

Institutional Strategic Planning Council
October 18, 2017
ST 107 (1:00-3:00pm)
Minutes

Members Present: Kris Anderson (Faculty Accreditation co-chair), Greg Aycock, Melissa Bader (Faculty Chair), Ceila Brockenbrough, Peggy Campo, Chris Castillo (ASNC Rep.), Mark DeAsis, Monica Esparza, Monica Green, Daniel Landin, Ruth Leal (Staff Chair), Samuel Lee, Mark Lewis, Barbara Moore, Chris Poole, Bryan Reece (Admin Chair), Jim Reeves, Mitzi Sloniger, Jim Thomas

Guests Present: Andy Aldasoro, Bernice Delgado, Kevin Fleming, Azedeh Iglesias, Jesse Lopez, Monique Pierce

Call to Order: 1:07pm

Approval of Minutes:

Approval of Minutes for October 4, 2017

MSC (Landin/Castillo) Approved with corrections. No abstentions.

Correction: Under Accreditation Update, include update information on spring 2018 and fall 2019 that was removed from the emailed minutes.

Approved: No abstentions

I. Action Items:

- A. Silver Scholarship Fund (Monica Green)
MSC (Campo/Poole)
Dr. Green presented criteria for awarding the Norco College Silver Scholarship Endowed. (Handout)

Approved.

- B. Smoking Cessation Plan (Melissa Bader)
MSC (Castillo/Landin)
Melissa shared information on the proposed Smoking Cessation Plan. Senate President will move forward with requesting the requisite changes to AP3570. Melissa Bader will continue to move the campaign forward vetting, informing, and updating signage.

Questions/Comments:

- Request for more affirming signs
- ASNC can assist with printing new signs for the A-Frames.

Action Items:

- Health Services to include information about the smoking cessation plan on their website.

- BFPC to determine funding source.
- Student Services will change catalog.
- ASNC to locate record of vote, in the absence of a record, will bring forward again to inform and re-affirm.

Approved.

II. Committee Reports

A. Legacy Committee (Jesse Lopez and Bernice Delgado)

Legacy Committee members Jesse and Bernice shared the 2017 Committee Report. (Handout)

Question/Comments:

- Is or will the committee begin work on equity and hiring?
 - Not at present.
- Does the committee need anything from ISPC?
 - Support by spreading the word about events.

B. Technology Committee (Ruth Leal)

Ruth Leal, Technology Committee Co-Chair shared the 2017 Committee Report. (Handout) The committee was updated on several items including computer inventory, technology survey results, and 25Live technology issues.

Questions/Comments:

- Can technology survey results be disaggregated to pinpoint where the issues are?
 - No, but the comments sections are helpful for this purpose. Survey results will be available on the website.
 - Committee discussed moving survey administration time from spring to fall.

Action Item:

- Consult with Rolando Regino regarding Lynda.com subscription; it may be free through our conversion to Canvas for students.

III. Information Items:

A. JFK Middle College HS Update

(Mark DeAsis)

Mark DeAsis presented an update on JFK Middle College. (Handout) Mark introduced JFK Principal, Petria Gonzales, Counselor, Erin Spurbeck, Daniel Landin, Norco College Ed Advisor; and JFK Ed Advisor, Erin Cole. The presentation highlighted wrap-around services, workshops, student ed plans, and the resulting significant increases in AA/AS Graduation, JFK Completion, and persistence rates. The team discussed future plans which include ongoing assessment of the program, a ribbon cutting for the Norco College

Resource Center at JFK, the possible expansion to serving 9th graders, and marketing of the program.

Questions/Comments:

Congratulations and thanks were extended to the team for their hard work, dedication, and success of the program.

B. Veterans Resource Center

(Bryan Reece)

Dr. Reece provided an update progress made for development of the Veterans Resource Center including location, partnerships with RCOE for childcare, financing options for housing, and plans for a regional Vets Center. The committee was updated on progress and plans for awarding college credits for training received while serving. We have applied for Strong Workforce funds in partnership with MSJC and Crafton Hills College to aid the effort. Faculty are working on mapping AFS and MOS to our Gaming and Logistics curriculum. We will begin a marketing campaign in the spring to gauge interest.

Questions/Comments:

- Are we the only college attempting to map military training to college course credit?
 - If done well, we would be the first.
- Questions of zoning and safety were raised.
- If housing is going to be built, consideration for families/children's needs should be considered (i.e. housing should be attractive and include amenities like a playground)

C. Prioritization Process Timeline

(Bryan Reece)

APC is meeting this Friday, SSPC recommendations will be ready the first week of November, BFPC meets on November 7.

D. Strategic Plan Update

(ISPC Co-Chairs)

Subcommittee meeting is this Friday at 10/20 9:00am in the President's Office. There will be a report out at the next meeting. All are welcome to attend.

IV. Good of the order

- Reminder: Great Shake Out is tomorrow, 10/19 @ 10:19am.

