

Institutional Strategic Planning Council (ISPC)

May 21, 2014

1:00-3:00 (ST 107)

Attendees:

- **Attendees:**

Ruth Leal (Staff-Instructional Production Specialist*ISPC Chair*)

Diane Dieckmeyer (VP Academic Affairs*ISPC Chair*)

Gail Zwart (CTE & Grants Advisory Rep*ISPC Chair*)

Deborah Tompsett-Makin (At-Large)

Melissa Bader (Faculty Rep to District EMTF)

Sheryl Tschetter (Transfer Faculty)

Jocelyn Yow (ASNC-President)

Natalie Aceves (Staff-Educational Advisor)

Ruth Jones-Santos (Staff-College Receptionist)

Lyn Greene (Academic Senate President)

Beth Gomez (VP Business Services)

Monica Green (VP Student Services)

Ana Molina (Staff-Administrative Assistant II)

Celia Brockenbrough (Library Faculty)

Jim Thomas (CTE Faculty)

Andres Elizalde (Basic Skills Faculty)

Jason Parks (Chair of Chairs – APC)

Diann Thursby (Staff-Grants Administrative Specialist)

Greg Aycock (Dean of Institutional Effectiveness)

Mark DeAsis (Dean of Admissions and Records)

Ruth Smith (Recorder)

- **Absentees:**

- **Guests:** Koji Uesugi, Benjamin Vargas, Paul Parnell, Damon Nance, Dan Lambros

Approval of Minutes:

Approval of Minutes for May 7, 2014.

Motion by Ruth Jones, second by Deborah Makin to approve the minutes from the May 7, 2014 as amended. (Correction to Staff Nominee's name under I.B. should indicate Ruth Leal. Addition of notation under II.B. that PowerPoint presentation will be e-mailed to everyone.) Motion approved with three abstentions.

Motion by Gail Zwart, second by Lyn Greene to amend today's agenda to include an additional Information Item (II.C.) that reads: Further Discuss Follow-up for Space Modification. Motion approved.

I. Action Items:

A. Tri-Chair Elections

- Distributed paper ballots for voting.
- Results:
Classified tri-chair – Ruth Leal
Faculty tri-chair – Melissa Bader

II. Information Items:

A. Equity Plan Update (Koji Uesugi)

- Presented PowerPoint that included background for student equity, requirements in the student equity plan and the timeline for the plan.
- Reviewed measurable outcomes from several areas of the 2010 Student Equity Plan.
- Deadline for submission of the 2014 Plan is November 21, 2014.
- PowerPoint is attached.

B. Google Maps Update (Ruth Leal)

- Today would like to review the maps and check for any changes, anything that needs to be added or any errors.
- Google maps will come to the college and survey once our drawings are submitted.

C. Further Discuss follow-up for space Modifications.

- Discussion regarding the order that moves/changes will take place. Everything needs to follow a chronological order.
- There will be open meetings scheduled with the appropriate stakeholders in order to verify what the needs are for that area and when things will happen. This is an open meeting and can be attended by anyone.
- If anyone has specific issues or concerns they can contact their corresponding VP for further discussion.
- Dr. Parnell indicated that before anything takes place in a particular area the individuals involved will be notified.
- Administrators have already started discussions in the SSV building to share move dates and lead time.

III. Open Hearing:

- Please take a few minutes to complete the ISPC survey that Dr. Dieckmeyer e-mail to everyone.
- Open Dialogue meeting is June 4 at 1:00 pm.
- Thank you to Gail Zwart for her participation in ISPC.

- June 5 Dr. Dieckmeyer and Dr. Parnell will be going to the State Chancellor's Office in Sacramento to present their concerns/comments regarding our accreditation report.
- Dr. Parnell commented on the process followed regarding the space modifications.
- Jocelyn introduced Benjamin Vargas as next year's new student member for ISPC.

Adjourned – 2:32

<h2>Student Equity Plan 2014</h2> <p>ISPC Meeting Presentation May 21, 2014</p>

<h3>On Equity and Excellence</h3>	<p><i>To push for excellence today without continuing to push for access for less privileged students is to undermine the crucial but incomplete gains that have been made. <u>Equity and excellence cannot be divided.</u></i></p>
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<h3>Student Equity Background</h3>	<ul style="list-style-type: none"> • 1992 - in response to legislation the BOG adopted a student equity policy to ensure that historically underrepresented groups have equal opportunity for access, success, and transfer; requiring districts to develop, implement, & evaluate a student equity plan. • 1996 - the BOG amended its policy to establish the adoption of a student equity plan as a minimum standard for receipt of state funding.
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<h3>Student Equity Background</h3>	<ul style="list-style-type: none"> • 2002 - BOG adopted recommendations of Task Force on Equity and Diversity for Title 5 regulations requiring colleges to develop Student Equity Plan • 2003 - Chancellor's Office provided guidelines to colleges for development of the plan • 2005 - Chancellor's Office asked colleges to update/complete Student Equity plan...which we did as a District
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<h3>Student Equity Background</h3>
<ul style="list-style-type: none">• 2010 - Each RCCD college developed updated Student Equity Plan• 2011 - Student Success Task Force established• 2012 - Student Success Act of 2012 (SB1456) and reaffirmation of student equity goals• 2013 - Student Equity Workgroup convened

<h3>Potential Funding!</h3>
<ul style="list-style-type: none">• 2014 - Governor proposes \$100 million for Student Equity• SB 851 (Leno): Would require the Chancellor's Office to allocate funds to districts "in a manner that ensures districts with a greater proportion or number of students who are high-need, as determined by the Chancellor's Office, receive greater resources to provide services to these students."

