

Grants Committee Meeting Minutes
February 27, 2019
12pm-1:30pm
ST 107

Members Present: Charles Henkels, Colleen Molko, Gustavo Ocegüera, Patty Sanchez, Derek Sy, Stan Tyler, Paul VanHulle, CaitlinWelch and Brandon Owashi

Absent: Tom Wagner, Maureen Sinclair and Ana Hernandez (ASNC)

Guests: Claudia Garcia, Christopher Earl and Desiree Wagner

1. Call to Order: 12:06 pm
2. Approval of the 12-19-18 meeting minutes: (M-Sanchez/S-Sy) – Approved, 2- Abstentions (Ocegüera and VanHulle)
3. Information Items
 - A.) **All Learning Counts** (Molko)

Norco College was invited to participate as a partner in a proposal the Foundation for California Community Colleges submitted to the Lumina Foundation to help non-traditional students achieve certificates and degrees.
 - B.) **Kresge Foundation Proposal** (Molko)

This will support service expansion for the Umoja Programs at the three colleges (Norco, Riverside and Moreno Valley).
 - C.) **Promise Scholars Program Replication Grant** (Molko)

The San Mateo County Community College District is requesting proposals from individually accredited colleges that are part of the California Community College System, for participation in the Promise Scholars Program (PSP) Replication project, which is based on the City University of New York's Accelerated Study in Associates Program (ASAP). The project is funded by the California Community Colleges Chancellor's Office (CCCCO) Awards for Innovation in Higher Education grant. Selected colleges will receive a sub-grant of up to \$150,000 to engage in exploration and planning for the potential replication of the PSP at their respective college.
 - D.) **Institutional Effectiveness Partnership Initiative Partnership Resource Team Visit and Seed Funding** (Molko)

The California Community Colleges Institutional Effectiveness Partnership Initiative (IEPI) makes technical assistance available to institutions through full Partnership Resource Teams (PRTs) and Mini- Partnership Resource Teams (Mini-PRTs). Each full PRT will visit its client institution at least three times in order to understand the issues thoroughly, help the institution develop an improvement plan called the Innovation and Effectiveness Plan (I&EP), and provide follow-up guidance during early implementation of the Plan. As a recipient of assistance, institutions may also be eligible for a seed grant of up to \$200,000 for full PRTs.
 - E.) **College Futures Foundation** (for Salesforce) (Molko)

Norco College would like to conduct a pilot program, utilizing Salesforce to serve its Summer Advantage Program students, beginning in June 2019 and continuing throughout the 2019-2020 academic year. We would utilize what we learn from this pilot to expand to full college implementation in the 2020-2021 academic year.

4. Action Items:

- A.) **Recommendation to ISPC to establish a Rapid Resource Review Board (RRRB)**
(M-Molko/S-Oceguera) – Approved with a determination to wait to take to ISPC until such time that a guiding procedure is finalized
- B.) **Procedure to address the approval of grant requests, including proposed staffing, by the RRRB and an alternate procedure when the RRRB timeline will not allow us to meet a grant deadline** (Molko)
- Q-Welch: How will the membership be selected?
- A-Molko: The College could send out an email to invite those interested in serving as a member, however, it is also important to ensure representation of all college stakeholder groups. That is why it was recommended to have representatives from the Academic Senate, Faculty Association, CSEA, Classified Senate (pending status) and Executive Cabinet.
- (M- Oceguera/ S- Tyler) recommend pushing Action Item B (Procedure) to next meeting.
- (M- Oceguera/ S- Molko) request to change the name of Action Item: B (Norco College Grants Approval Process). Approved.
- (M- Oceguera/ S- VanHulle) to revise (Norco College Grants Approval Process) form to make the process more clear. Preparation for next meeting: Send out (Norco College Grants Approval Process) form to all members in advance. Include language that virtual group can/will meet as needed. Approved.

5. Good of the order

Statement of Purpose

The purpose of the Grants Committee is to identify grant opportunities that align with the mission, strategic planning goals, and resource needs of Norco College. The committee also informs the college community about existing grants, serves as a liaison between the RCCD Grants Office and Norco College, and provides local support for grant efforts to college staff, faculty and administration.

Tri-Chairs

Dr. Stan Tyler- Associate Professor, Chemistry
Patty Sanchez – Accounting Services Clerk
Colleen Molko – Dean, Grants Development and Administration

Adjourned at: 1:30pm