Meeting adjourned: 3:00pm

Next meeting: November 1, 2017

Minutes submitted by Denise Terrazas

RCCD FOUNDATION

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

Fund Agreement between Norco College Student Services and the Riverside Community College District Foundation October, 2017

The Norco College Student Services department wishes to establish a permanently restricted fund with the RCCD Foundation, a California non-profit corporation, with the conditions and purposes contained in this document. This fund is being established through the generous contributions of the faculty and staff of Norco College to commemorate the college's 25th anniversary. The name of the fund will be the *Norco College Silver Scholarship Endowed Fund* (Endowed Fund).

I. ESTABLISHMENT OF FUND

This Fund will be deemed established when:

- a. This Memorandum has been reviewed, signed and dated by the appropriate College and Foundation officials.
- b. Funds have been received and deposited for the purpose cited herein. It is the intention for this Fund to receive contributions from various donors.

II. PURPOSE AND USE OF FUND

The Endowed Fund will be used to provide scholarship support for students at Norco College.

III. AWARD CRITERIA AND SELECTION PROCESS

The Endowed Fund will be administered by the RCCD Foundation in cooperation with the Office of Financial Aid in accordance with established procedures prescribed and managed by these departments. Scholarship recipients will be selected from a pool of candidates who meet the following criteria:

- a. Norco College students only
- b. 2.50 minimum grade point average
- c. Continuing students
- d. Part time enrollment (fewer than 12 units)

The number and amounts of scholarship awards will be defined by the selection committee and may vary each year depending upon the level of funding available from the Endowed Fund. The establishing department's preference is for at least two scholarships to be awarded each year, each with a minimum amount of \$500.

In any year when there are no candidates who meet the eligibility criteria, the award may be held until a future year when there are eligible recipients. In any year when more than two students stand out from the pool of eligible recipients, more than two awards may be given provided there is sufficient funding for each award to be at least \$500.

ADMINISTRATION OF ENDOWMENT FUND

The corpus of the Endowed Fund will be held inviolate by the Riverside Community College District Foundation in perpetuity and administered according to the RCCD Foundation

RCCD FOUNDATION

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

Investment, Spending, and Administrative Allocation Policy. Only the income from such investment shall be expendable for the purposes stated in this Agreement. Income which is not expended during the year for which it is allocated may be held for future use or reinvested into the principal.

The establishment and administration of the Endowed Fund will comply with current policies of the Riverside Community College District Foundation. Although the Endowment is intended to exist in perpetuity, unforeseen circumstances may alter or remove the subject area from the college academic plan. In such an event, the College President is authorized to re-designate the purpose of this Endowment, in consultation with the RCCD Foundation Board of Directors, as s/he determines to be consistent with the original intent of the Endowed Fund.

An annual administrative fee will be assessed in accordance with standard Foundation policy. This fee is currently 1% of the corpus of the Endowed Fund.

Additions to the Endowed Fund may be made at any time. Such additions shall be subject to current RCCD Foundation gift policies and subject to an administrative gift fee, which is currently 5%. Additions to the Endowed Fund will be commingled with the original corpus and subject to the provisions of the Agreement.

IV. ACCEPTANCES

Monica Green, Vice President of Student Services

Date

Launa Wilson, RCCD Foundation Executive Director

Date

Norco College

Smoking Cessation Plan Timeline (proposed):

1. Ask Senate to change AP: 3570 to have Paragraph three include Norco College. Eliminate paragraph four. (November 6 Meeting)
2. Change the Catalog (Addendum in January?)
3. Start an information campaign (Banner, Email, Signs, Grad Guru) now to inform students that we are going to be smoke free as of January 1st.
4. Signage (On the road leading in with the sandwich boards, in the circles..?)
5. Create a webpage like the one linked that helps students find resources. Provide handouts and signage for this. Link this from our Health Center page.

Norco College Catalog p. 32

SMOKING POLICY

Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District, unless a tobacco use area has been designated. Norco College has designated available smoking areas. Please see the campus map on page iv for specific locations. Locations subject to change.

Norco College Student Code of Conduct Handbook p. 46.

7. Willfully or persistently smoking, including e-cigarettes and vapor devices in any area where smoking has been prohibited by law or by police or procedure of the District.

General Institution

BP 3570 SMOKING ON CAMPUS

References:

Education Code Section 76030, et seq;
Government Code Sections 7596, 7597, and 7598;
Labor Code Section 6404.5;
Title 5 Section 5148

The Board of Trustees, students and staff of the District recognizes the serious health problems associated with smoking tobacco or other non-tobacco products and the use of smokeless tobacco. It is also recognized that tobacco smoke poses a health risk to non-smokers. Although it is desired that the District maintain a smoke free environment, the Board recognizes the need for each campus to determine whether or not their campus should be completely smoke free or have designated smoking areas. Therefore, each campus, through their Strategic Planning Committees, will make that determination for themselves. District Administration will make the determination for all buildings that house District services (currently RCCSO, North Hall, College House, Alumni House and Spruce St. Offices)

Date Adopted: September 15, 2009
(Replaces RCCD Policies
3230/4230/6230)

General Institution

AP 3570 SMOKING ON CAMPUS

References:

Education Code Section 76030, et seq;
Government Code Sections 7596, 7597, and 7598;
Labor Code Section 6404.5;
Title 5 Section 5148

- I. Smoking of any form of tobacco or non-tobacco products is prohibited in all District vehicles, or at any RCCD sponsored activity or athletic event.

