

Extended Learning Program

Noncredit Courses

FREE Career Skills and Professional Development

Welcome to the Extended Learning Program at Norco College. The Extended Learning Program offers noncredit, tuition-FREE courses and certificates at no cost. This professional development opportunity is designed to support students in obtaining the skills and knowledge to get a job, get a better job, or transition to college credit education. These courses focus on helping students build specific skills that are necessary for reaching their individual goals.

All 18-year-old or older individuals in the community are welcome to take noncredit courses, regardless of their residency status. Since these courses are tuition-free, students do not need to apply for financial aid!

You have the option to enroll in the required courses to complete a certificate or take a stand-alone course. **Enroll today! (REMOVE THIS LINK)**

*****PLEASE HAVE THESE 3 STEPS AS DROP DOWN MENU'S*****

GET STARTED!

Step 1: **Apply**

Complete the Online Application (add link:

(<https://www.openccapply.net/gateway/apply?cccMisCode=963&nonCredit=true>) Applications are processed within two business days.

Step 2: **Next Steps**

Once your application has been processed, a welcome letter will be sent to the email you provided during the application process with your **MyPortal**(https://adfs.rccd.edu/adfs/ls?wa=wsignin1.0&wtrealm=urn%3aportal.rcc.edu%3a443&wctx=https%3a%2f%2fportal.rcc.edu%2f_layouts%2f15%2fAuthenticate.aspx%3fSource%3d%252F&wreply=https%3a%2f%2fportal.rcc.edu%2f_trust%2fdefault.aspx) information.

Step 3: **Register**

You're now ready to register for classes. Log in through **MyPortal (add link)**.

1. Check when you can register on **MyPortal (add link)** Select "Registration" > "Check My Registration Dates/Holds"
2. Access the EduNav registration page under. Select "Register and Drop Classes"> This will re-direct you to *EduNav*
 - On EduNav students can now register for classes for multiple terms (e.g. Summer/Fall and Winter/Spring).

Having trouble registering? *Make an appointment with your Extended Learning Advisor here!* (add link: <https://outlook.office365.com/owa/calendar/RCCDExtendedLearning%40student.rcc.edu/bookings/s/18SsuSpbd06woGQmsjwolQ2>)

Summer 2022 Offerings

Term: June 21 – July 29, 2022

Social Media For Business - Noncredit Certificate

Workplace Essentials - Noncredit Certificate

Fall 2022 Offerings

Term: August 22 – December 17, 2022

Community Emergency Response Team (CERT)

English as a Second Language (ESL) - Noncredit Courses and Certificates (add clickable PDF)

Financial Literacy - Noncredit Certificate

The Successful Job Search – Noncredit Course

Workplace Essentials - Noncredit Certificate

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