



Distance Education Committee
Meeting Agenda

4/20/22 3-4:30 pm via [Zoom](#) – link and details are at the end of this document

Committee Focus and Presenter	Members – Highlight Indicates Presence in Mtg
<p>Agenda: <u>Motions:</u> Vivian Harris. <u>Second:</u> Walter Stevens. Approved unanimously.</p>	<p>Sarah Burnett (BEIT) Professor – Faculty Co-Chair</p>
	<p>Matt Allen (DRC)</p>
	<p>Damon Nance – Dean – Administrative Co-Chair</p>
<p>Minutes: <u>Motion:</u> Steven Camacho. <u>Second:</u> Maria Jurado. Approved unanimously. <u>Abstain:</u> Walter Stevens</p>	<p>Steven Camacho (COM)</p>
	<p>Elisa Chung (STEM)</p>
	<p>Araceli Covarrubias (AHLW)</p>
	<p>Vivian Harris (COMM/LIB)-</p>
	<p>Lisa Hernandez (COM)</p>
	<p>Ryan Hitch (COM)</p>
	<p>Marissa Iliscupidez (SBS)</p>
	<p>Maria Jurado (SBS)</p>
	<p>Bibiana Lopez (STEM)</p>
	<p>Farshid Mirzai (BEIT)</p>
	<p>Sandra Popiden (SBS)</p>
	<p>Mitzi Sloniger (COM)</p>
	<p>Walter Stevens (AHLW)</p>
	<p>Paul Van Hulle (BEIT)</p>
	<p>Dana White (BEIT)</p>

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	ASNC Rep Adriana Moreno Quinton Benmiller Jesus Reyes
	New Member
	Visitors
	Hayley Ashby
	Lisa Martin
	Susan Finley
	Gregory Ferrer
	Zina Chacon
Sarah Share Out	
Senate Policy Revision for certification and recertification of faculty wanting to teach fully online https://docs.google.com/document/d/1WlIRzMrdgh2imGeEnw9S-mp-JdzHsvo8Ft6Xu9YwbNM/edit?usp=sharing	<ul style="list-style-type: none"> ○ 2 ways currently: RCCD Design Camp (done, ready to launch, FLEX?). Other is the converted @ONE course.
Equity Module Review for the RCCD OTDC https://rccd.instructure.com/courses/53038	<ul style="list-style-type: none"> ○ Concern: Privacy?, too invasive?, self-paced? ○ Both to get an Equity module. This module could be used to gain FLEX equity hours. ○ The times associated with each section of the module will enable a clearer allotment for FLEX. ○ PERALTA equity rubric is in it. ○ Universal Design ○ With modules that can be accessed by all faculty, it can be done ala carte, and it can be added to as needed. ○ Please look at this and give Sarah feedback

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<p>Councils and Committees Report of Effectiveness</p> <ol style="list-style-type: none"> 1. Evaluate the effectiveness of their planning and decision-making processes through the Survey of Effectiveness Evaluation of the Planning and Decision-Making Process. 2. Self-report on EMP objective progress and appropriate objective assignment <p>DEC supports the institution’s focus on meeting the listed Educational Master Planning objectives below:</p> <p>Goal 3: (Equity) Close all student equity gaps.</p> <p>Objective 3.1: Reduce the equity gap for African American students by 40%.</p> <p>Objective 3.2: Reduce the equity gap for Latinx students by 40%.</p> <p>Objective 3.3: Reduce the equity gap for Men of Color by 40%.</p> <p>Objective 3.4: Reduce the equity gap for LGBTQ+ students by 40%.</p> <p>Objective 3.5: Reduce the equity gap for Foster Youth students by 40%</p> <ol style="list-style-type: none"> 3. Self-assess the completion of their charter’s scope/deliverables during the academic year. 4. After discussing these areas of effectiveness, you should produce a summary of the above three areas and present to your Leadership Council and/or Academic Senate 	<ul style="list-style-type: none"> ○ Suggestions: Some group rather than individual work: having a live discussion board (Fully open) with a prompt, for the whole course. ○ So so: getting agenda and minutes out on time, timeliness, differing opinions are encouraged, participation is meaningful, regularly communicating out to other committees, the charter. ○ Well: given enough information, discussion are collegial, members work towards the charter, overall happy and satisfied. ○ Thoughts: One problem is meeting agenda items, so how do we solve this? ○ - Leaving the current time and date as is: most attendance with this current slot. Also, this slot allows to have a longer meeting to accomplish more. The work group meetings have also been successful. **Sarah says bear in mind that in the fall we will be F2F ○ - Put this as a voting item. ○ - Move it up 30 minutes. ○ - College hour used to be for the students, for students and faculty to interact (clubs, shows, etc.) ○ - Survey to know ○ - Work groups ○ Voting CAN ONLY be done in person as of fall. We can Zoom, but if we are zooming, we cannot vote.
<p>POCR Review Work Group report out (Ryan Hitch)</p>	<ul style="list-style-type: none"> ○ Peer Online Course Review ○ Summary: students have access to quality online instruction. Entirely voluntary. Improve online instruction. Faculty evaluate others’ courses. A lead, peer and lead reviewers, accessibility coach, Canvas system administrator.

