



## Legacy Committee Retreat

October 23, 2015 Minutes

10:30am-12:00pm

ST 107

Present: Gustavo Ocegüera (Tri-Chair) Eric Betancourt (Tri-Chair) Stanley Tyler (Tri-Chair) Bernice Delgado, Lisa Nelson, Patti Worsham, Zermeen Vakil, Damon Nance, Jesse Lopez, Stephanie Olguin, Patricia Gill.

Absent: Elvira Abrica, Ana-Marie Olaerts, Elise Rodriguez, and Dr. Monica Green.

**I. Meeting began at 10:46am**

**II. Action Items:** Dr. Ocegüera-Action #1 is regarding the committee membership makeup with the request of a new committee member, Jesse Lopez as an administrator. Motion approved by Patricia Worsham and second by Stanley Tyler. Jesse Lopez will be added, committee voted and agreed.

**III. Review of 9/25/15 minutes:** Some minor corrections were made and will be updated before posting online.

**IV. a. Membership:** According to Eric we have 4 faculty, 4 administrators, 1 student, and 6 classified. We have 1 vacancy for classified.

**b. ISPC:** Dr. Ocegüera and Eric Betancourt reported to ISPC and spoke about the retreat Legacy had in September. Spoke about strategic goals, plans and ISPC responded well to the presentation. Dr. Aycock brought up campus climate survey. He would like to get it out by this semester. They also brought up funding and ISPC was happy to hear that Legacy has been funded.

**V. Committee name change:** Legacy would have to go to ISPC and have a good reason to change the committee name. ISPC would have to consider especially due to accreditation. There might be a problem now as we get closer to updating strategic goals. 2018 might be a better time to consider since that is the year that the new goals are created. Stanley Tyler thinks the name should be "Diversity Legacy Committee" so that the name would be adding a word instead of changing the entire name. Zermeen Vakil thinks that Legacy will be recognized easier now that funding isn't an issue. Legacy can brand itself in events and with a new logo. Patricia Worsham prefers to wait until 2018. Lisa Nelson said we can code ourselves as Legacy: Celebrating Diversity and wait until 2018. Patricia Gill sat in first accreditation committee and they commended Legacy for the name. After ACC is done things can be changed accordingly. There is no rush, committee can think about it and discuss later.

**VI. Nomination Process from HR: a.** Eric updated the form that HR has used for the Diversity Award Nomination Process. David Mills was awarded 2 years ago and last year nobody was nominated. Committee reviewed nomination process and reviewed form. Some changes were made, will add a category area so that it can have the choice between staff or student. Lisa and Stanley like the fact that there are 3 nomination question and that it will be open for everyone.

**b. Timeline:** Patricia Gill said in the past March was feasible due to April being Diversity Awareness month. She thinks it would be a good idea to send an early reminder so that everyone has it in their radar. The process in the past was nominations were filled out, committee reviewed and then sent to Dr. Parnell to make a decision. Committee would like to vote so that Legacy reviews nominees and select top 3 or select the winner and inform Dr. Parnell. Dr. Ocegüera will set a meeting with Dr. Parnell to talk about the selection process. A solid plan will be discussed during the next meeting. Eric will submit form to Dr. Parnell and come back to the committee in December.

**VII. A. Events:** Damon mentioned that T3P had a panel on 10/22 and it was very successful with great discussion items. Lisa and Damon partnered for panel. Dr. Joy DeGruy Read to Succeed book signing will be 11/19/15 in which she speaks for 1 hour, opens Q & A, and signs her book. 11/20/15 the author will be giving a 4 hour training, so far 15 have signed up. Damon will send to Zermeen for ASNC to have the info.

**B. Norco College Legacy homepage video:** Zermeen brought it up during their ICC meeting, the new deadline is 12/17/15 so that students get more time to complete and submit.

**C. Legacy Logo:** Eric approached a student who is artistic and the student was interested in participating and said he would create something within the next 2 weeks. Jesse Lopez brought a student submission that was done for free. There will be a \$50.00 gift card for the winner. During the December 4<sup>th</sup> meeting we hope to get more submissions and decide.

**D. Day of Inclusiveness:** Should be on ASNC calendar to help set a date that will not compete with other events. Zermeen will bring timeline for fold-out printing and dates during our next meeting.

**E. Diversity Tree:** Facilities has identified a new location, the cost is \$100.00 and the plaque will be moved as well. Dr. Ocegüera will work with Dr. Green to get more information about the new location. Zermeen thinks it would be great to plant the tree during the colleges' 25<sup>th</sup> year anniversary week and maybe even present the new Legacy logo during this time.

**Upcoming Meeting Dates: (4<sup>th</sup> Friday) 10:30am-12pm in ST 107**

- October 23
- November (No meeting. Instead, committee member will attend November 20 flex day training).
- December 4
- January 22 (tentative)
- February 26
- March 25
- April 22
- May 27

**Next Meeting: December 4th, 10:30-12:00 (OC 102)**  
**Meeting adjourned 12:04pm**

### **Mission Statement:**

Norco Legacy is a mindful group of colleagues that proudly represents the diverse Norco College community.

We listen and respond to the concerns and needs of our community.

We advocate and facilitate respectful interactions with an appreciation for diversity.

We build a culture of practices to promote inclusiveness, dialog, and harmony.

**Please visit our committee page on the Norco College website:**  
<http://www.norcocollege.edu/about/president/strategic-planning/Pages/Legacy-Committee.aspx>