



NORCO COLLEGE

Agenda | September 10, 2024 | 12:50 pm | Room: IT-218

Zoom Link (for non-voting members only)

<https://rccd-edu.zoom.us/j/87282371511?pwd=3hbBXv9ZkMPtMJDs5RNzAePGimnY30.1>

Committee Members(total): Zander Allport, Janet Frewing, Jethro Midgett, Natalie Morford
Sandra Popiden, Dr. Nancy Quinones, Jessiah Ruiz

Visiting: Dr. Quinton Bemiller

Absent: Ana Marie Olaerts, Jody Tyler

1. Call to Order – 12:54pm

2. Action Items

2.1 Approval of Agenda

- M/S (Midgett/Ruiz), Unanimously approved
- Request 2.3 to be added from revised Agenda sent out

2.2 Approval of May 14, 2024 Meeting Minutes

- M/S (Ruiz/Midgett), Unanimously approved

2.3 English specific discipline meetings (FLEX request)

- English requesting additional discipline meetings to count for FLEX
- Fellow schools across district give Flex for these meetings
- M/S(Morford/Ruiz). Unanimously approved

3. Discussion Items

3.1 Fall FLEX 2024 Survey - Allport

- Likes: theme days, pacing, getting to see people, summaries, afternoon breakouts, yoga sessions, short sessions.
- Needs improvement: more breaks, variety, streaming options, shorter sessions, interactive sessions, daily flex surveys for more feedback or session feedback right then and there with a QR code.
- Future requests: AS, syllabi refreshers, online teaching tools for new and part time faculty, hands on activities, new web advisor overview, schedule forecasting, alternative ideas for canceled classes, avoiding burnout, Stem accessibility requirements, CalSTRS Reps, Flex calendar to plan ahead for the year, FERPA.

3.2 DE Camp Debrief

- Good turnout during FLEX – learned about scheduling/breaks
- DE camp is scheduled once a month after first Friday meetings. Low turn-out on 9/6. Suggestion to have Dept. Chairs send out reminders. Committees to continue to inform?
- Suggestion to have Brown bags for each module.
- Feedback has been low. Problems with accessibility/support.

3.3 FLEX Debrief

- Discussed in 3.1

3.4 Procedural Proposal Ideas

- Suggestion to Limit budget maximum on requests? i.e. \$900 and under? How to optimize the requests?
- No current Policy for faculty to make a request other than sending a request through Nueventive. How do we spread the wealth and make it equitable.
- Pre-meeting requests. When is acceptable for requests to be approved. Need to establish a window of time? Don't accept requests during summer when FPDC is not meeting.
- Discuss further options at next meeting

4. Information Items

4.1 Standing Meetings for the 2024 – 2025 Academic Year

4.1.1 FALL 2024 | Sept 10, 2024, Oct 8, 2024, Nov 12, 2024,

4.1.2 SPRING 2024 | March 11, 2025, April 8, 2025, May 13, 2025

4.2 Budget Updates

- Budget update at 10/8 meeting after board approval

4.3 Travel Requests

- Is the request benefitting the college ? EMP Goals ?

5. Liaison reports

5.1 Distance Education- Popiden

- Across the district, 390 faculty have enrolled in DE camp but only 90 are only working with it. 890 faculty still need to sign up. Huge need to help faculty get started on it.

5.2 Teaching and Learning Committee-Not discussed

5.3 Diversity Equity & Inclusion-Not discussed

6. Good of the Order

7. Adjournment: 1:49pm

Next Faculty Professional Development Committee Meeting:

Day: Oct. 8, 2024 Time: 12:50pm – 1:50 pm

Statement of Purpose

The Norco College Faculty Professional Development Committee (FPDC) empowers our faculty with ongoing opportunities to improve, develop, and expand their skills and practices. The FPDC promotes individual and collaborative professional growth to elevate students' ability to achieve career and educational goals, and to reinforce the mission of the college and enhance equity-mindedness and institutional effectiveness.