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	<ul style="list-style-type: none"> ○ Contact a POCR lead to start the process; create an empty course (no students); complete a review. ○ The final product will be submitted to a state review ○ If the lead, reviewers, and accessibility coach have done what they should, then the state will probably not have critique. ○ All to theoretically to boost enrollment. ○ Benefits: This process allows for learning, developing in a team, stipend (?), increasing equity, voluntary, communal sharing, added to CVC exchange, track data and close the loop. ○ Watch the video provided by Senate, think about it, and then discuss it in our last meeting. ○ What is submitted to the state MUST have a 100% accessibility report
<p>Update from the LFTM team – Hayley Ashby and Lisa Martin</p>	<p>LFM Team Update</p> <ul style="list-style-type: none"> ○ 1st Academy Convening, in-person ○ Meet weekly to work on the goals and objectives. ○ Elevator speech, Common understanding of equity at Norco (terms and map), planning tools, ecosystem map, logic model ○ Current process is failing by neglecting to consider disaggregated student learning data (develop a process to assess SLOs Canvas and Nuventive) ○ Will offer a Canvas outcome training ○ Reaching out to MtSAC (concerning their process, they have already been a part of this process) <p>DE wishes to be a part of this conversation. Information will be confidential, not used for the IOI process. Pilot starting during this summer.</p>

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	There is a video on how to attach one's SLOs.
Faculty Co-Chair for DEC 2022-2023	Divide the chair in half? (District; PDC-Norco)? Voting on splitting the .2. Maybe even a tri-chair.
Open Discussion	Sarah, put Quinton on the voting agenda for the next meeting.
Next meeting will be May 18 th – final meeting of the semester	CVC OEI foci

ZOOM DETAILS

Hi there,

Sarah Burnett is inviting you to a scheduled **Zoom meeting**.

Topic: Distance Education Committee Meeting

Time: Mar 17, 2021 03:00 PM Pacific Time (US and Canada)

Every month on the Third Wed, until May 19, 2021, 3 occurrence(s)

Mar 17, 2021 03:00 PM

Apr 21, 2021 03:00 PM

May 19, 2021 03:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://cccconfer.zoom.us/j/91359484342?pwd=VIVoZzg0bDJ4QVJhZGV6QVZlZSFQ4dz09Clegrdktj7kDnNJMQTxHbZlGhBVB8_k

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/91359484342?pwd=VIVoZzg0bDJ4QVJhZGV6QVZlZSFQ4dz09>

Password: **858400**

Or iPhone one-tap (US Toll): +16699006833,91359484342# or +12532158782,91359484342#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 253 215 8782 (US Toll)

+1 346 248 7799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

+1 312 626 6799 (US Toll)

Meeting ID: 913 5948 4342

International numbers available: <https://cccconfer.zoom.us/j/acYwuDmW3r>

Or Skype for Business (Lync):

SIP:91359484342.858400@lync.zoom.us