<h3>Requirements</h3>
<ul style="list-style-type: none">• Coordinate development of Student Success and Support Program Plan (SB 1456) with the Student Equity Plan• Establish a Student Equity Planning Committee• Identify strategies to monitor and address equity• Mitigate disproportionate impact on student• Coordinate interventions and services for students at risk of academic progress or probation (Title 5, Section 55100)

<h3>Student Equity Plan Requirements</h3>
<ul style="list-style-type: none">• Timelines:<ul style="list-style-type: none">• Planning timeframe: minimum of 3 years• Annual Year-end Report• Initial Plan Due November 21, 2014

Elements of the Plan (Success Indicators)
Access
Course Completion
ESL and Basic Skills Completion
Degree and Certificate Completion
Transfer

Required Populations to Address			
American Indians or Alaskan Natives	Women	Blacks	Whites
Latinos	Disabilities	Asian Pacific Islanders	Men

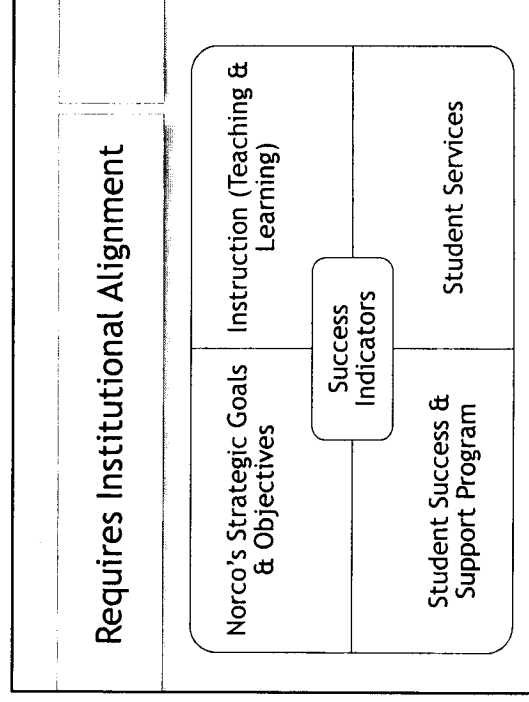
Student Equity Plan 2010
<ul style="list-style-type: none"> • Each college responsible for own Equity Plan in coordination with District office • Reviewed 2005 RCCD Equity Plan • Reviewed college-specific student equity data • Goals and activities formed specific to college needs

Norco College's Student Equity Plan Process 2010
<p>1</p> <ul style="list-style-type: none"> • Responsibility of Student Success Committee • Membership: faculty, staff, students, and administrators
<p>2</p> <ul style="list-style-type: none"> • Developed 9 goals and 22 associated activities • Submitted and presented all Plans to RCCD Board of Trustee collectively
<p>3</p> <ul style="list-style-type: none"> • Referred to and followed-up with Student Equity Plan to ensure implementation of activities

Measurable Outcomes		
<p>Progress on activities</p> <ul style="list-style-type: none"> Completed 14 of 22 activities Four of the activities are ongoing Final overview report 	<p>Innovations</p> <ul style="list-style-type: none"> Success/persistence rates report Institutional barriers report Accelerated Basic Skills English course Campus climate survey 	<p>Alignment with strategic planning goals</p> <ul style="list-style-type: none"> Mapped each Equity Plan goal to college's strategic goals and objectives

Sample of Final Overview Report Dashboard Indicator			
Course Completion			
Goal 1: To increase the course completion rates of underrepresented students using campus-based research to improve programs and services that enhance student learning and success.			
Activities	Expected Outcomes	Actual Outcome	Indicator
Special funded programs, including T3p, Puente, SSS, EOPS, and DRC, will regularly assess and report on the impact of their programs on the students served.	An outcomes-based report that examines historical and current trends of course completion and semester-semester persistence for students in these programs.	An institutional report on the success and persistence rates of students is provided every semester. See http://www.norcocollege.edu/employees/faculty/Documents/OutcomesAssessment/Successful%20Programs%2012-13%20Outcomes.pdf	○

Student Equity Plan 2014	
<ul style="list-style-type: none"> Requires more collaboration (Student Services and Academic Affairs) At Norco College, Plan development led by Student Success Committee Collaboration with 3SP Plan Faculty input and participation is critical to a successful Plan Student Equity Institute in Los Angeles May 29-30 Student Equity Summer Retreat planned in late June 	



Planning Steps

- Establish Committee
- Conduct Research
- Develop Goals and Outcomes
- Develop Actions to Address and Monitor Disparities
- Implement Actions
 - Coordinate with the SSSP Plan (SB 1456)
- Review progress and Make Needed Changes

Student Equity Subcommittee Members

- Natalie Aceves
- Greg Aycock*
- Briana Boykin
- Aynis Chenault (student)
- Andres Elizalde*
- Nick Franco
- Julie Mendez
- Damon Nance
- Bob Prior
- Koji Uesugi*
- Beverly Wimer

*Subcommittee leaders

Student Equity Plan Development and Approval Timeline

Timeline	Task
May 29-30	Student Equity Plan Summer Institute (led by USC CUE)
Late-June	Student Equity Plan Retreat
July - August	Subcommittee Leaders Follow-up
September 2014	Present Final Draft of Student Equity Plan to Student Success Committee for Approval
Mid-September 2014	Present Final Draft to Academic Senate, ISPC, COTW for Approval
Tuesday, October 21, 2014	BOT approval
Early November 2014	Student Equity Plan submissions to Chancellor's Office
November 21, 2014	Chancellor's Office Deadline for Submission

Questions?