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|--|--|--|---|--|
| 8:00-8:50 AM                             | College Updates President Green & Vice Presidents                                |  |   |  |
| 9:00-9:10                                | Program Review Updates Tim Russell & Charise Allingham                           |  |   |  |
| 9:10-9:55                                | Data-Informed Decisions Accreditation Leadership Team                            |  |   |  |
| 10:00-10:10                              | LRC Resources Daren Koch   |  |   |  |
| Breakout 1                               | HUM 102  | HUM 103  | IT 101  | IT 108   |
| 10:15-11:15<br><br>Best Practices in.... | Improvement of Instruction<br><br>Rhonda Taube & Araceli Covarrubias             | Census, Fraud, Financial Aid<br><br>Dean Sonia Gonzalez              | JFK & Dual Enrollment Students<br><br>Dean Kylie Campbell                                     | Achieving RSI in online courses for accreditation<br><br>Anya Marquis & Sara Nafzgar |
| 11:20-11:50                              | Credit for Prior Learning* Dr. Sigrid Williams                                   |  |   |  |
| 11:50-12:15                              | Safety: Stryker Chair* Justin Czerniak & Christian Rabay                         |  |   |  |
| 12:20-12:30                              | Zero Textbook Cost (ZTC)* Adam Martin, CMAC Members                              |  |   |  |
| 12:30-1:15                               | LUNCH  |  |   |  |
|  | HUM 102  | HUM 103  | Varied Locations  |  |
| 1:20-2:20 PM<br><br>Breakout 2           | Supporting Bi-Cultural Students*<br><br>Dr. Nancy Quiñones & Araceli Covarrubias | College Corps: A Service-Learning Opportunity<br><br>Dr. Ariel Davis | Crafting Writing* Prompts<br><br>Location: WRC (Lib 110)<br><br>Nicole Capps & Jeanine Reed   |  |
| 2:30-3:30 PM<br><br>Breakout 3           | LGBTQ Safe Spaces*<br><br>Jake Drainville  | Advancing Equity and Access Through ZTC and OER*<br><br>CMAC Members | Tips & Tricks for Presentation Assignments<br><br>Location: IT 101<br><br>Dr. Estrella Romero |  |
| 3:30 - End of day!                       |  |  |   |  |

\* = Sessions with star count for Equity FLEX



**NORCO**  
COLLEGE

# Spring FLEX 2025: Session Descriptions

Friday, February 7<sup>th</sup>, 2025, 8:00am-3:30pm

## FULL-GROUP SESSIONS (8:00-10:10am)

**State of the College** - President Green and Vice Presidents will welcome our faculty to the Spring 2025 semester and share college updates and priorities for the upcoming term.

**Presenters:** *Dr. Monica Green (President, Norco College), Dr. Tenisha James (VP, Planning & Development), Dr. Kaneesha Tarrant (VP, Student Services), Dr. Michael Collins (VP, Business Services)*

**Program Review Updates** - This session is an opportunity to remind Norco College of the upcoming due date for the Annual Update and inform them of any updates to the Program Review.

**Presenters:** *Tim Russell, Charise Allingham*

**Data-Informed Decisions in Action** – As we continue our institutional self-evaluation for accreditation, it is necessary to establish a common understanding of how faculty, classified professionals, and administrators use data to inform decisions and guide improvements. Presenters will discuss how data quality, reliability, and accessibility impact plans, actions, and outcomes. Participants will reflect on their own use of data for planning and decision-making and will share examples and best practices with the group.

**Presenters:** *Dr. Tenisha James, Dr. Hayley Ashby, Ms. Charise Allingham, Ms. Desiree Wagner*

**LRC Resources** – A brief overview of LRC Academic Support programs, resources, student/faculty access, and how to advocate and leverage opportunities.

**Presenter:** *Daren Koch*

## BREAKOUT SESSIONS I (10:15-11:15am)

**Improvement of Instruction (I of I) Best Practices** – This flex activity will cover the best practices for the contract faculty, regular faculty, and part-time faculty Improvement of Instruction process. We will cover the expectations for the committee members who are serving, individuals undergoing evaluations, as well as part-time faculty evaluations so everyone is aware of their rights and obligations. This will include current evaluation forms and the difference between the hiring practices and the evaluation process, which is under a completely different set of rules and is governed by our contract and not federal law. This session is open to all faculty, academic administrators who participate in or oversee evaluations, and classified professionals who are responsible for handing the paperwork.

**Presenters:** *Rhonda Taube, Araceli Covarrubias*

**The Triple Check: Census, Fraud, and Financial Aid Simplified** - Discover how your role directly impacts the integrity of census reporting, fraud prevention, and financial aid compliance, and gain practical strategies to ensure your students' success while safeguarding institutional resources.