Smoking of any form of tobacco or non-tobacco products is prohibited inside any indoor area or within 20 feet of a main exit, entrance, or operable window at District Office buildings, (which includes RCCSO, Alumni House and Spruce St.).

The Riverside City College Campus, (which includes North Hall, the College House, the Culinary Academy and the Rubidoux Annex), and the Moreno Valley College, (which includes the March Education Center and March Dental Education Center), are completely smoke-free environments and smoking is prohibited on any of these properties, including parking lots.

The Norco College has designated smoking areas, which are: In the circle between the library and the Applied Technology Building, the east side of the Applied Technology Building and in the west end quad. For a map detailing the location(s) of these designated smoking areas, please contact the office of the Vice President of Academic Affairs at the Norco College. Smoking in any other areas of this campus is prohibited.

- II. These procedures apply to employees, students, visitors and other persons who use the facilities on the college campuses or any other buildings/property that are part of the Riverside Community College District.
- III. The District shall make available to employees and students a current referral list of smoking cessation programs and other information and literature on the subject of smoking that may assist individuals who wish to stop using tobacco products. Such information shall be available in the Health Services Office on any of the college campuses.

LEGACY COMMITTEE REPORT
Fall 2017

COMMITTEE STATEMENT OF PURPOSE:

- Norco Legacy is a mindful group of colleagues that proudly represents the diverse Norco College community. We listen and respond to the concerns and needs of our community. We advocate and facilitate respectful interactions with an appreciation for diversity. We build a culture of practices to promote inclusiveness, dialog, and harmony.

STRATEGIC GOALS AND OBJECTIVES THAT APPLY TO THIS COMMITTEE:

GOAL 2: IMPROVE THE QUALITY OF STUDENT LIFE

Objective 4: Increase the percentage of students who consider the college environment to be inclusive.

- The Legacy Committee contributes to achieving this objective by identifying ways in which it can support students to get the most of their education. Legacy values students as individuals by creating an inclusive environment at Norco College. This years planned events are ways in which Legacy will promote inclusion of all students through the use of educational events and celebrations:
 - **October 2017** (#whatsyourstory, Panel on Sexual Orientation & Gender Identity)
 - **November 2017** (Panel discussion on racial protest in today's America)
 - **February/March 2018** (Public Speaker, Topic TBD)
 - **April 2018** (Fourth annual "Day of Inclusiveness", Club Booths, Music, Food (etc.)

Objective 5: Decrease the percentage of students who experience unfair treatment based on diversity-related characteristics.

- Legacy will work on this objective by promoting inclusiveness, scheduling diversity-related activities/discussions, and advocating for those who feel they are experiencing unfair treatment.

GOAL 7: STRENGTHEN OUR COMMITMENT TO OUR EMPLOYEES

Objective 2: Increase the percentage of employees who consider the college environment to be inclusive.

Objective 3: Decrease the percentage of employees who experience unfair treatment based on diversity –related characteristics.

Objective 4: Increase participation in events and celebrations related to inclusiveness.

- A campus climate survey was completed in Spring 2016. We used Educational Advisory Board's (EAB) campus climate survey and added three questions specific to our college. The survey was primarily focused on assessing students and employees' general welfare and sexual misconduct. Spring 2017 there was the Institutional Effectiveness and Planning Survey that asked Diversity questions for employees on campus. There will be another employee survey in Spring 2018, Great Colleges to Work for Survey.
- Legacy will continue to work on increasing participation by scheduling events during various days/times, especially during college hour and after 5 pm. We will also strive to advertise events in a timely manner to increase attendance. When deemed appropriate, faculty will be encouraged to send their students to educational events and we will work with PDC to offer FLEX credit.

ACTION PLANS:

In order to accomplish the objectives set forth, the Legacy committee has completed and/or is planning the following activities:

1. Continue to sponsor and coordinate the Norco College Legacy Committee Diversity Award nomination and selection process (April-May).
2. Coordinate Ethnic/Culture specific events/discussions along with Day of Inclusiveness (1 or 2 major events per term).
3. Create social media pages to help promote diversity on campus.
4. Collaborate with ASNC and other departments/committees to co-sponsor events.
5. Collaborate with Read to Succeed Program to focus readings on diversity and inclusivity topics.
6. Look at data and identify other campus climate surveys to implement in FY 17-18.

HOW DOES THE COMMITTEE ALIGN WITH NORCO'S COLLEGE MISSION?

- The work done by the Legacy committee is directly related to the mission, which states that, "Norco College serves our students, our community, and its workforce by providing educational opportunities, celebrating diversity, and promoting collaboration." Legacy develops numerous events that promote inclusiveness and diversity.

CHALLENGES:

- Legacy planned and implemented too many events for the 2016-2017 fiscal year, which have been marginally successful. To improve on the quality of events and increase participation, we are going to focus our efforts on planning no more than 2 major events per term. We will work with PDC to offer Flex Credit, and reach out to faculty to help with student attendance.

