

**Grants Committee Meeting Minutes**  
**April 24, 2019**  
**12pm-1:30pm**  
**ST 107**

**Members Present:** Colleen Molko, Gustavo Ocegüera, Derek Sy, Stan Tyler, Paul VanHulle, Caitlin Welch, Brandon Owashi, Maureen Sinclair, and David Chavez (ASNC)

**Absent:** Charles Henkels, Patty Sanchez, Tom Wagner

**Guests:** Claudia Garcia, Brittnee Quintanar and Desiree Wagner

1. Call to Order: 12:09 pm
2. Approval of the 2-27-18 meeting minutes: (M-Welch /S-Sy) – Approved, 1- Abstention (Sinclair)
3. Approval of the 3-27-19 meeting minutes: (M- Welch /S- Sinclair) – Approved, 3- Abstentions (Sy, Ocegüera and VanHulle)
4. Awards
  - A.) Workforce Accelerator Fund Innovation Impact Grant- \$200,000.00
5. Information Items
  - A.) **Youth Homelessness Demonstration Program Grant** (Molko)

Riverside County Department of Public Social Services is the lead on this proposal. There would be no funding for us during this planning phase. They would want one or two individuals from the college to participate in this planning throughout. If this initial consortium application is approved, the consortium and/or its members would be eligible to apply for funding to support our homeless youth in the spring of 2020.
  - B.) **Beginning Farmer-Rancher Development Program** (Molko)

Norco College would have a partner role in this grant, whose lead is Five Keys (Castaic). Funding would support the delivery of enterprise farming training to community members through community education.

Comments/concerns voiced by the Committee regarding the above program include:

- 1) The program does not align with Norco College’s Strategic Plan.

Response (Colleen): Agriculture is included in the EMP that is scheduled to go to the Board on June 4<sup>th</sup> for approval.
- 2) A budget had not been developed for the proposal.
- 3) The request should have gone through the regular approval process  
Response (Colleen): Approval was secured so that we would have more than a week to prepare all that was needed for the application; a week’s time would not have been sufficient.
- 4) Some questioned whether there was a need in the community for this type of program.

Response (Colleen): If there were to be no need/interest in our community, Five Keys (as the lead applicant) would need to find an alternate location in which to offer the program.

Dr. Ocegüera led a vote of non-support of this information item (M- Ocegüera/  
S- Tyler) – Approved, 1 Abstention (Molko)

6. Action Items:

- A.) Procedure to address the approval of grant requests, including proposed staffing, by the Rapid Resource Review Board (RRRB) and an alternate procedure when the RRRB timeline will not allow us to meet a grant deadline: M – VanHulle/S – Sinclair) – Approved. The recommendation and procedure will be taken to ISPC.

6. Good of the order

- A.) Email inquiry to CSEA on membership: Claudia Garcia

**Statement of Purpose**

The purpose of the Grants Committee is to identify grant opportunities that align with the mission, strategic planning goals, and resource needs of Norco College. The committee also informs the college community about existing grants, serves as a liaison between the RCCD Grants Office and Norco College, and provides local support for grant efforts to college staff, faculty and administration.

**Tri-Chairs**

Dr. Stan Tyler- Associate Professor, Chemistry

Patty Sanchez – Accounting Services Clerk

Colleen Molko – Dean, Grants Development and Administration

Adjourned at: 1:30pm