

Completion Initiative Workgroup Agenda
Tuesday, April 2, 2019
2:00 – 4:00 pm
ST107

***Draft Mission:** The Guided Pathways Workgroup supports the successful development, implementation, and institutionalization of the guided pathways framework and services. As a result, the college community is engaged with students throughout their journey of study and discovery, with the goal of helping ALL students develop and achieve their education and career goals.*

Regular Participants: Melissa Bader (co-chair), Cathy Brotherton, Kaneesha Tarrant, Tenisha James, Lisa Martin, Jethro Midgett, Colleen Molko, Gustavo Ocegüera, David Schlanger, Erin Spurbeck, Caitlin Welch, Quinton Bemiller, Laura Adams, Valorie Piper, Greg Aycock, Pam Kollar, Brittnee Quintanar

I. Welcome: Change the name to Guided Pathways

II. November 6, 2018 Meeting Notes Review

III. Review of Guided Pathways Activities to Date - Dr. Tarrant

- The Guided Pathways Institute #4 as about ensuring that learning is taking place
- Inland Empire Guided Pathways Planning Summit in March:
 - The spring retreat will be about why are we doing this work
 - Outcomes and deliverables
 - To increase knowledge of interest level and readiness to participate in Guided Pathways
- Outcomes
 - Establish common understanding of guided pathways
 - Make the case for guided pathways
 - Provide strategies for implementation and partnerships
- Deliverables
 - Lay the groundwork for 5-year implementation plan
 - Develop an infrastructure for the Inland Empire Consortium
 - Strengthen partnerships
 - Formulate strategies for financial sustainability
- Norco College was selected to be part a Guided Pathways research project from March 18-20th. We will be unanimously in the report.
 - Some of the Highlights-The work were are doing is integrated and we need to communicate more to the college
 - Organization is around schools trailheads, onboarding and equity-positive observation
 - Opportunities - Increase campus awareness
 - Opportunities- Needing space as a hub space for schools
 - Opportunities- How do we give students a guided pathways experience
 - Gather data available to explain the purpose of why we are doing this
 - Students are being bombarded with emails in the first 10 minutes after registering
 - Students are not able to find easily the trailheads in the Norco College website

- We need to have more information available to students and do more advertising
- Trail heads are posted on the website available to everyone

IV. Student Success Teams – Melissa Bader/Dr. James

- Dr. James presented a handout: The Six factors of student success
- The data is in order presented by students of what are the six factors for success
 - Directed: Students have a goal and know how to achieve it.
 - Focused: Students stay on track-keeping their eyes on the prize.
 - Nurtured: Students feel somebody wants and helps them to succeed.
 - Engaged: Student actively participate in class and extracurricular activities.
 - Connected: Students feel like they are part of the college community
 - Valued: Students skills, talents, abilities, an experiences are recognized.
- How do we insure these six factors are covered? They are creating a navigator curriculum that advisors and success coaches will utilize.
- They are creating a student engagement model. They will integrate this model in every academic area. English and Math will be the first to start with this practice.
- Productive persistence- Attitude and mind for students. Give them knowledge and skills they can utilize.
- Proactive support and interventions are identifying students before and when they need help.
- Timeline: inside Tract working with them to provide coaching for faculty.
- The teams are looking at options for the best way to contact students.
- We don't have a process in place on updating the email information for every term.
- We also need to look at the type of email needs to be sent to students.
- Special funded programs –we need to provide the same curriculum to this programs. Every student should get the same base of services.

V. Student Engagement Center – Dr. James

- Space for the different schools-ST 107 and ST 108 as a student engagement center.
- Both rooms will be open in the summer.
- Friday at 8 a.m. there will be a meeting about both spaces. Arts and Humanities in one and STEM and business in the other room.
- They will discuss the purpose, who should need to be in there and the design.
- The purpose for the center will be a place that students can ask questions, get help, troubleshoot/follow-up, school events (rally point), Pathways documentation (trailheads, etc.), weekend access, ID station, one stop shop.
- Personnel: General knowledge –specific knowledge, peer mentors, Ed advisors (success coach), student ambassadors, faculty (instructional/counseling).
- Design: movable furniture, laptop cart and Wi-Fi, private space w/in space, 5 year space (midterm solution), display pathway documents, images of Norco

students, wall highlighting the success students, transfer/career highlights success stories, bookshelf, mini food pantry, provide school supplies? Outside signage (bright colors), enhance outside waiting area, phone charging station, open house week w/bake goods, space/desk for drop-in faculty, and music.

VI. Brief Pillar Updates and discussion -Dr. James

I. Clarify the Path

- They are working on the process how to revise the pathways every year. CTE pathway has been updated.
- Built a complete pathway for transfer degrees.
- They are having conversations with faculty and counseling for clarifying the pathways for each program.
- Dr. Aycock presented a Statistical path model: high school GPA provides some measure academically and motivation. He ask for positive and/or negative feedback in regards to students from faculty.
- Qualitative study would be used to followed a number of students for the first year.
- Maybe we can survey students that have completed summer advantage etc.
- We also need to revisit the metrics use in the past.
- We need to make the model institution focus and not student focused.
- Please send any feedback and suggestions to Dr. Aycock

II. Enter the Path

- Changed onboarding –When students apply to Norco College students receive a placement the next day. They go to the assessment center to complete their career assessment. They meet with assessment advisor appointment and they get their trailhead and career assessment results. They are still working on changes to this process.
- Advising - They will continue face to face advising.

II. Ensure learning

- It about assessment and student learning outcomes.
- It would be good for the assessment committee to have a larger group so they can have a larger level discussions. We need to focus on what are we doing to improve student learning.
- We need more faculty involvement in different groups.

VII.Other

VIII.Next meeting Dates

- May 7, 2019
- June 4, 2019