ASSISTANCE NEEDED FROM ISPC:

- Continuous support from ISPC to promote future events.

2017-2018 COMMITTEE MEMBERS:

- Jesse Lopez, (Tri-Chair) Director, CTE
- Brady Kerr, (Tri-Chair) Assistant Professor, Music Industry
- Bernice Delgado (Tri-Chair), Student Equity Grants Admin Specialist
- Dr. Gustavo Ocegueda, Dean of Grants and Student Equity Initiatives
- Eric Betancourt, Veterans Services Specialist
- Dr. Stanley Tyler, Associate Prof, Chemistry, Math & Science
- Daniel Gitau, Associate Students of Norco College Representative
- Marcus Calderon; Associate Students of Norco College Representative
- Patricia Gill, STEM Services Developer, Title III STEM Grant
- Damon Nance, Dean, Technology & Learning Resources
- Ana-Marie Olaerts, Associate Professor, Communication Studies
- Patty Sanchez, Accounting Services Clerk
- Patricia Worsham, Associate Professor, Business Administration
- Eva Amezola, Upward Bound Director
- Stephanie Olguin, Learning Center Assistant
- Monique Franklin Pierce, Administrative Assistant Business Services
- Dr. Lisa Nelson (Tri-Chair), Associate Professor, English
- Sandra Buenrostro, Counselor SSS
- Edwin Romero, Assistant Professor Coordinator, Student Activities
- Araceli Covarrubias, Assistant Professor, Spanish
- Desiree Rivera, Outreach Specialist

Respectfully submitted to ISPC October 17, 2017



LEGACY AT NORCO PRESENTS
COLLEGE

#whatsyourstory

FALL 2017 SERIES

WHAT'S YOUR STORY: SEXUAL ORIENTATION & GENDER IDENTITY

A panel discussion about gender, sexuality, and navigating a life where you can be true to your whole and complete self. #whatsyourstory

TUESDAY, OCTOBER 24
12:50 PM • IT-101



ALLY • ANDROGYNOUS • ASEXUAL • BIPHOBIA • BISEXUAL •
CISGENDER • CLOSETED • GAY • GENDER DYSPHORIA •
GENDER EXPRESSION • GENDER-FLUID • GENDER IDENTITY
• GENDERQUEER • GENDER TRANSITION • HOMOPHOBIA •
LESBIAN • LGBTQ • LIVING OPENLY • QUEER • QUESTIONING
• SEXUAL ORIENTATION • TRANSGENDER • TRANSPHOBIA

TAKE A KNEE

A panel discussion about racial protest in today's America. #whatsyourstory

TUESDAY, NOVEMBER 21
12:50 PM • CSS-217

@legacyatnorcocollege



TECHNOLOGY COMMITTEE REPORT

FALL 2017

COMMITTEE STATEMENT OF PURPOSE

The Norco College Technology Committee provides recommendations for the strategic direction, implementation and sustainability of technology resources throughout the college to support student learning programs and services and improve institutional effectiveness consistent with the college's mission.

STRATEGIC GOALS AND OBJECTIVES:

GOAL 5, OBJECTIVE 5: INCREASE THE NUMBER OF FACULTY DEVELOPMENT WORKSHOPS FOCUSING ON PEDAGOGY EACH ACADEMIC YEAR

Technology Training

- The Technology Strategic Plan has goals regarding the tools for online faculty and online students but these objectives are being advanced in the Distance Ed Committee.

GOAL 6, OBJECTIVE 4: INSTITUTIONALIZE THE CURRENT TECHNOLOGY PLAN

Technology Recommendations in Strategic Planning

- The process of technology requests from program review and the evaluation/recommendation by the Technology Committee is documented in the *Technology Principles and Guidelines* and is part of strategic planning.
- Based on the Refresh Plan in the *Replacement of Technology Infrastructure and Equipment Plan*, the committee makes an annual recommendation of approximately 25% of the computer inventory to be refreshed. Two refresh cycles have taken place with an adjusted third cycle in this year's program review. A new inventory needs to be conducted.
- The committee conducted the annual technology survey in spring to gather input from the college community on technology and is used as a basis for training and resource recommendations.

Annual Technology Survey

- 2017 Technology Survey was completed by 55 faculty (37 full-time, 18 part-time), 31 staff (26 full-time, 5 part-time) and 125 students (79 full-time, 47 part-time).
- Satisfaction with the college computer performance remained the same from faculty but dissatisfaction decreased for staff by 21%. The survey also reflected a decrease in the percentage of faculty and staff who had problems or have an outdated computer. The committee plans to follow-up on the refresh plan phases I and II to confirm the computers were replaced.
- Faculty and staff felt there was sufficient technical support at Norco College but it decreased by 20%. Comments stated the need for a local troubleshooting help desk as an area to improve tech support.

- Survey feedback from faculty and staff included: slow response times to work-orders, the need to talk to someone on campus, software not updated, slow wi-fi, and the need for tech support at night for adjunct faculty.
- Based on the survey, students receive their news/information from the college via student email (91%), Norco College website (73%), WebAdvisor (55%), and posters/flyers on campus (41%).
- Students would like to see texting notifications when class is cancelled, e-books, bring your own device in the classroom, and online tutoring with teachers as well as better wi-fi and updated computers on campus.