**Presenters:** *Tony Puccio, Director, Student Financial Services; Sonia Gonzalez, Dean, Enrollment Services*

**What Faculty Need to Know About JFK & Concurrent Enrollment Students** - Did you know that you might have high school students in your college classes? These students may be from JFK Middle College High School (located on our campus) or they may be other high schools from our community. This session will provide faculty with an understanding of how and when high school students enroll in their classes, how to create an inclusive classroom for our youngest students and of the supports available to both students and faculty.

**Presenters:** *Kylie Campbell, Erin Spurbeck, Ailene Zamora*

**Achieving RSI in online courses for accreditation and student success** - In this session we will share strategies to achieve regular substantive interaction (RSI) in online classes to meet accreditation standards, and boost student success and retention. Bring your own device to work on your Canvas classes while we share best practices in RSI.

**Presenters:** *Sara Nafzgar and Anya Marquis*

### **FULL-GROUP SESSIONS (11:20am-12:30pm)**

**Equity and Access: Credit for Prior Learning** - Credit for Prior Learning is a CCCC Vision 2030 priority and will have a yearly audit component. Come learn about the latest updates and how you can help with equity and access for working adults and veterans.

**Presenters:** *Dr. Sigrid Williams*

**Safety: Stryker Evacuation Chair Training** - Taking the Stryker Evacuation Chair training equips you with the skills to safely evacuate individuals with mobility challenges during emergencies. This training reduces the risk of injury to both you as a Disaster Service Worker/responder and evacuees, enhancing overall safety. Additionally, it demonstrates a proactive commitment to the well-being of our college community, boosting confidence in your emergency preparedness efforts.

**Presenters:** *Justin Czerniak and Christian Rabay*

**Zero Textbook Cost (ZTC) Updates at Norco** - This presentation will provide a brief overview of the ZTC initiatives at Norco College and will track progress to date.

**Presenters:** *Adam Martin, Angela Thomas*

### **BREAKOUT SESSION II (1:20-2:20pm)**

**Bi-Cultural/Bi-Lingual/Bi-National: Our Journey/Struggle to Embrace Ours and Our Students' Dual Identities** - Many of us, first-generation Latin@s assimilated into United States/"American" culture as a matter of survival. Norco's student population stands at the edge of 60% Latin@! It is imperative for the college to acknowledge the ubiquitous presence of its Latin@ students and work to understand and approach them, within the context of our classrooms, as best we can from a culturally sensitive perspective.

**Presenters:** *Profesoras, Dr. Nancy Quinones & Araceli Covarrubias*

**Crafting a Writing Prompt** - This session will cover best practices of writing clear and prescriptive essay prompts. A well-crafted prompt minimizes student confusion and stress. Good prompts also lead to better essays, i.e. less frustration when grading!

**Presenters:** *Nikki Capps and Jeanine Reed*

**College Corps - A Co-curricular, Service-Learning Opportunity** - This session will go over the ways that College Corps impacts the community, increasing enrollment and retention, helping students graduate college with as little debt as possible while launching their careers in fields related to the 450 hours of service they complete.

**Presenters:** *Dr. Ariel Davis*

### **BREAKOUT SESSION III (2:30-3:30pm)**

**LGBTQIA Safe Spaces** – This workshop faculty understand how to create inclusive and equitable classrooms for our LGBTQ student populations. It is an expansion of our current ALLY training.

**Presenter:** *Jake Drainville*

**Advancing Equity and Access Through ZTC and OER** - Join us as we explore the transformative potential of Zero Textbook Cost (ZTC) and Open Educational Resources (OER) in reducing costs, improving accessibility, and fostering equity in education. Key data illustrates significant student savings and improved retention rates while faculty gain flexibility, collaboration opportunities, and increased representation in course content. Strategies for ZTC adoption, including cross-departmental collaboration and creative resource use, are shared alongside success stories and actionable next steps. Attendees are encouraged to start small, explore funding opportunities, and embrace the academic freedom and equity benefits that ZTC and OER offer.

**Presenters:** *Teresa Friedrich Finner, Adam Martin, Angela Thomas, Cameron Young*

**Tools/Tips for Presentation Assignments in ANY course!** - Many courses require some type of in class presentation. But, many students haven't taken a Public Speaking course. Faculty will come away with tools/tips/rubrics and guidelines to help make this process less stressful for both faculty AND students!

**Presenters:** *Dr. Estrella (Star) Romero/Associate Professor/Communication Studies*