

# NORCO COLLEGE

Grants Committee Meeting Minutes  
September 23, 2015 - 12:00-1:30 p.m., CSS 219

**Present:** Monica Esparza, Gustavo Ocegüera, Lorena Patton, Erin Power, Stan Tyler, Susana Galvez, Timothy Russell, Caitlin Welch, Monica Huizar (recorder)

**Absent:** Hortencia Cuevas, Carlos Garcia, Damon Nance

**Guest(s):** Kevin Fleming, Adriana Gonzalez

- I. **Call to Order:** Meeting was called to order by Stan Tyler at 12:04 p.m.
  - A. **Approval of Agenda**

*Gustavo motioned to approve and amend agenda, Lorena seconds. Motion approved. No abstentions.*

    - Amended agenda by adding III. B and C.
  - B. **Approval of Minutes: November 26, 2014 Meeting and April 22, 2015 Meeting**

*Gustavo motions to approve minutes, Monica E. seconds. Minutes approved. Three abstentions.*
  - C. **Introductions**
    - Gustavo is stepping down as the Chair of the committee but will remain as a committee member.
    - Lorena and Stan are the Co-Chairs of the Grants Committee for the 2015-2016 academic year.
- II. **Action Items**
  - A. **Norco College Grant Development Process**

*Lorena motioned to review and revise the Norco College Grant Development Process, Gustavo seconds. Unanimously approved.*

    - The following changes in the Norco College Grant Development Process were approved for revisions:
      - i. The title will be changed to Norco College Grant Submission and Approval Process.
      - ii. The Norco College Dean of Grant and Student Equity Initiatives will replace the Grants Committee in box two of the process. It will now read Norco College Dean of Grants and Student Equity Initiatives.
      - iii. Gustavo's title of the Associate Dean of Grants & College Support Programs will be updated to his new title Dean of Grants and Student Equity Initiatives in box three.
    - Lorena will bring the revised Norco College Grant Development Process to the next meeting.
    - Stan, Lorena, and Gustavo will meet to discuss which grants are available and select which to announce to the campus community based on the needs of the college in helping meet the college's mission.
- III. **Information Items**
  - A. **Grants Master Submission List**
  - B. The Dean of Grants & Student Equity Initiatives receives the grants master list from the RCCD Grants Office and reviews it with administrative to prioritize which grants to pursue. The grants master list will be provided to the Grants Committee as an information item each year. It is also posted on the Norco College website each year.
  - C. **CCPT Grant**
    - Was approved in November 2014 meeting to move forward with submitting grant proposal, Kevin announced that Norco College was awarded the CCPT grant in 2015 for 12.8 million. Kevin presented on the CCPT grant at the September Board Meeting.

#### **D. NSF Grant Renewal**

- The NSF Grant is in its 5<sup>th</sup> year, Kevin will be submitting a renewal proposal for the National Center for Supply Chain Technology NSF grant.

#### **IV. Discussion Items**

##### **A. Membership**

- Currently have 3 faculty and 4 classified staff members, and 1 student representative.
- Bernice, Beth, Greg, and Ruth will no longer continue as members of the committee.

##### **B. Meeting times**

- Meetings will continue to be held on the 4<sup>th</sup> Wednesday of every month from 12:00pm to 1:30pm, meeting location was changed from ST 107 to CSS 219.

##### **C. Title V Grant (Tentative)**

- Gustavo updated committee on the submission for the Title V grant. As of the date of this meeting, the college has not been notified about the status of this grant.

##### **D. Title III HSI STEM Renewals**

- The Title III HSI STEM grant ends September 30, 2016, Lorena will be working with Gustavo and the District Grants office to submit two new grant proposals, a Title III HSI STEM Individual grant and a Title III HSI STEM Cooperative grant.

##### **E. Campaign Grants Council**

- Lorena provided an update on the 25 year anniversary Investment in Excellence campaign.
- There are four areas that make up the invest in excellence campaign: invest in student success, academic excellence, community excellence, and workforce excellence.
- Within the next couple of months a packet with the campaign information will be mailed out to the campus community.
- The goal is to raise 15 million through internal and external contributions and grants.

#### **V. Adjournment & Next Meeting**

- Meeting adjourned at 1:15 p.m. Next meeting October 28, 2015, 12:00-1:30 in CSS 219