

DE Committee
Thursday, November 9th
12:50PM-1:50PM
Meeting Agenda
[Zoom Link](#)

LOCATION: Information Technology Building (IT), Room 208

MEMBERSHIP

- Sandra Popiden (Faculty Co-Chair, Social & Behavioral Sciences)
- Peggy Campo (Dean) – Administrative Co-Chair
- Ryan Hitch (Communication, Humanities and Languages)
- Bibiana Lopez (Math, Engineering, Computer Science & Game Development)
- Laura Adams (Social & Behavioral Sciences)
- Eric Doucette (Business and Management)
- Sharese Tronti (School of Natural Sciences, Health and Kinesiology)
- Aaron Hall (ASNC Representative)

VISITORS

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AGENDA

1. Call to Order
2. Action Items
 - 2.1 Approval of Agenda
 - First
 - Second
 - Status
 - 2.2 Approval of [DEC Meeting Minutes](#) from October 12, 2023
 - First
 - Second
 - Status
 - 2.3. [IOI Canvas user role](#)
 - First

- Second
- Status

2.4 [POCR icon in course finder](#)

- First
- Second
- Status

2.5 Local Norco College POCR Website Creation (similar to [RCC](#) and [MoVal](#))

- First
- Second
- Status

2.6 POCR Special Project Funding Request - [MoVal POCR Process](#) A Possible Model for Norco

- First
- Second
- Status

3. Discussion Items

3.1 POCR Workgroup Updates

- [POCR Workgroup Meeting](#) – Oct 31, 2023
- POCR Lead
- Recommendations?

4. Information Items

4.1 District DE Updates

- Faculty DE Certification Link to Enroll - [RCCD Course Design Camp](#)
- District Senate DE Presentation – Oct. 30th, 2023
- Solicit Input on Tool Utilization: Pronto, VoiceThread, Proctorio, Respondus, TextExpander, PlayPosit, Namecoach, Packback, Media Site, Canvas Studio, DesignPLUS

4.2 IOI DE Observation Form (Draft)

5. Future Agenda Items

5.1 Vision Resource Center

5.2 DE Website Updates

5.3 Ideas for Future DE Training, FLEX, and Brown Bags

6. Good of the Order

7. Adjournment

Meeting Schedule

DEC meets 2nd Thursdays of the month 12:50-1:50 pm in IT-208

- March 14
- April 4
- May 9

Distance Education Committee

Purpose

The Distance Education Committee develops guidelines for distance education courses and recommends to the Senate policies and procedures for best practices in distance education preparation, training and professional development of faculty, and training students to support their success in online learning. The committee advises strategic planning committees on institutional needs and best practices for distance education to best support faculty's ability to teach in an on-line environment and recommends to the college, and the district, requisite tools needed by the faculty to teach effectively in an on-line mode.

Charge

The Distance Education Committee is primarily responsible for assisting faculty in the creation and implementation of well-designed courses that utilize current on-line teaching approaches, and best practices, taking into consideration the wide range of diversity in our student body and ensuring that courses are equity minded and supportive of students' needs.

The committee will engage in the institution's collaborative efforts to close all identified student equity gaps (Goal 3 EMP) in the on-line environment by identifying and connecting with external, internal, and district resources; providing professional development opportunities; and connecting with established campus resources, sources of support, and the district.

Zoom Invite

Popiden, Sandra is inviting you to a scheduled Zoom meeting.

Topic: Norco College - Distance Education Committee (DEC) Meeting

Time: Oct 12, 2023 12:50 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://rccd-edu.zoom.us/j/4064802392>

Meeting ID: 406 480 2392

One tap mobile

+16694449171,,4064802392# US

Dial by your location

• +1 669 444 9171 US