



NORCO COLLEGE

Meeting Minutes (Revised)

March 11, 2025 | 12:50 pm | Room: IT-218

Zoom link (for non-voting members only): <https://rccd-edu.zoom.us/j/87282371511>

Committee Members (total): Natalie Morford, Jessiah Ruiz, Dr. Nancy Quinones, Zander Allport, Sandra Popiden, Jethro Midgett, Jody Tyler, Dana White, Star Romero

Visiting: Anya-Kristina Marquis, Dr. Haley Ashby, Dr. Roger Perez, Charise Allingham, Tamara Cummings

Absent:

1 | Call to Order: 12:50pm

2 | Action Items

- 2.1 Approval of Agenda
 - M/Romero, S/Popiden, unanimously approved
- 2.2 Approval of November 12, 2024 meeting minutes
 - M/Quinones, S/Midgett, unanimously approved
- 2.3 Travel Funding Requests
 - No New Requests, all current requests approved up to date
 - Budget update: \$3,500 for remainder of FY 24/25
 - No new funds needed for the remaining First Fridays
- 2.4 Professional Development (Flex) Workshop Requests M/Quinones, S/Popiden, unanimously approved
 - Two requests from Caroline Hutchings:
 - Statics/COR 4/5; committee to re-review for Equity Flex after discussion w/faculty– approved for 3 hrs. regular flex
 - Statistics/Equity 3/28; 3 hrs. approved for equity flex
- 2.5 Approval of Revised By-Laws
 - 2.5.1 Move 2.5 to a discussion item for next meeting: M/Tyler, S/White, unanimously approved

3 | Discussion Items

- 3.1 Hayley Ashby – ICER Reflection
 - What do we do to align with the Standard?
 - Standard that aligns with committee best is 3.2
 - equity flex – 8 hours of professional dev. Training, financial availability for conferences., evaluating equity flex, Increased coordination between committees, request from faculty for their needs, presentations
 - How does Nuevefit fit in with the standard?
 - Goal was to bridge together one place to capture all information

- Where does faculty development efforts fall with the Rubric for Institutional Alignment and Transformation?
 - Highly developed. Currently there is no mechanism for us to evaluate.
 - Requesting equity specific funds for FPDC
- What opportunities do we have to stretch ourselves to deepen our practices to impact equitable student outcomes?
 - Faculty Special projects
 - Discussion to institutionalize equity summit, longer term
 - Institutional Effectiveness to have more of a role in equity issues to explore the data
- How does our reflection and learning inform our institutional plans for action, improvement, and/or innovation?
 - Explore additional opportunities of funding to realistically support our goals

3.2 Topics/Curriculum for First Fridays

- Requesting a subcommittee for covering institutional knowledge. Nancy to send an email
- *Revision:* White/Romero volunteered to help

3.3 Spring FLEX Debrief (Feedback)

- Overall good feedback
- recommend a QR code, or paper response at end of sessions for more feedback
- 5 minutes longer sessions to fill out surveys or maybe ticket raffle/prizes for filling out surveys
- Start sessions at 8:30/9:00am. Don't have breakfast, just have coffee and refreshments, have longer breaks
- Mix up sessions, virtual options across all the campuses was nice
- Slide shows
- Record each session. Ask for slides from each person's presentations

3.4 Procedure for Travel Request Approvals (Draft)

- Draft Sent over winter break for review

4 | Information Items

4.1 Remaining Standing Meetings for the 2024 – 2025 Academic Year

4.1.1 April 8, 2025, May 13, 2025

5 | Liaison reports

5.1 Distance Education

5.2 Teaching and Learning Committee

5.3 Diversity Equity & Inclusion

6 | Good of the Order

8 Adjournment 1:54pm

Next FPDC Meeting: April 8, 2025 - Time: 12:50pm – 1:50 pm

Statement of Purpose

The Norco College Faculty Professional Development Committee (FPDC) empowers our faculty with ongoing opportunities to improve, develop, and expand their skills and practices. The FPDC promotes individual and collaborative professional growth to elevate students' ability to achieve career and educational goals, and to reinforce the mission of the college and enhance equity-mindedness and institutional effectiveness.