

**DE Committee**  
**Thursday, May 14th**  
**12:50PM-1:50PM**  
**Meeting Agenda**  
[Zoom Link](#)

**MEMBERSHIP**

- Ryan Hitch (COM) – Faculty Co-Chair
- Peggy Campo (Dean) – Administrative Co-Chair
- Paul Van Hulle (BEIT)
- Jesus Reyes (STEM)
- Adriana Moreno (SBS)
- Walter Stevens (AHWL)
- Bibiana Lopez (STEM)
- Farshid Mirzaei (BEIT)
- Sandra Popiden (SBS)
- Caroline Hutchings (STEM)
- Laura Adams (SBS)
- Kristin Rigby (COM)
- Fabian Orozco (ASNC Rep)
- Andrea Rodriguez (ASNC Rep)

**VISITORS**

**AGENDA**

ITEM	TIME
<ul style="list-style-type: none"><li>● <b>Welcome</b></li><li>● <b>Approve May Agenda</b><ul style="list-style-type: none"><li>○ Moved By: Laura</li><li>○ Seconded: Paul</li><li>○ It passed!</li></ul></li><li>● <b>Approve April Minutes</b><ul style="list-style-type: none"><li>○ Moved By: Sandra</li><li>○ Seconded: Farshid</li><li>○ It passed!</li></ul></li></ul>	<b>12:50PM-12:55PM</b> About 5 Minutes
<ul style="list-style-type: none"><li>● <b>DE Updates</b><ul style="list-style-type: none"><li>○ “Important DEC Updates” email sent on April 28th<ul style="list-style-type: none"><li>▪ POCR/Workgroup</li><li>▪ OTDC Review</li><li>▪ BOT Presentation</li></ul></li></ul></li></ul>	<b>12:55PM-1:00PM</b> About 5 Minutes

ITEM	TIME
<ul style="list-style-type: none"> <li>o “DE &amp; Accreditation” email sent on April 28th</li> <li>o “Summer PO CR Training Dates Available” email sent on May 1st.</li> <li>o Optional May Workgroup Meeting <ul style="list-style-type: none"> <li>▪ Wednesday, May 17th, 3PM-4PM</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Accreditation</b> <ul style="list-style-type: none"> <li>o Dr. Hayley Ashby will be presenting to DE Committee on a DE-related recommendation that Norco College received during the last accreditation visit:</li> <li>o <i>In order to improve institutional effectiveness, the team recommends that the College strengthen its process for establishing, communicating, implementing, and assessing guidelines for regular and substantive interaction in distance education courses (II.A.2, Commission Policy on Distance Education and Correspondence Education).</i></li> <li>o She is looking for responses of evidence or recommendation about this recommendation.</li> </ul> </li> </ul>	<p><b>1:00PM-1:10PM</b> About 10 Minutes</p>
<ul style="list-style-type: none"> <li>● <b>POCR Presentation</b> <ul style="list-style-type: none"> <li>o PO CR Experts Shawn Valcarcel, Xochitl Tirado, and Bob Nash from the CVC will deliver a short presentation on Peer Online Course Review (POCR). There will be a Q&amp;A session to follow.</li> </ul> </li> </ul>	<p><b>1:10PM-1:40PM</b> About 30 Minutes</p>
<ul style="list-style-type: none"> <li>● <b>Norco PO CR Updates</b> <ul style="list-style-type: none"> <li>o Ryan will summarize <a href="#">the feedback that he has received about the PO CR process</a> and review next steps: <ul style="list-style-type: none"> <li>▪ Summer PO CR Training</li> <li>▪ Summer PO CR Revisions</li> <li>▪ Fall FLEX (Pending)</li> <li>▪ Sept. '23 – Finalize PO CR Process</li> <li>▪ Oct. '23 – DE takes PO CR to Senate</li> </ul> </li> </ul> </li> </ul>	<p><b>1:40PM-1:50PM</b> About 10 Minutes</p>

## **Distance Education Committee**

### **Purpose**

The Distance Education Committee develops guidelines for distance education courses and recommends to the Senate policies and procedures for best practices in distance education preparation, training and professional development of faculty, and training students to support their success in online learning. The committee advises strategic planning committees on institutional needs and best practices for distance education to best support faculty's ability to teach in an on-line environment and recommends to the college, and the district, requisite tools needed by the faculty to teach effectively in an on-line mode.

### **Charge**

The Distance Education Committee is primarily responsible for assisting faculty in the creation and implementation of well-designed courses that utilize current on-line teaching approaches, and best practices, taking into consideration the wide range of diversity in our student body and ensuring that courses are equity minded and supportive of students' needs.

The committee will engage in the institution's collaborative efforts to close all identified student equity gaps (Goal 3 EMP) in the on-line environment by identifying and connecting with external, internal, and district resources; providing professional development opportunities; and connecting with established campus resources, sources of support, and the district.

## Zoom Invite

Hitch, Ryan is inviting you to a scheduled Zoom meeting.

Topic: DEC May Meeting

Time: May 11, 2023 12:50 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://rccd-edu.zoom.us/j/4064802392>

Meeting ID: 406 480 2392

One tap mobile

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Dial by your location

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+1 669 900 6833 US (San Jose)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 689 278 1000 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 931 3860 US

Meeting ID: 406 480 2392

Find your local number: <https://rccd-edu.zoom.us/u/kbBI97Wh1g>

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Join by H.323

162.255.37.11 (US West)

162.255.36.11 (US East)

115.114.131.7 (India Mumbai)

115.114.115.7 (India Hyderabad)

213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)  
103.122.167.55 (Australia Melbourne)  
149.137.40.110 (Singapore)  
64.211.144.160 (Brazil)  
149.137.68.253 (Mexico)  
69.174.57.160 (Canada Toronto)  
65.39.152.160 (Canada Vancouver)  
207.226.132.110 (Japan Tokyo)  
149.137.24.110 (Japan Osaka)  
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