GOAL 7: PROVIDE PROFESSIONAL DEVELOPMENT ACTIVITIES FOR ALL EMPLOYEES

Technology Resources

- Lynda.com is used by faculty and staff for professional development. 76 full-time faculty, 59 part-time faculty, and 72 staff have accounts to access the technology training resource.
- The committee conducted a technology workshop for staff on August 3, 2017 that was well attended. Over 30 staff members attended training on 25 Live. The committee is planning technology workshops for faculty and staff again this fall and winter.
- This goal fits with the Technology Strategic Plan

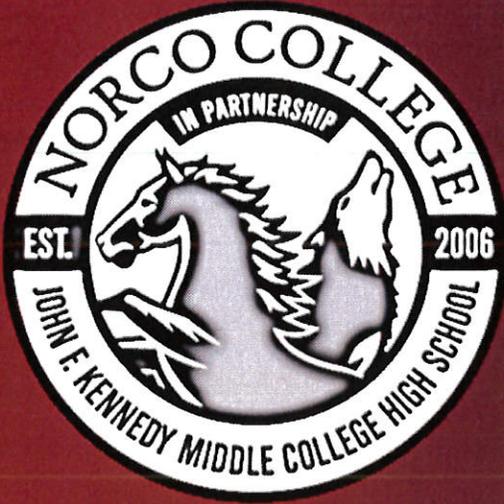
HOW DOES THE COMMITTEE ALIGN WITH NORCO'S COLLEGE MISSION?

- The committee provides educational opportunities for faculty, staff, and students through Lynda.com online technology training and face to face technology workshops.
- The committee continues to research and discuss the creative application of emerging technologies for the college.
- The committee systematically assesses technology resources and uses the results of evaluation as the basis of recommendations for technology to support student learning.

2017-2018 COMMITTEE MEMBERS:

Deven Fafard, ASNC student
 Sergio Quiroz, ASNC student
 Cathy Brotherton
 Janet Frewing
 Daniel Lambros
 Vanessa Acosta
 Leonard Riley

James Finley
 Kim Kamerin
 Damon Nance
 Mitzi Sloniger
 Daren Koch
 Ruth Leal (Co-Chair)
 Shirley McGraw (Co-Chair)



<p>Mark DeAsis Dean of Admissions & Records Norco College</p>	<p>Petria Gonzales Principal JFK Middle College High School</p>
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NORCO COLLEGE

ON-SITE SERVICES AT JFK



ENROLLMENT SERVICES

- New Student Orientation
- Application Workshops
- Registration Lab

COUNSELING SERVICES

- Academic counseling
- College advising and follow up

SUCCESS WORKSHOPS

- College Knowledge Hour
- Norco College 101



DO YOU WANT TO MAKE THE MOST OF YOUR TIME AT NORCO COLLEGE?
If you have questions about the application process, assessment testing, bookstores, registration, or receiving your email, **Meet David** and the team at **COLLEGE KNOWLEDGE HOUR**.

MONDAY-FRIDAY
11:30am - 12:30pm
ROOM 100

EXPRESS COLLEGE COUNSELING is available on **Wednesdays - Fridays** at **concurrent sessions!**

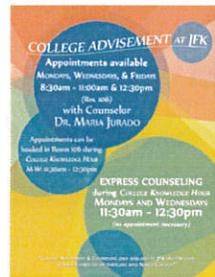


Be prepared. Be ready. Be informed.

You are invited to the COLLEGE 101 INFORMATION SESSION presented by Norco College.

TOPICS TO BE COVERED: Associate Degree & Certificate Requirements, Application procedures, Summer Semester, Registration, and more!

THURSDAY, APRIL 5th
at JFK Middle College Hour



COLLEGE ADVISEMENT AT JFK

Appointments available
Mondays, Wednesdays, & Fridays
8:30am - 11:00am & 12:30pm
(no. est.)
with Counselor
DR. MARIA JURADO

Appointments can be booked in Room 100 during **College Knowledge Hour** or by phone: 1-951-759-3000

EXPRESS COUNSELING
during **College Knowledge Hour**
MONDAYS AND WEDNESDAYS
11:30am - 12:30pm
(no appointment necessary)



