall 2016
- Plan to have all disciplines generate a 2 year plan of assessment in fall 2017 in preparation for reaccreditation in 2020
- Revise the college cycle of assessment matrix to avoid unnecessary overlap of assessment for multiple disciplines e.g., math, Anth, Psych end up doing a lot of assessment due to their involvement in multiple AOE, English is always involved in either ADT, AOE, or GE assessment.

**Objective 4: (Norco Assessment Committee) Increase assessment of student learning in online courses to ensure that it is consistent with student learning in face-to-face courses.**

- Meet with new DE chair to collaborate on this goal especially with the move to Canvas

**Objective 5: (Professional Development Committee) Increase the number of faculty development workshops focusing on pedagogy each academic year.**

- FLEX Days Fall 2017 focused on instruction and faculty related needs
  - Day 1: Growth Mindset Guest Speaker, Distance Education Best Practices, Faculty Advisement, Canvas Training, Working with Millennials and Gen Z, Teaching DRC Students.
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- FLEX Days Spring 2018 planning is in progress. The primary theme is "Working with Special Populations."
  - Tentative topics: Teaching Men of Color/Microaggressions, DACA Students, Veterans, Canvas Training, and Hire Me! Workshop for Part-time Faculty.

**Goal 7: Strengthen our Commitment to our Employees**

**Objective 1: (Professional Development Committee) Provide professional development activities for all employees.**

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**Objective 4: (Library Advisory Committee) Increase participation in events and celebrations related to inclusiveness.**

- The Dean of Technology and Learning Resources sends numerous email blasts to the college community about the Read 2 Succeed, Poetry Performance, & Celebrate Books and Libraries events each semester. He also distributes flyers both in person and via mailboxes and makes announcements at meetings to spread the word about these important library events. In addition, copies of our Read 2 Succeed book are distributed to faculty, staff and students so they can more fully participate in the activities of the college-wide read. The fall Read 2 Succeed book is Slavery by Another Name by Douglas Blackmon, and is a partnership with our Umoja students. The author will be coming to campus to speak on November 16, 2017. The spring 2018 Read 2 Succeed book will be The Lonely Soldier by Helen Benedict and will be a partnership with our student Veterans. The author will be speaking on campus on May 24, 2018. This semester, the Library Partners advocacy group that provides members the opportunity to increase participation in events and celebrations was promoted through the distribution of brochures and a Norco-all e-mail blast.

**ACTION PLANS**

The senate will continue to work diligently to fulfill its mission and purpose.

**HOW DOES THE COMMITTEE ALIGN WITH NORCO'S COLLEGE MISSION?**

The NAS provides the curriculum, programs, certificates, and degrees for students to accomplish their academic goals.

## **CHANGES**

We will have a new Assessment Coordinator and Library Advisor Committee Chair in the Spring. We are in need of a DE Committee Chair. Marie Hicks was selected as the new Part-Time Representative Senator and will begin her duties in the spring. The CTA signed a new MOU to grant part-time senators a 0.1 reassign time for their service.

## **ASSISTANCE NEEDED FROM ISPC:**

- Strategic planning goals and objectives map to committees should be reviewed and revised. For example, the Curriculum Committee has been assigned 4 Strategic goals/objectives it feels it is not responsible for.

## **2016-2017 NAS VOTING MEMBERS:**

Peggy Campo – Senate President  
Jim Thomas – Senate Vice President  
Kim Kamerin-Senate Secretary/Treasurer  
Quinton Bemiller – Arts, Humanities and World Languages Dept. Senator  
Judy Perry – Business, Engineering, and Information Technology Dept. Senator  
Rex Beck- Business, Engineering, and Information Technology Dept. Alternate  
David Mills – Communications Dept. Senator  
Mark Lewis– Communications Dept. Alternate  
Barbara Moore – Math and Kinesiology Dept. Senator  
Virgil Lee- Math and Kinesiology Dept. Alternate  
Kimberly Bell – Social and Behavior Science Dept. Senator  
David Payan- Social and Behavior Science Dept. Alternate  
Bob Prior- Math Dept. Senator  
Elysa Chung- Math Dept. Alternate  
Cameron Young – Part-time Faculty Representative

## **SENATE REPORTS**

Maria Barragan – ASNC Representative/Student Liaison  
Melissa Bader – Academic Planning Council Chair  
Sarah Burnett – Assessment Committee Chair-Assessment Coordinator  
Brian Johnson – Curriculum Committee Co-Chair  
VACANT –Distance Education Committee Chair  
Nikki Capps– Library Advisory Committee Chair  
Kara Zamiska and Tim Russell – Profession Development Committee Co-Chair  
Alexis Gray – Program Review Committee Co-Chair  
Quinton Bemiller –Teaching and Learning Committee Chair  
Celia Brockenbrough – District PG & SL Committee  
Gail Zwart –CTE Liaison  
Cameron Young – FA/CTA

December 8, 2017