

# Grants Committee Meeting Minutes

## 10.26.16

**Members Present:** Lorena Newson, Stan Tyler, Damon Nance, Tim Russell, Gustavo Ocegüera, Caitlin Welch, Gail Zwart, Robbie Bishara

**Guests:** Maureen Sinclair, Jesse Lopez, and Gabriela Ramirez

**Absent:** Monica Esparza, Ana Molina, Hortencia Cuevas

- I. Meeting Called to order at 12:11pm by Stan Tyler.
- II. Motion made to approve the 5.26.16 meeting minutes with typo's corrected. 1<sup>st</sup> Lorena Newson, 2<sup>nd</sup> Tim Russell, Abstentions- Robbie Bishara student representative,
- III. Committee membership confirmed by Stan Tyler.
- IV. Discussion items
  - a. Grants Presentation- Gustavo Ocegüera presented a draft spreadsheet with all of the current Norco College Grant Awards to date. Maureen Sinclair and Jesse Lopez were asked to submit updated budgets for the CCPT and TAAACT grants. There was a discussion regarding the HSI-STEM grant award and the \$243,000 that was be carried forward from the previous Title III HSI-STEM grant. Confirmation was given that Norco College can carry two Title III grant awards at one time. Gustavo informed the committee that he would be reporting out to ISPC on Wednesday, November 2<sup>nd</sup> and would provide the revised grant award list. Gustavo will follow up with Colleen Molko regarding funding amounts for NSF to determine if there was any unspent or carry forward funds. Gustavo also reported out on the Title V grant that he oversees. The grant is currently behind on spending due to late hires and not having the LRC director. He stated that Title V is supporting completion initiative efforts. A 4<sup>th</sup> Upward Bound grant will be written that will focus on Math & Science to serve an additional 60 students. Lastly, The Stuart Foundation grant received an extension to December 17<sup>th</sup> and a 50% Success Coach will be assigned to foster youth. Gustavo will confirm information regarding foster youth grants with Koji.
  - b. TAA Grant Update- Jesse Lopez reported out on the TAA grant. He will be holding a monthly information meeting for students regarding the ACE program and other grant-sponsored initiatives. Revised program brochures were provided to the committee. Gustavo recommended that the grants committee sponsor grant awareness to students. There was a discussion about possible Strong's Workforce funds providing opportunities for rebranding CTE and increasing student awareness regarding certificates offered at Norco College.

- V. Action Items
- a. Maureen Sinclair presented on the California Workforce Development grant due November 11<sup>th</sup> on behalf of Ashley Etchison and Charles Henkels. The grant has already been vetted through Dr. Dieckmeyer and Dr. Fleming and would not require any additional space or personnel. The grant would pay employers incentives for bringing on apprentices. A total of 25 apprentices will receive specialized training while being employed. Grant will focus on up skilling; will have raised pay requirements and opportunities for students in automation and supply chain technology. Gail motioned to discuss, Gustavo 2<sup>nd</sup>. Maureen discussed that Norco currently offers 25 apprenticeship classes and students will be paid attend training. Stan made the motion to vote and the vote carried 8-0.
  - b. Jesse Lopez presented on the Walmart Foundation grant. The grant is a community grant that is local. Potential beneficiaries include Universities and community colleges. Grant opportunities include Career Pathways and Educational Programs. The grant will range from \$250-\$2500 and Walmart will determine the award amount. Funds will be used to support the ACE Program. Awarded funds will also be used to purchase tools for students in the program. Currently, there is a gap in resources available for ACE participants and they don't have the tools necessary to do their jobs. The deadline for the proposal is December 31<sup>st</sup>. If the college is not awarded, the next grant cycle will take place in October. Gail made the motion to discuss, Gustavo 2<sup>nd</sup>. Gustavo asked if students would be able to keep the tools since they currently use a classroom set. The answer was yes and kits cost \$200 per student. Criteria for the tool sets may be based on developed application criteria including, fasfa information or bog waiver eligibility. The funds may also be distributed as instructor nominated scholarships. Stan called for the question, vote carried 8-0 with no objections or extensions.
- VI. Information items
- a. CCPT Grant- Maureen reviewed the CCPT flyer and discussed the pathway development that focuses on High School to College transition. Accelerated pathways for unemployed, women and veterans were also discussed. She discussed that the grant was approved to transition from 2 years of spending and 2 years of sustainability to 4-years of spending. There are currently a total of 15 pathways that have been articulated and developed for the local high school districts.
  - b. ACE Program- Jesse Lopez provided information regarding the ACE Program graduation. Summer 2016, 35 graduates finished the program and he is hoping the number will increase with the next cohort. A 50% student success coach will be hired to work with the ACE program participants to help them complete their certificates. A success coach and outreach component is needed and more

embedded tutoring will be added to the program. Specialized tutoring will be offered for Math for Engineering. \*\*Gustavo will post info session dates to grad guru.

- c. Title III HSI STEM presented by Lorena Newson. STEM Services Developer will work with current Employment Placement Coordinator to place students in internships. Director is seeking an engineering faculty member to develop Engineering transfer courses. Engineering Pathway applications are in the process of being developed and finalized. A couple of positions need to be filled including a STEM Counselor, Outreach Specialist and Success Coach. Indirect monies for the grant are still being determined.

Motioned to adjourn the meeting at 1:26pm by Stan Tyler, 2<sup>nd</sup> by Gail Zwart  
Next Meeting is Wednesday, November 23<sup>rd</sup> from 12pm-1: 30pm in CSS 219.