YOU'RE INVITED TO ATTEND THE

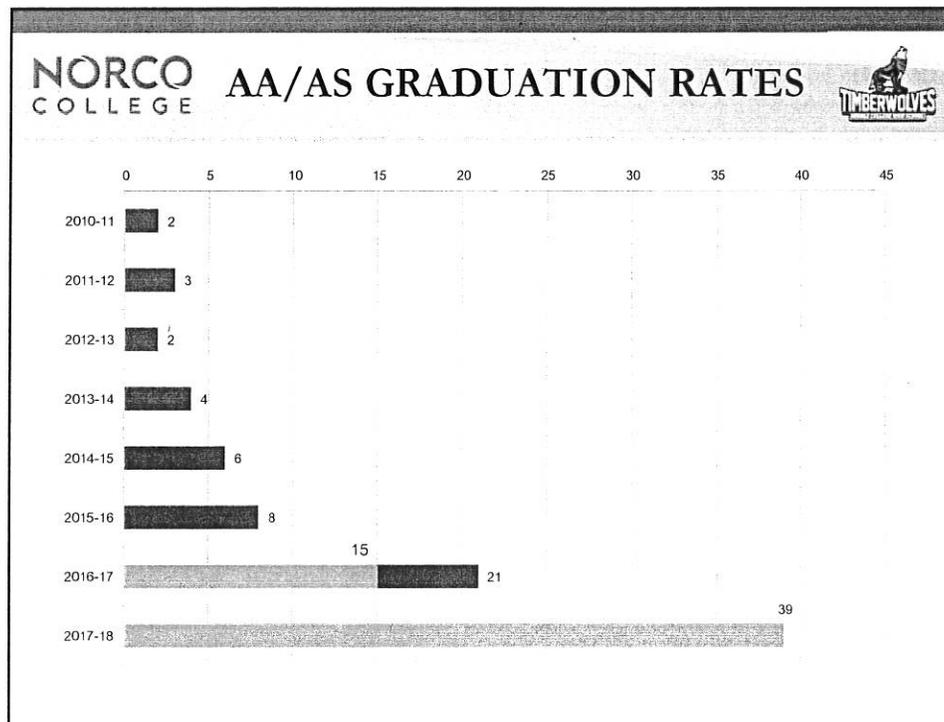
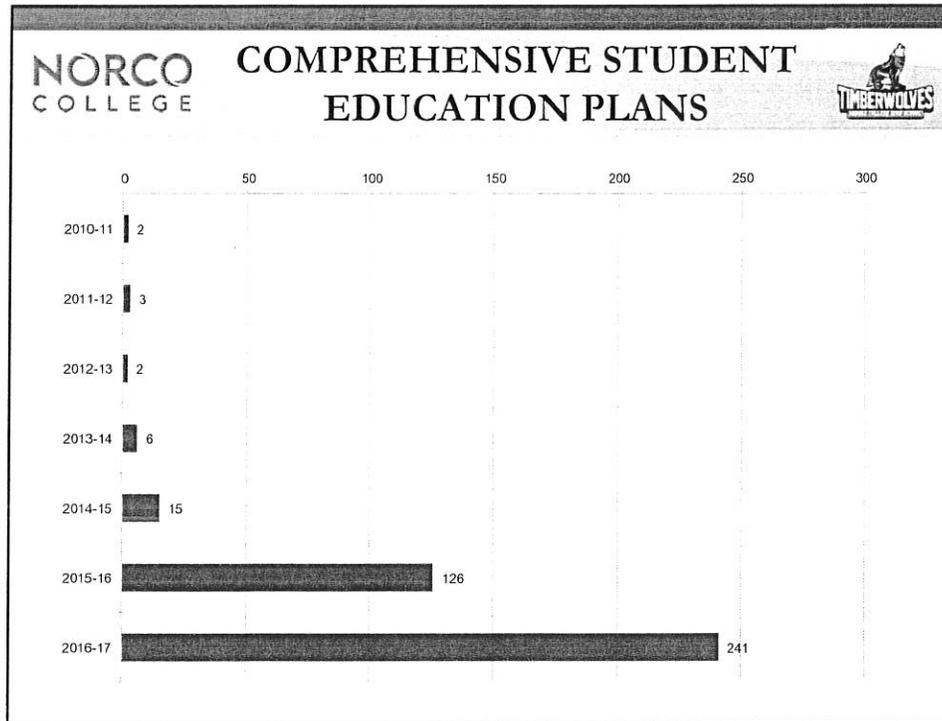
NORCO COLLEGE APPLICATION WORKSHOP

