

Completion Initiative Workgroup

Tuesday, September 5, 2017

2:00 – 4:00 pm

ST107

Meeting Notes

Present: Greg Aycock, Melissa Bader (co-chair), Quinton Bemiller, Lana Borissova, Celia Brockenbrough, Cathy Brotherton, Peggy Campo, Ashley Etchison, Kevin Fleming, Monica Green (co-chair), Tenisha James, Pam Kollar, Jen Krutsch, Sam Lee, Arezoo Marashi, Lisa Martin, Jethro Midgett, John Moore, Lorena Newson, Gustavo Ocegüera, Bryan Reece, Erin Spurbeck, Caitlin Welch

College Futures Foundation Grant Extension

- \$100,000 award
- Extended through end of this fiscal year
- Large portion of the funding will be used for career pathways and special projects
- Additional funding need for subsequent fiscal years
- Have completed 9 of 18 objectives

California Guided Pathways Update

- Team worked over the summer; team included: Dr. Reece, Dr. Aycock, John Moore, Melissa Bader, Dr. Green, Quinton Bemiller and Dr. Lee
- Completed an honest self-assessment and action plan
- 1st institute is 9/17 – 9/19

Marketing

- Website Implementation
 - Link on the main page to the schools; temporary pages are up, but the team is still working on the redesigned layout
 - Sharepoint 2016 being used – will help with the new layout, but district implementation is behind schedule
 - The pages will be completed and on the website this semester
- “What’s Your School?” Campaign
 - Last week, students were asked what their major is and then were told what school they belong to. Pictures of students were taken around campus last week; students don’t yet understand the “Schools” concept.
 - 2ft x 3ft posters have been ordered and will be posted around campus

ACTION: Ruth Leal will send out “School squares” to attach to email signatures

- Bounce back email
 - Has not been sent out yet; the new AST is in training and will send out the email as soon as possible.

ACTION: A follow-up report will be made at the October meeting.

- Welcome Day & Schools
 - While we saw less parents with students, we saw many more students asking questions

- School tables gave the faculty a place to “land” for the day
- School table cloths didn’t make it in time for Welcome Day, but they are on their way

Flex Day – School Activities

- Melissa Bader handed out a summary of the discussions of the schools and reviewed some of the main points (attached).
 - Dr. Green set aside \$1000 per school this year. We will need a report of the activity and students served for a year-end report.
 - Next step is working with staff to see how they fit in with the “schools”
- ACTION:** Develop form to request funding and report on activity (Melissa/Monica)

School Activities in 17FAL

- Arts & Humanities has begun inviting students to a meeting to find out more information about the school. A&H faculty will be advertising/inviting students (Kamerin/Dobson are the faculty leads)

ACTION: A request was made to ask if A&H would share the outline they are using with the other schools

Pathway Development Progress

- There are 18 ADT pathways developed and Lenny will work on posting the PDF’s to the website
- Faculty will receiving a final opportunity to review before posting to the website

ACTION: Next goal is to create pathways for the areas of emphasis by end of September (Melissa/Erin)

College to Career Linkages

- Considering the idea of other software to give students more information on specific courses that link to careers.
- LinkedIn has new programs available that may work. A workshop will be held this month to assist students on setting up a profile. New link available for people who want to volunteer. They also offer “Secret Tips”
- How can we connect coursework to marketable skills? Need to explore in the future.
- AACC did a study recently that compared what employers want and what CC’s offer/teach and found they were almost exactly the same.
- EduNav is a new online SEP tool being piloted through end of October

Faculty Advisement Model

- Flex training was well attended
- Lots of information and links available on the website (Kevin Fleming demonstrated how to find it): employees/faculty/faculty resources/faculty advisors

ACTION: School websites need to be updated to reflect faculty advisors only

Models of Student Care

- Collected 12 applications for School mentors over the summer
- Students are not meeting the requirements, specifically GPA
- Applications opened up again and are due 9/8/17
- Dr. Edwin Romero has agreed to serve as the advisor for the school mentors
- Peer mentoring programs have taken off; as of fall there are 7 programs up and running

- First Year Experience (FYE)
- Men of color
- PUENTE
- Schools
- STEM
- Student Support Services (SSS)
- UMOJA
- Goal is to have two (2) coaches on campus teaching a 2-unit course to provide mentor training during the fall
- The ambassador program is continuing with the hope of increasing the size (currently 20 with plans to grow to 45)

Measuring CI Component Outcomes

- Greg Aycock presented an Evaluation plan for completion initiative created by a subgroup (attached)

2017-2018 Goal Development

- Next meeting we will bring back a draft of this year's goals that incorporate goals already set between the California Guided Pathways Project, the College Futures Foundation Planning grant and this Completion Initiative workgroup group has been working to develop.

2017 – 2018 Meeting Schedule (1st Tuesday, ST107, 2:00-4:00)

October 3
 November 7
 December 5
 March 6
 April 3
 May 1
 June 5