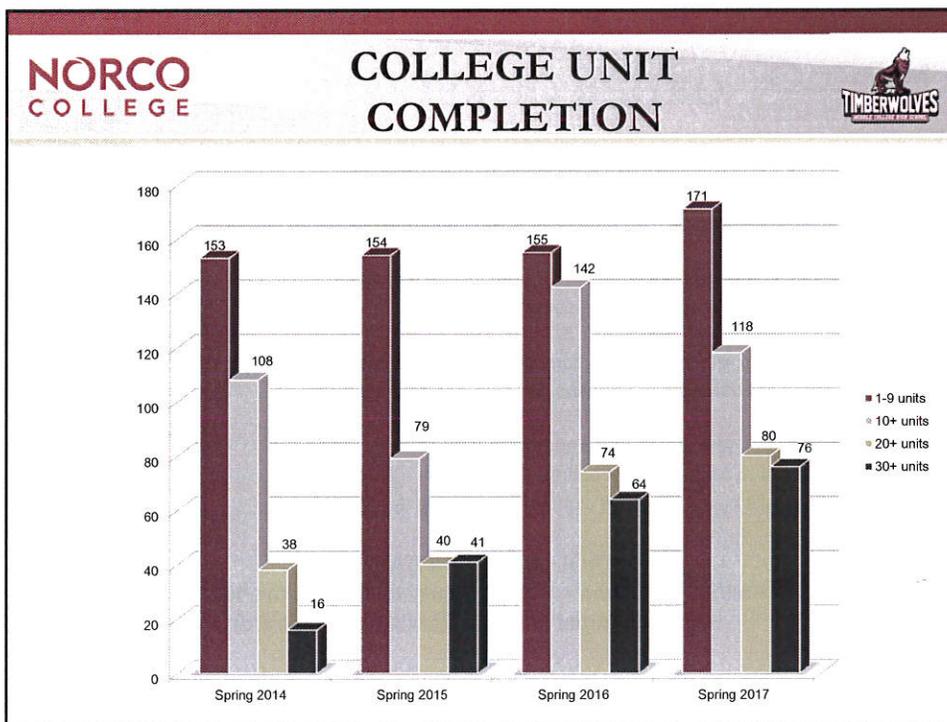
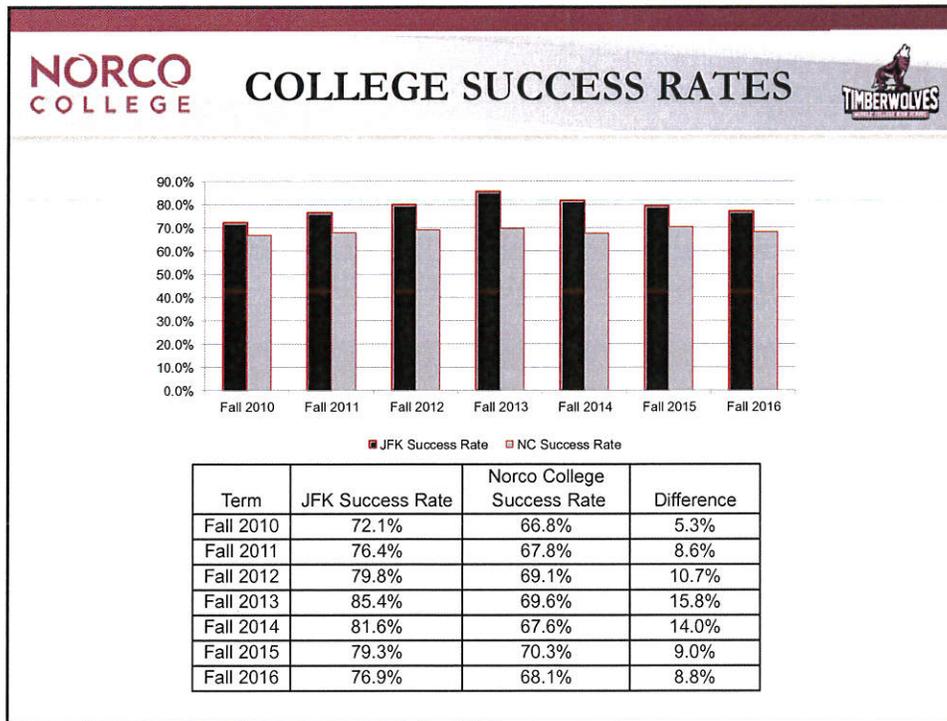
TUESDAY MARCH 15th, 2016
11:30am - 12:30pm
Room 113

OR

TUESDAY MARCH 22nd, 2016
11:30am - 12:30pm
Room 113

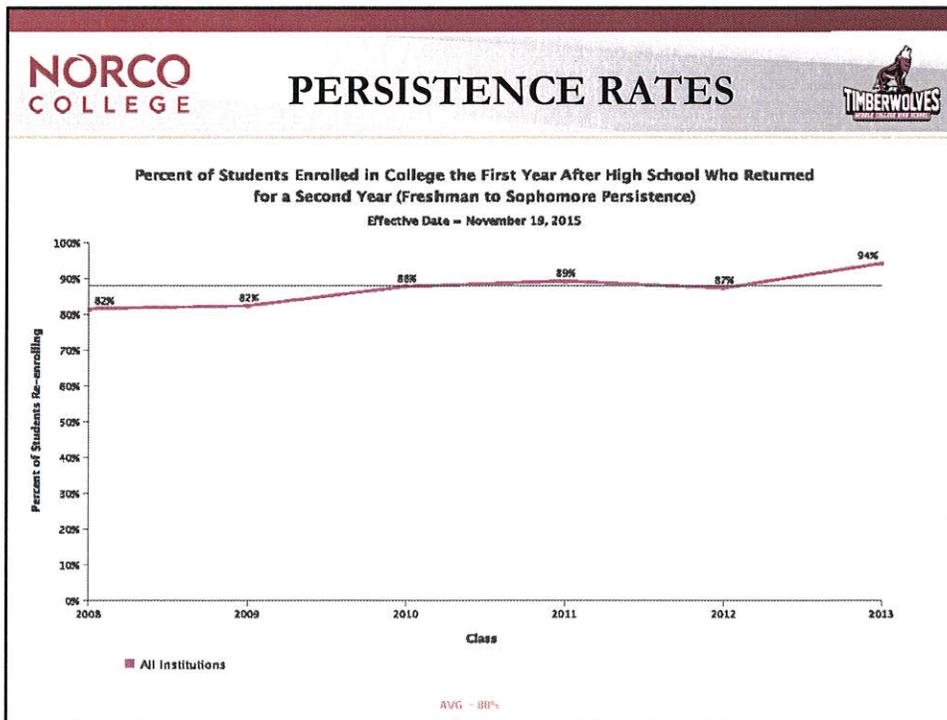
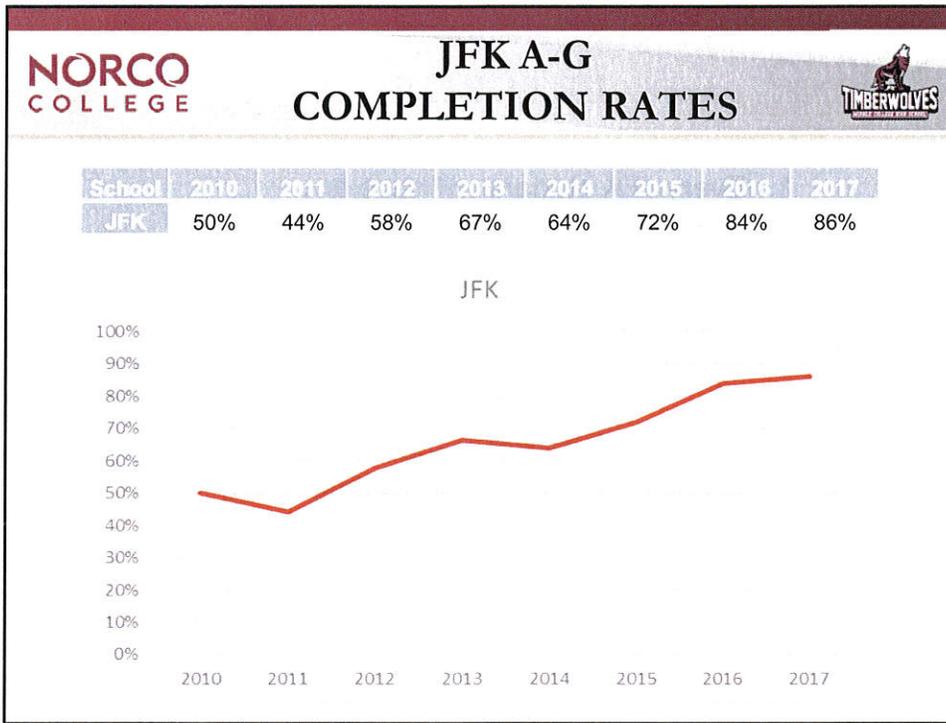
Presented by the **WOLF COLLEGE** (MIDDLE COLLEGE) & **TIMBERWOLF**





NORCO COLLEGE		FALL 2017 ENROLLMENT				
Students enrolled at JFK Middle College HS	573	100%				
JFK students approved to attend Norco College	573	100%				
JFK students enrolled at Norco College	523	91%				
Top 5 Courses		Students	%	Top Courses Over 5 JFK Cap		Students
THE-3 - Intro to Theater	46	9%	THE-3 (38699)- Intro to the Theater	42		
HES-1- Health Science	34	6.5%	THE-3 (38697)- Intro to the Theater	22		
SOC-1 – Intro to Sociology	26	5%	PHI-12 (38600)- Ethics: Contemp. Moral Issues	12		
SPA-1- Spanish 1	26	5%				
POL-1 – Intro to Physical Science	19	3.6%				
<i>Thanks to Dr. Jason Parks! ©</i>		SECTIONS	STUDENTS ENROLLED	ENROLL	UNITS ENROLLED	FTES
JFK Middle College HS		276	523	865	2713.5	90

NORCO COLLEGE		ORDER OF REGISTRATION			
1	Continuing students who have completed* between 24-100 units**				
2	Continuing Middle/Early College High School students who have completed* between 24-100 units**				
3	Returning students with 24-100 completed* units** who have reapplied before set deadline				
4	Returning Middle/Early College High School students who have completed* between 24-100 units**				
5	New students who have completed OAC before the set deadline				
6	Continuing students with less than 24 completed* units				
7	Continuing Middle/Early College High School students with less than 24 completed* units				
8	Returning students with less than 24 completed* units who have applied before set deadline				
9	New students and transfer students who have applied after set deadline				
10	New Middle/Early College High School students				
11	Returning students who have applied after the set deadline				
12	Students who have completed* more than 100 units				
13	All students on dismissal who have completed all dismissal requirements				
ENROLLMENT LIMITATIONS					
Fall/Spring Terms = 8 units (possible 11 units overload)					
Winter/Summer Terms = 5 units (no overload)					



FUTURE PLANS



1. Every JFK student will have a comprehensive Student Education Plan
2. Regularly evaluate effectiveness of on-site services
3. Norco College Resource Center at JFK Open House or Ribbon Cutting (TBA)
4. Explore possibility of serving 9th Grade



ANY
QUESTIONS?